



Legislation Details (With Text)

**File #:** ID#21-9512    **Version:** 1    **Name:** DDB's Annual Budget  
**Type:** Action Item    **Status:** Agenda Ready  
**File created:** 7/23/2021    **In control:** Downtown Development Board  
**On agenda:** 8/4/2021    **Final action:**  
**Title:** Approve the preliminary budget for the Downtown Development Board for FY 2021-2022.  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:** 1. FY21-22 Prelim Budget 072621

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

**SUBJECT/RECOMMENDATION:**

Approve the preliminary budget for the Downtown Development Board for FY 2021-2022.

**SUMMARY:**

This purpose of this item is to request that the Downtown Development Board (DDB) approve the preliminary FY 2021/2022 annual budget. The proposed budget will be considered at two additional hearings on September 8 and September 15, 2021 for final adoption in order to meet state statute.

Property tax revenue has increased by approximately \$10,767 from the current fiscal year for a total of \$412,676 in FY 2021/22. The CRA increment is \$301,370 which is shared with in DDB in accordance with the interlocal agreement between the CRA and the DDB. For accounting purposes, the total income in the FY 2021/2022 budget is \$958,146, but the actual income available to spend is \$656,776. Per DDB policy, there will be \$50,000 retained in reserves.

Expenditures are divided into two major categories- variable and fixed. Variable expenses account for DDB activities and grants. These expenses change on a yearly basis according to the board’s priorities. Fixed expenses include costs that the DDB must incur to remain operational such as CRA administration, legal fees, insurance, and an annual audit.

The proposed budget identifies \$525,465 in variable expenses in the categories of Marketing (\$250,000), Business Assistance (\$233,465), and Policy/Project Work (\$42,000). The proposed expenditures categories align with the activities identified in the DDB Workplan. Staff anticipates further discussion from Board members on specific projects they would like to see funded.

The proposed budget identifies \$325,467 in administrative and fixed costs.

**Explanation of CRA funding of the DDB:** Pursuant to F.S. 163.387, The Community Redevelopment Agencies, CRA, created pursuant to F.S. 163.356 received tax increment revenues from each taxing authority.

The DDB, as a separate taxing authority, pays the city of Clearwater's CRA the required tax increment revenues. This payment is reflected on the DDB's monthly financial report as the "CRA Increment Payment" in the Fixed Payment category.