



Legislation Text

File #: ID#20-8156, **Version:** 1

SUBJECT/RECOMMENDATION:

Approve an agreement between Clearwater Towing Service, Incorporated and the City of Clearwater to provide full-service vehicle removal, towing, storage, and transport and impound services to accommodate all needs of the Clearwater Police Department and the City's Fleet Maintenance Division, authorize the appropriate officials to execute same, and ratify and confirm Fourth Extension to the Vehicle Towing Contract bridging the 23-day gap between the expiration of the Third Extension and start of the new agreement. (consent)

SUMMARY:

On June 29, 2020, Request for Proposal (RFP) 44-20 was issued seeking qualified vendors to provide full-service vehicle recovery, towing, storage, transport, and impound services for the Police Department and the City's Fleet Maintenance Division.

A five-member committee, comprised of members of the Police and General Services departments, evaluated the responses. Only one vendor, Clearwater Towing Service Incorporated, located at 1955 Carroll Street, Clearwater, submitted a qualified response and was further reviewed and accepted based on qualifications and experience, facilities, equipment, and capacity.

The agreement will meet the required needs of the Police Department and the City's Fleet Maintenance Division but would not prohibit a citizen from requesting towing services from a company of their choice, such as AAA.

Under the terms of this contract, vehicles would be seized or impounded at no cost to the Police Department.

The agreement calls for an initial one-year term, effective October 1, 2020 through September 30, 2021, with three optional one-year extensions.

There will be a minimal impact to the Police Department's current and future operating budget(s) as a result of the agreement. Under the terms of the agreement, the Vendor is to be paid the sum of \$100.00 per vehicle, which is stored on behalf of the Police Department for investigative purposes (maximum of five days storage). Payments will be funded from the Police Department's operating budget (projected: \$1,500) (Appropriation Code: 0101155-548000). The Vendor will collect, and transfer to the Police Department, a \$20.00 fee for administrative costs associated with vehicles which are impounded by the Police Department. Administrative fees collected will be credited to the General Fund.

Under the terms of this contract, the vendor will provide twenty-four hours, seven days a week towing services (towing, recovery, and roadside service) for the City's Fleet Maintenance Division.

The City's Fleet Maintenance Division will pay the vendor for towing services as outlined in the Pricing Sheet (Exhibit A). Payment will be funded from the Fleet Maintenance Division operating budget (projected:

\$100,000 annually) (Appropriation Code: 5666611-530300).

APPROPRIATION CODE AND AMOUNT:

Funding is available in the Police Department's operating budget cost code 0101155-548000 (Other Charges); and in the Fleet Maintenance operating budget cost code 5666611-530300 (Contractual Services), to fund this agreement.

Associated revenues will be credited to General Fund revenue code 010-342111 (Police Department Tow Fees).