

NEW DIMENSION BUILDERS, LLC

RESPONSE TO CITY OF CLEARWATER

RFP #27-21: Building Inspections, Reporting and Construction Management Services

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TAB 1

Letter of Transmittal

April 15, 2021

Via electronic submission

City of Clearwater
Attn: Procurement Division
100 S. Myrtle Avenue, 3rd Floor
Clearwater, FL 33756-5520

Re: RFP #27-21 Building Inspections, Reporting and Construction Management Services

Dear City of Clearwater,

The New Dimension Builders, LLC team is pleased to submit our response to RFP #27-21 for your consideration. We would be honored to be selected as the vendor for the Building Inspections, Reporting and Construction Management Services for the City of Clearwater.

Understanding of the Work Performed

We understand that New Dimension Builders would provide housing (single and multi-family) inspection services, commercial building inspections, inspection reports and construction management services for the City of Clearwater housing and community development programs on an as-needed basis. Specifically, the scope of work to be performed would be as follows:

Home Rehabilitation Program

- Complete inspection(s) and prepare reports using the Housing and Urban Development (HUD) Uniform Physical Condition Standards form.
 - o Lead paint inspection pursuant to 2013 HOME Final Rule and HUD Lead Safe Housing Rule Section 24 CFR 35, Lead-Based Paint Poisoning Prevention in Certain Residential
 - o Asbestos inspection pursuant to National Emissions Standards for Hazardous Air Pollutants (NESHAPs) and the Asbestos Hazard Emergency Response Act (AHERA).
 - o Prepare lead and/or asbestos clearance certifications when necessary
- Coordinate with property owner(s) to prepare Scope of Work
- Prepare detailed cost estimate write-up with photograph layout
- Use Scope of Work write-up to create bid document for City authorized work
- Facilitate bid process with property owner(s)
 - o Utilize City-maintained contractor list
 - o Assist with bids: review for accuracy and selection assistance
 - o Make recommendation to City
 - o Facilitate preconstruction meeting with property owner(s) and contractor
- Perform draw inspections
 - o Inspect completed work and document with photographs

- o Change orders may be included
- o Prepare, authorize and obtain property owner's authorization on all pay requests from contractor
- o Draw inspections are typically done at 30%, 60%, 90% and 100% completion intervals; however, frequency may vary
- Obtain all warranty information and Release of Liens from contractor
- Verify that all building construction permits are obtained and that building and fire inspections are performed and passed, when applicable.

Down Payment Assistance Program

- Complete inspection(s) and prepare report using the HUD Uniform Physical Condition Standards Form
- Perform minimum code inspection
- Perform lead-based paint inspection – pre-1978 construction
- Perform re-inspection if necessary
- Prepare lead clearance certifications when necessary

New Construction

- Inspections to follow the City of Clearwater New Construction Draw Schedule
- Verify that all building construction permits are obtained and that building and fire inspections are performed and passed, when applicable.

Commitment to Timely Perform Service

New Dimension commits to timely performing the services described in the RFP and we will initiate the tasks to be performed within two (2) business days of the request.

Key Persons, Representatives and Project Managers/Main Contacts

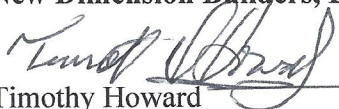
Timothy Howard
Owner, New Dimension Builders,
LLC
P.O. Box 15265
St. Petersburg, Florida 33733
tim@newdimensionbuildersllc.com
Mobile: 864-505-8065

Brian Taylor
Project Manager
P.O. Box 15265
St. Petersburg, FL 33733
taylordintl@gmail.com
Mobile: 813-504-1721

We are pleased to submit this proposal for your consideration and look forward to working with the City of Clearwater in providing a high level of quality inspection services.

If you have any questions or require additional information, please contact me directly via email at tim@newdimensionbuildersllc.com.

Sincerely,
New Dimension Builders, LLC


Timothy Howard

TAB 2

Demonstrated Experience of the Firm and Project Personnel

Demonstrated Experience of the Firm and Project Personnel. Provide a statement of qualifications, abilities, experience and expertise in providing the requested services, including:

- a. **Describe your organization's fiscal capacity to manage financial reporting, record keeping, accounting systems, policies and procedures, and audit requirements.**

NDB has sufficient lines of credit to be able to work in the City's Rehabilitation program on a reimbursement basis. NDB ensures that all funds are accounted for and uses the organization's general ledger in Quick Books and Excel to track income and expenditures and utilizes the services of a CPA that prepares financial records, payroll, financial reconciliation and financial reports as needed.

