



Legislation Text

File #: ID#18-4616, **Version:** 1

SUBJECT/RECOMMENDATION:

Authorize a contract with Granicus, Inc. of Washington, DC for a three-year term, June 1, 2018 through May 30, 2021, in the amount of \$339,048.00 for software subscription maintenance and professional services and authorize the appropriate officials to execute same. (consent)

SUMMARY:

Vendor selection is in accordance with Sec. 2.564(1) (b), Code of Ordinances - Sole Source.

The City currently uses Granicus' software solutions for agenda management, meeting management, minutes development, online meeting streaming, and public engagement, and transparency applications. This authorization is for annual maintenance of all Granicus software modules and a contingency for professional services for system improvements.

The annual maintenance for Granicus products is \$104,468.88 for the period June 1, 2018 through May 30, 2019. Annual maintenance costs in the subsequent years will be \$107,602.95 (June 1, 2019 - May 30, 2020), and \$110,831.03 (June 1, 2020 - May 30, 2021).

In addition to software maintenance, access to Granicus Professional Services over the 3-year period (\$16,145.14) will provide support services to modify system scripting related to on-line service functions, and online features within the Granicus software suite.

APPROPRIATION CODE AND AMOUNT:

Funds are budgeted and available in the Information Technology Admin Services budget for the current support year (June 2018-June 2019). Funds for the out years, 2019-2020 and 2020-2021, will also be included and charged back to user department in the respective Information Technology Admin Services budgets.