



Legislation Details (With Text)

File #: ID#17-3289 **Version:** 1 **Name:** Contracted Laboratory Services
Type: Action Item **Status:** Passed
File created: 2/27/2017 **In control:** Public Utilities
On agenda: 3/16/2017 **Final action:** 3/16/2017
Title: Award Invitation to Bid Number 01-17 to Pace Analytical Services LLC (Pace) in the annual amount of \$200,000.00 and Advanced Environmental Laboratory Inc. (AEL) in the annual amount of \$100,000.00 (primary and secondary vendors, respectively), for the purchase of the Laboratory Services, with the option for two, one-year term renewals and authorize the appropriate officials to execute same. (consent)

Sponsors:

Indexes:

Code sections:

Attachments: 1. 2. ITB 01-17_bid tab Contracted Lab Svcs

Date	Ver.	Action By	Action	Result
3/16/2017	1	City Council		
3/13/2017	1	Council Work Session		

SUBJECT/RECOMMENDATION:

Award Invitation to Bid Number 01-17 to Pace Analytical Services LLC (Pace) in the annual amount of \$200,000.00 and Advanced Environmental Laboratory Inc. (AEL) in the annual amount of \$100,000.00 (primary and secondary vendors, respectively), for the purchase of the Laboratory Services, with the option for two, one-year term renewals and authorize the appropriate officials to execute same. (consent)

SUMMARY:

Laboratory services are used by the Public Utilities Departments for water treatment, wastewater treatment, water distribution, wastewater collection systems and the Industrial Pretreatment program when the City Laboratory cannot be used due to analysis required during off hours, analysis required that the City Lab is not currently certified to perform and to volume of testing required.

In response to the Invitation to Bid (ITB) Number 01-17, two bids were received on Thursday, January 12, 2017. Pace Analytical Services LLC represented the lowest responsible bidder. A secondary award is recommended for situations when the primary vendor's ability to respond for sensitive samplings may be delayed, as well as to provide for the ability to obtain confirmation samplings or split sample analyses.

The bid tabulation summarizes over 700 lines from the bid pricing form representing the myriad laboratory tests that could be required by the City. The initial annual award term will be April 1, 2017, through March 31, 2018.

APPROPRIATION CODE AND AMOUNT:

FY 16/17		
APPROPRIATION CODE	Amount Primary (Pace)	Amount Secondary (AEL)
0421-01351-530300-535-000-0	\$60,000	\$30,000

0421-01353-530300-535-000-0	\$ 9,000	\$ 4,500
0421-02051-530300-533-000-0	\$ 2,000	\$ 1,000
0421-02053-530300-533-000-0	\$29,000	\$14,500
Total	\$100,000	\$50,000

FY 17/18		
APPROPRIATION CODE	Amount Primary (Pace)	Amount Secondary (AEL)
0421-01351-530300-535-000-0	\$60,000	\$30,000
0421-01353-530300-535-000-0	\$ 9,000	\$ 4,500
0421-02051-530300-533-000-0	\$ 2,000	\$ 1,000
0421-02053-530300-533-000-0	\$29,000	\$14,500
Total	\$100,000	\$50,000

Sufficient funding is available in the Water & Sewer Utility Fund operating cost centers noted above in the amount of \$100,000.00 (Primary) and \$50,000 (Secondary) to fund the current fiscal year's cost of the contracts. The funding for the remaining balance of \$100,000.00 (Primary) and \$50,000 (Secondary) will be included in the Water and Sewer recommended operating budget from the Director.