



## Legislation Text

---

**File #:** ID#18-4363, **Version:** 1

---

### **SUBJECT/RECOMMENDATION:**

Authorize the City Manager to sign a Memorandum of Understanding between the City of Clearwater Finance Department, Office of Risk Management and the Florida Department of Highway Safety and Motor Vehicles for driver's license and/or motor vehicle record data exchange. (consent)

### **SUMMARY:**

The Florida Department of Highway Safety and Motor Vehicles (DHSMV) primary duties include issuance of motor vehicle and driver licenses, registration and titling of motor vehicles, and enforcement of all laws governing traffic, travel and public safety upon Florida's public highways.

In carrying out its statutorily mandated duties and responsibilities, the DHSMV collects and maintains personal information that identifies individuals. This information is stored in the DHSMV Driver and Vehicle Information Database system, commonly referred to as "DAVID". Based upon the nature of this information, the DHSMV is subject to the disclosure prohibitions contained in 18 U.S.C. §2721, the Driver's Privacy Protection Act, Section 119.0712(2), Florida Statutes, and other statutory provisions.

The Office of Risk Management utilizes the DAVID database to request Driver License Status and Driver License Transcript (3-year) data from the Department of Highway Safety and Motor Vehicles for City employees. This information is used to determine if an employee, volunteer, or other designee performing work on behalf of the City of Clearwater has a valid Florida Driver's License.

The Florida Department of Law Enforcement (FDLE) requires the City of Clearwater Finance Department, Office of Risk Management to enter into a Memorandum of Understanding to have continued access to the DHSMV database; however, FDLE now requires that the MOU must be executed by the person authorized to sign contracts on behalf of the City of Clearwater, Finance Department, Office of Risk Management.

The current data exchange MOU between both parties is set to expire April 28, 2018, after a 3-year term. This new MOU for continued access to the DHSMV files/programs will be for a term of three years.

**APPROPRIATION CODE AND AMOUNT: N/A**