



Legislation Text

File #: ID#16-2717, **Version:** 1

SUBJECT/RECOMMENDATION:

Authorize an increase of \$100,000 to the annual authorized amount of \$250,000 (Blanket Purchase Order BR511373) resulting from Invitation to Bid Number 06-14 for Inspection and Plan Review Services, and authorize a new provider as recommended by the Planning and Development Department. (consent)

SUMMARY:

The Planning and Development Department requests an increase of blanket purchase order BR511373 to Quorum Services of Tampa, FL, to provide additional contract inspection and plan review staff through the current contract term ending December 31, 2016. Due to the volume of work, Planning and Development recommends the authorization to engage Joe Payne, Inc., of Tampa, FL, as a second contractor to provide these services. Joe Payne, Inc. has been evaluation based on the original criteria of Invitation to Bid No. 06-14, Inspection and Plan Review Services.

Contractor staff availability includes having the appropriate licensed individual(s) to perform the required work needed on any given day. All staff must possess the appropriate State of Florida DBPR license. City staff manages the daily inspection requests and plan review needs, contacting the companies to find an available licensed professional as needed to maintain customer service levels.

Inspections are promised the next business day and plan reviews have been expedited in the past few years to accommodate the Business Task Force recommendations. To maintain these City goals it is occasionally necessary to engage these vendors to keep business timely.

Due to the significant volume of work and the need to supplement Quorum with a second vendor, the decision has been made to rebid services for 2017 in lieu of executing the final year available from Invitation to Bid No. 06-14.

Funding is from approved 2016 budget and anticipated 2017 budget.

APPROPRIATION CODE AND AMOUNT:

Funds are available in cost code 010-01430-530300, Contractual Services, to fund this contract.

USE OF RESERVE FUNDS: N/A