



Legislation Details (With Text)

File #:	ID#21-9659	Version:	1	Name:	Coordination Committee Updates
Type:	Action Item	Status:		Status:	Agenda Ready
File created:	8/24/2021	In control:		In control:	Downtown Development Board
On agenda:	9/8/2021	Final action:		Final action:	
Title:	Request authorization to engage Collaborate Labs for facilitation services for an amount not to exceed \$5,000 and other Downtown Coordination Committee Updates				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	1. Collaborative Labs Scope of Work, 2. Coordination Committee - June 30 2021 Approved Minutes				

Date	Ver.	Action By	Action	Result
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SUBJECT/RECOMMENDATION:

Request authorization to engage Collaborate Labs for facilitation services for an amount not to exceed \$5,000 and other Downtown Coordination Committee Updates

SUMMARY:

The Downtown Coordination Committee meeting minutes from June 30, 2021, were provided to members for review and discussion.

At their June 30, 2021 meeting, the Downtown Coordination Committee discussed having a facilitator at an upcoming meeting. Staff reached out to Collaborative Labs at St. Petersburg College and provided Collaborative Labs with a scope of service for a half-day session at the cost of \$4,450.

Staff recommends the approval of the scope of service provided and an amount not to exceed \$5,000. The budgeted amount of \$5,000 will cover all costs related to this half-day session with a facilitator at Collaborative Labs.

The DDB has funding available in its Project and Policy budget to pay for facilitation services.