



## Legislation Text

File #: ID#18-5040, Version: 1

### SUBJECT/RECOMMENDATION:

Approve the renewal of an Interlocal Agreement for Planning and Mapping Services and/or Special Project Work with Forward Pinellas for the term beginning October 1, 2018 through September 30, 2022 and authorize the appropriate officials to execute same. (consent)

### SUMMARY:

The City is currently a party to an interlocal agreement with Forward Pinellas, in its role as the Pinellas Planning Council (PPC) and the Pinellas County Metropolitan Planning Organization (MPO), for as needed planning and mapping services. This Interlocal Agreement for Planning and Mapping Services will expire on September 30, 2018.

Since agreements of this nature have been in effect, Forward Pinellas staff has assisted the Planning & Development Department in conducting one special study and processing annexation cases when the Department had inadequate staffing levels (i.e., staff vacancies). While the Department does not anticipate the need to use the Forward Pinellas services, ready access to additional technical resources would be beneficial to the Department should the need arise.

The proposed Interlocal Agreement for Planning and Mapping Services and/or Special Project Work (attached) provides the basis for any request the City may have for planning or mapping assistance and/or special project work from Forward Pinellas; however, there is no obligation on the City's part to request said assistance. The addition of special planning projects is new to this proposed Interlocal Agreement and could include special transportation or planning studies, neighborhood plans, or other similar tasks consistent with the mission and role of Forward Pinellas.

The proposed agreement carries forward the main provisions of the current agreement, including charges for services on a time and materials or mutually agreeable lump sum basis, whichever is appropriate to the services requested. Billing rates are proposed to increase from those specified in the current agreement (2010 -2014, renewed additional four-year term until 2018) for services as follows:

Forward Pinellas Staff	Current Rate (2014-2018)	Proposed Rate (2018-2022)	% Increase
Executive Director	\$90/hr.	\$109/hr.	21%
Supervising Planner (Currently Planning Division Manager)	\$72/hr.	\$72/hr.	No change
Principal Planner	\$62/hr.	\$62/hr.	No Change
Planner/Analyst (Currently Program Planner and Planner)	\$45 or \$35, respectively	\$48/hr.	6% - 37%
Communications Specialist	N/A – new position	\$55/hr.	N/A
Administrative Support	\$30/hr.	\$36/hr.	20%

The term of the proposed agreement is four years with one opportunity to extend for an additional four-year period by mutual agreement. The agreement may be terminated at any time upon 30 days' notice.

**APPROPRIATION CODE AND AMOUNT: N/A**

**USE OF RESERVE FUNDS: N/A**