



Legislation Text

File #: ID#21-9279, **Version:** 1

SUBJECT/RECOMMENDATION:

Authorize an agreement with Granicus, LLC of Washington, DC for software subscription maintenance and professional services in an amount not-to-exceed \$419,369.54 for a three-year term effective June 1, 2021 through May 31, 2024, pursuant to Code of Ordinances 2.564(1)(b) Sole Source, and authorize the appropriate officials to execute same. (consent)

SUMMARY:

The City currently uses Granicus' software solutions for agenda management, meeting management, minutes development, online meeting streaming, public engagement, and transparency applications. This authorization is for annual maintenance of all Granicus software modules. The annual maintenance for Granicus products is \$118,586.91 for the period June 1, 2021 through May 31, 2022. Annual maintenance costs in the subsequent years will be \$126,887.98 (June 1, 2022 - May 31, 2023), and \$135,770.14 (June 1, 2023 - May 31, 2024).

An additional 10% contingency in the amount of \$38,124.51 is included for professional services for system improvements to include but not limited to support services to modify system scripting related to on-line service functions and online features within the Granicus software suite.

Software Subscription Maintenance and Professional Services from June 1, 2021-May 31, 2024

Year 1: \$118,586.91

Year 2: \$126,887.98

Year 3: \$135,770.14

10% Contingency: \$38,124.51

Total: \$419,369.54

APPROPRIATION CODE AND AMOUNT:

Funds are budgeted and available in the Information Technology Admin Services budget for the current support year (June 2021-June 2022). Funds for the additional terms will be included and charged back to user department in the respective Information Technology Admin Services budgets.