- b. **An assessment of the proposer's abilities to meet and satisfy the needs of the City, taking into consideration the requested services, additional services and/or expertise offered that exceed the requirements, or the vendor's inability to meet some of the requirements of the specifications.**

NDB has over twenty-three years of residential construction experience and has conducted more than 250 completed home inspections in the Spartanburg, S.C. and Tampa Bay areas. We have an excellent reputation for accurately identifying the condition of a home and a top-notch inspection team that provides accurate and timely inspections.

- c. **A detailed response regarding the firm's experience in conducting inspection, reporting and construction management services. Include the following items in your response:**

- i. **Housing Rehabilitation**
- ii. **Emergency home repair**
- iii. **Exterior home improvements (i.e. paint, landscaping, etc.)**
- iv. **Handicap accessibility**

NDB revamped the Owner-Occupied Rehab Program for the City of Tampa and has lead the program for the City of Tampa since 2018 increasing the number of completed in the first year from 12-15 projects to 43 projects. In 2019, we created the Owner-Occupied Rehab Program for the CDC of Tampa, including writing their polices and procedures. We have operated that program with an annual budget of \$1 million per year. Our responsibilities also include completing site inspections, creating a work write-up, scheduling and meeting with contractors and performing quality control inspections throughout the project. The company has also built over 150 new homes and remodeled over 400 homes, with extensive experience in interior and exterior home improvement. NDB worked with Spartanburg Rural Development and State Farm in providing emergency home improvements for approximately 25 families after a major

hurricane. NDB also worked with the Spartanburg Rural Development to provide handicap accessibility, including bathroom accessibility, ramps and other modifications.

d. Describe the applicant's knowledge and capability to administer a government funded home rehabilitation program. Provide essential staff resumes, organizational charts, training, education, skill, and a listing of prior similar projects/program.

NDB has over nine years of proven experience working with state/or federally funded affordable housing programs, i.e., SHIP, CDBG and HOME providing rehabilitation services and new home development. NDB is currently working on providing homeowner-occupied rehabilitation to 7 single-family homes for low to moderate income homeowners, specifically in the 80%-120% AMI in Pinellas County.

Tim Howard, Owner of NDB, is a Florida licensed and bonded general contractor. NDB has demonstrated a high commitment to quality and professionalism in construction. Mr. Howard has (23) twenty-three years of experience as a building contractor. Since relocated to Tampa Bay, Mr. Howard has built three new homes and is contracted to build several more homes in conjunction with three different non-profit companies. He also serves as the primary contact for ETBCA's and CDC of Tampa's Rehabilitation Program where he provides inspection reports, simple drawings, oversees the work at the site and conducts the final inspection.

Brian Taylor, Project Manager plays the lead role in planning, executing and monitoring and is responsible for day-to-day management of the projects. He has a demonstrated competency in controlling and closing projects. He is accountable for the entire project scope, project team and resources.

Veda Virgil, Clerical Assistant, has a Bachelor degree from University of South Florida in Criminology. She provides the administrative support for the rehabilitation program by inputting the scope and cost estimate in a software program (HDP), working with the contractors and scheduling the inspections and closings. She provides administrative support for the rehabilitation program by income qualifying the homeowners, scheduling the contractors' site visits and bids, and preparing draw requests and project reports.

Lori Hornby, Financial adviser, She is a CPA and prepares financial records, payroll, and financial reconciliation financial reports as needed.

Tim Howard

Phone: 894-505-8065 ♦ Email: timhoward@newdimensionbuildersllc.com

CAREER SUMMARY

A native of Saint Petersburg, Florida and a veteran of the military service in the United States Navy, Tim Howard is duly licensed as a Florida General Contractor and a Residential Contractor in South Carolina. Tim has over thirty years of hands-on experience in progressive commercial and residential real estate development, construction, and project management. He has demonstrated a commitment to integrity, quality, safety and excellence during his stellar career in leadership roles with a consistent record of accomplishing business/mission objectives. Tim is highly valued for his proven reputation of flawless execution of strategic vision and his distinguished record of success. He also has a formidable background in strategic budget planning, fleet and project logistics, risk management, safety and quality assurance, as well as continued study and lecture experience in neighborhood revitalization, planning and zoning for economic development, and building code compliance.

