



City of Clearwater

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Chambers
100 N. Osceola Avenue
Clearwater, FL 33755

Legislation Text

File #: ID#21-8921, **Version:** 1

SUBJECT/RECOMMENDATION:

Approve a contract with Baker Tilly US, LLP, in the amount of \$26,500, for executive recruitment services for the position of City Manager and authorize the appropriate officials to execute same. (consent)

SUMMARY:

In February 2021, Request for Proposals #15-21 executive recruiting services was issued. Nine qualified responses were received and evaluated by an RFP committee consisting of the City Attorney, Finance Director, and Human Resources Director. Baker Tilly was selected to serve as the executive recruitment firm to handle the recruitment of the City Manager. This agreement includes the following: development of a position profile, advertising, and candidate outreach, applicant screening and assessment; recommendation of semi-finalist; comprehensive background, academic verifications, and reference checks; on site interviews, and negotiation assistance. The \$26,500 authorization is an all-inclusive professional fee, and the firm can begin immediately upon approval, with an anticipated completion date of 120 days, however, there is flexibility in the time frame.

APPROPRIATION CODE AND AMOUNT:

Funds are available in cost code 0109902-530100, professional services, to fund this contract.