



Legislation Text

File #: ID#19-6948, Version: 2

SUBJECT/RECOMMENDATION:

Amend City Council Policies 2-2, Audit Committee, 3-7, Information Available to the Public and Press, and add City Council Policy 8-5, Renaming City Parks. (consent)

SUMMARY:

Policy 2-2 - Audit Committee

To comply with recent amendments to Florida Statutes 218.391(2), City Council Policy 2-2 is being amended to require an audit committee for the selection of a Certified Public Accounting firm for the annual audit. Staff is proposing the following changes to Policy 2-2:

Auditor Selection Committee. It is a policy of the City Council to have an Auditor Selection Committee for the selection of a Certified Public Accounting firm for the annual financial audit, in compliance with Section 218.391, Florida Statutes. The Auditor Selection Committee will be appointed by the City Council and ~~may~~ shall be comprised of one council members, who shall act as chair and at least two members to be chosen by City Council appointees, who are not officers and/or city employees of the City, as determined by the City Council. The Auditor Selection Committee may include the City Auditor and the City Finance Director to serve in non-voting advisory capacity only in accordance with the requirements of Section 218.391, Florida Statutes. The Auditor Selection Committee will be responsible to ~~solicit proposals via a competitive RFP process every five years at a minimum~~ assist City Council in selecting an external auditor to conduct the annual financial audit and serve other audit oversight purposes in accordance with the requirements of Section 218.391, Florida Statutes. The Auditor Selection Committee may also manage the audit process as appropriate.

Policy 3-7, Information Available to the Public and Press

Since materials prepared by the City Manager and the City Attorney for the City Council may be distributed through Public Communications, Official Records and Legislative Services, or other appropriate staff, the following changes are being proposed:

Information Available to Public and Press. All material prepared by the City Manager and City Attorney for the Council shall be provided to the press and to the public ~~via the Official Records and Legislative Services Department~~ within a reasonable amount of time.

Policy 8-5 - Renaming City Parks

Established by the adoption of Resolution 09-31, staff is proposing to include the process of renaming city parks in City Council Policies, which will read as follows:

Renaming City Parks. The Parks and Recreation Board will not consider any requests to rename existing parks unless requested by motion of the City Council (per Resolution 09-31). The Board will conduct an

advertised public hearing for the proposal and formulate a recommendation to the City Council for a final decision.

At the November 4, 2019 work session, there was consensus to amend city council policies as presented, minus the Brick Streets and Welcome Letters policies. Staff was directed to place the item on the Consent Agenda and to schedule a future discussion on the required threshold for the Brick Streets policy.