KEY SKILLS AND ACCOMPLISHMENTS

- Master Carpenter
- Exemplary knowledge of reading blueprints
- Mixed Use Planning and Development
- Design, Bid, Build Project Development
- Keen knowledge of architecture and design
- Project Logistics, Management and Reporting
- Quality Assurance Training and Reviews
- Forecasts budget for supplies and equipment
- Forecasts staffing needs per project
- Exceptional record of completing projects on time and under budget
- Proficient in Windows and Mac based software
- Knowable in insurance documents/terms/terminology

LICENSES AND CERTIFICATIONS

- Licensed Residential Contractor – State of South Carolina
- Licensed General Contractor – State of Florida
- All lines Insurance Adjuster – State of Florida
- BPI Certified Home Energy Auditor

Curriculum Vitae of

Tim Howard

Phone: 894-505-8065 ♦ Email: timhoward@newdimensionbuildersllc.com

PROFESSIONAL EXPERIENCES

Since establishing New Dimensions Builders, LLC in 1999, maintains a record of delivering excellence in all projects that would include private and government commercial building developments, as well as, luxury, standard and affordable houses. Responsibilities include applying for building permits, assigning construction crews, securing the properties by providing temporary utilities on site, managing personnel on site, performance of periodic project inspections on all assigned projects to ensure schedule, safety and quality compliance. Participation in owner project meetings, site surveying and engineering, disposing or recycling of construction waste, monitoring schedules, and cash flows, and maintaining accurate records.

NATIONAL COMMERCIAL BUILDERS, INC. PRESENT

2019 -

Project Development, Team Building, On-Site Logistics, Budget Planning, Public and Private Sector Communications, Compliance reviews and Reporting.

CDC OF TAMPA PRESENT

2019 -

Project Manager, created their Owner -Occupied Rehab Program (OORP) including writing the policy and procedures in 30 days. Started and operated the City's Owner-Occupied Rehab Program with a 12-month, \$1 million dollar budget each year. Some duties included performing a complete site inspection of the homes, creating a work write-up, scheduling, meeting with contractors and performing quality control inspections throughout the job.

CITY OF TAMPA PRESENT

2018-

Revamped the Owner- Occupied Rehab Program and modified some of the policies and procedures. The City of Tampa OORP previously averaged 12-15 projects a year, however, last year, as Project Manager, we completed 43 projects (2019). From January to March 2020 prior to Covid-19, we successfully completed 32 projects.

EAST TAMPA BUSINESS AND CIVIC ASSOCIATION

2018-PRESENT

General Contractor, oversee and operate their Owner-Occupied Rehab Program with a 12-month \$1 million dollar budget each year. Some of our duties are to do a complete site inspection of the

Tim Howard

Phone: 894-505-8065 ♦ Email: timhoward@newdimensionbuildersllc.com

homes, create a work write-up, scheduling, meet with contractors and perform quality control inspections throughout the job.

PATRIOT VILLAGE - TENNESSEE AND FLORIDA

2018-PRESENT

Consultant for new construction, rehab and affordable housing complexes for veterans, seniors and families meeting affordability guidelines. Site selection, Budget planning, Market Analysis, Logistics, Team Building, as well as Government and Public Communications.

GENERAL CONSTRUCTION

1980 - PRESENT

Manage overall construction planning and execution of projects totaling greater than \$4M annually based on fixed price proposals or bids, cost plus pricing or estimates for commercial and residential new builds and renovations; Master Carpenter and Plumber adept in aligning key subcontractors to core projects; demonstration of keen ability to deliver projects on-time and under budget.

- Built over 150 new homes with totaled estimated values of \$12,500,000.00 (1998 to current)
- Remodeled over 400 homes with totaled estimated values of \$2,175,000.00 (2000 to current)
- Fountain Inn Elementary School Renovation
(Construction Manager, Completion Date - 2002)

LOGISTICS

1994 - PRESENT

Implement the efficient transportation and delivery of project related goods and services, inventory, supplies and equipment from the point of acquisition to end user. Execute standard risk management and load specific precautions for safe transport and delivery. Manage fleet maintenance, staffing and payroll compliance and reporting.

