



## Legislation Details (With Text)

**File #:** ID#17-3948    **Version:** 1    **Name:** utility bill printing and mailing, mail processing services, and postage for the City

**Type:** Action Item    **Status:** Passed

**File created:** 10/3/2017    **In control:** Customer Service

**On agenda:** 10/19/2017    **Final action:** 10/19/2017

**Title:** Approve a six-month extension with TC Delivers Tampa, FL in the amount of \$244,500 for utility bill print and mail and mail processing services for the City of Clearwater, from November 1, 2017 through April 30, 2018, and authorize the appropriate officials to execute same. (consent)

### Sponsors:

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**Attachments:** 1. SERVICE AGREEMENT TO PROVIDE PRINTING AND MAILING SERVICES FY2015 (3).pdf

Date	Ver.	Action By	Action	Result
10/19/2017	1	City Council		
10/16/2017	1	Council Work Session		

### SUBJECT/RECOMMENDATION:

Approve a six-month extension with TC Delivers Tampa, FL in the amount of \$244,500 for utility bill print and mail and mail processing services for the City of Clearwater, from November 1, 2017 through April 30, 2018, and authorize the appropriate officials to execute same. (consent)

### SUMMARY:

#### Summary:

On October 17, 2012, Council approved a contract to TC Delivers in the amount of \$1,466,000 for utility bill printing and mailing, mail processing services, and postage for the City from November 2012 through October 2015, with two one-year renewal options (RFP 34-12), expiring October 2017. Staff is currently drafting a new Request for Proposals to be issued in December with a new contract award anticipated in March 2018. Customer Service is requesting a six-month extension of the current TC Delivers contract with current pricing held through the extension term.

### APPROPRIATION CODE AND AMOUNT:

Funds in the amount of \$146,500 are available in cost code 0555-09884-542500 (postage) for utility bill postage and fees; \$47,500 are available in cost code 0555-09884-530300 (contractual services) for utility bill print and mail; and \$50,500 are available in cost code 0555-09872-542500 (postage) for all other City departments postage and fees.