



Legislation Text

File #: ID#18-5282, **Version:** 1

SUBJECT/RECOMMENDATION:

Authorize purchase orders to Rock Solid Home Inspections of Tampa, LLC, and NOVA Engineering and Environmental, LLC, both of Tampa, FL, for building inspections, reporting, and construction management services, in the annual amount of \$30,000 per vendor, for a one-year term with three annual renewal options at the City's discretion and authorize the appropriate officials to execute same. (consent)

SUMMARY:

The City of Clearwater issued Invitation to Bid #34-18 (ITB) on September 6, 2018 for Building Inspections, Reporting, and Construction Management Services. These services will be utilized for residential (single-family and multi-family) and commercial building inspections, and construction management services for housing and community development projects. These services are required for program compliance with the various housing and community development programs funded by state, federal and local programs including rehabilitation, down payment assistance, and public facilities improvements.

The services to be provided include performing feasibility inspections and cost estimates, preparing and reviewing construction bid documents, managing the construction process, organizing preconstruction conferences and on-going inspections for draws/payments.

The City received bids from Rock Solid Home Inspections Tampa, LLC (RSHI) and NOVA Engineering & Environmental, LLC (NOVA). Staff recommends contracting with both firms to maximize the value of RSHI's affordable rates for certified home inspectors and outsourced testing services, coupled with NOVA's expertise and professional engineering services on an as-needed basis. NOVA has worked with City Housing Division projects since 2014 and this high level of expertise and direct knowledge of the program is a significant resource for staff. RSHI currently performs similar services for the City of Tampa's Housing and Development Division.

Each purchase order will be for a one-year initial term with three renewal terms of one-year each; in the annual amount of \$30,000 per vendor; subject to price escalation provisions in the ITB. Staff requests authority to shift dollars between vendor purchase orders as needed.

APPROPRIATION CODE AND AMOUNT:

Funds are available in the Community Development Block Grant program, HOME Investment Partnership program, the State Housing Initiatives Partnership program and the Pinellas County Housing Trust Fund to fund these purchase orders.

USE OF RESERVE FUNDS:

N/A