



Legislation Text

File #: ID#21-9237, **Version:** 1

SUBJECT/RECOMMENDATION:

Authorize purchase order(s) with Selectron Technologies, Inc. (Selectron) of Portland, OR for software subscription maintenance and professional services for a five-year term and for Atlas Insight for a three-year term effective June 1, 2021 in an amount not-to-exceed \$313,542.50 pursuant to Code of Ordinances 2.564 (1)(b) Sole Source and authorize the appropriate officials to execute same. (consent)

SUMMARY:

The City currently uses Selectron software solutions for Interactive Voice Response (IVR) and outbound auto-dialing functions for the City's Land Management, Permitting, Building Inspection and Code Enforcement system (Accela). This authorization is for annual maintenance of all existing Selectron software modules in addition to new functional modules for interactive text and scheduling. An additional 15% contingency was included for professional services and system improvements over the five-year term.

As part of the new feature upgrade and to enhance the resiliency of system performance, all Selectron services will be moved to a cloud-first architecture and utilizes as an online service.

The annual maintenance for Selectron products will be \$42,190.00 in the first year and increase at 1.5% per year for the five-year term, for a total maintenance cost of \$216,950.00. Additionally, there are \$15,000.00 in setup fees for the text and scheduling modules in the first year.

Software Subscription Maintenance and Professional Services:

Year 1: \$57,190

Year 2: \$42,760

Year 3: \$43,360

Year 4: \$43,990

Year 5: \$44,650

Subtotal: \$231,950

15% Contingency: \$34,792.50

Total: \$266,742.50

Atlas Insight:

Year 1: \$15,600

Year 2: \$15,600

Year 3: \$15,600

Total: \$46,800.00

APPROPRIATION CODE AND AMOUNT:

Funds are budgeted and available in the Information Technology Admin Services CIP budget (Project #94857) for the current support year (June 2021 - May 2022). Funds for the additional terms will be included in the respective Information Technology Admin Services internal service budget.