INVENTORY CONTROL

1998 - PRESENT

Manage the acquisition and storage of all supplies and equipment required for New Dimension Builders, LLC tracking all products, materials, and equipment as they are assigned to a specific development project.

1

EDUCATION

Tim Howard

Phone: 894-505-8065 ♦ Email: timhoward@newdimensionbuildersllc.com

Industrial Engineering Degree, Greenville Technical College – 1998 ²

Continued Study and Lecture Experience

- Journeyman Training
- First Time Home Buyer

PROFESSIONAL AFFILIATIONS

- Florida Redevelopment
- Sadowski Coalition Affiliate

COMMUNITY SERVICE

- Contractors Advisory Board – Greenville Technical College
- Member of Board of Directors – Emerge Community Economic Development Group
- Prayer Tower COGIC

TAB 3

Project Plan/Approach/Schedule

Project Plan/Approach/Schedule. Your response should include but not be limited to:

a. Number of home-rehabilitation projects you process annually:

Ninety or more

b. How quality assurance is maintained:

The company conducts random inspections of the contractors work once the project starts.

c. How the scope of work will be developed:

The scope of work is developed using two factors, first being what the City of Clearwater wants to focus on, and the second is what the homeowner wants done within the City of Clearwater guidelines.

d. How subcontractors will be managed:

They will be managed by meetings, write-ups and verbal communicating.

e. What unique or innovative features are associated with your organization's performance with this type of work:

We have a combined 38 years of experience in all aspects of construction, 13 years of owner rehab experience and 3 years of owner rehab inspections. Additionally, the NDB has conducted over 140 home inspections.

f. Describe how you manage a project such that the need for change orders is minimized?

We believe if you do a thorough inspection from the purview of a builder it will minimize the change order process, with the exclusion of any unforeseen circumstances.

g. Describe your projected timeline. Include start date, milestones, benchmarks, and completion of a typical home-rehabilitation project.

Our projected timeline would be 45 days after the City permits are in place for the project.

As an example of our project plan and approach, NDB adheres to the following procedures in its current responsibilities with the owner-rehab program in Tampa:

NDB's calls the homeowner and schedule a Preliminary walk-through to write a Scope of Work for housing rehabilitation, emergency home repair, exterior home improvement or handicap accessibility. Tim Howard and or Brian Taylor will work with Veda Virgil to form a Scope of Work, Cost Estimate and a simple drawing of the property which is required to obtain a multiply trade permit. The Scope of Work is processed in Housing Development Program (HDP) software, and forwarded to the contractors on the City of Tampa approved list to bid on the project.

The Bid Walk Through is the first opportunity for contractors to meet the homeowners, examine site conditions which may affect the work, and take measurements necessary to quantify bids. The Bid Walk Through starts promptly at the time specified in the Invitation to Bid. Contractors

are required to sign in. Contractors who arrive late more 15 minutes (as determined by NDB) or fail to attend are not allowed to sign in and are not be eligible to bid. Contractors may not begin to inspect a home before NDB arrives and the Bid Walk Through officially starts. Any changes to the Scope of Work are reviewed at the end of the walkthrough to ensure that Contractors have noted all changes discussed during the Bid Walk Through for bid consistency. The homeowner signs the scope to ensure all concerns were addressed.

When there is a problem with a contractor's work performance, we recommend that they be removed from the list due to noncompliance, misconduct or dispute. The approved list of contractors is reduced, however the contractors with good performance continue to stay on the list and the City continues to look for qualified contractors.

NDB is a strategic partner in making a positive impact in neighborhoods and communities through building new single-family homes and making residential repairs to owner-occupied homes and rental apartments. This work represents the pride and commitment to assist homeowners with code compliant repairs to the major building structural components, utilizing Green Building and hurricane resistant supplies, and materials such as Low-E windows, and Miami-Dade approved roof shingles. This process contributes to reducing home insurance and energy bills for low-income homeowners.

TAB 4

References

City of Tampa

Mary Ellen Vegeto

813-274-7966

maryellen.vegeto@tampagov.net

4900 W. Lemon St. Tampa, Florida 33609

We oversee their Home Rehabilitation Program form Aug. 2018 until now.

East Tampa Business and Civic Association Inc

Dianne Hart

813-248-3977

dhartconsulting@gmail.com

2814 E. 22nd St. Tampa Fl 33605

We run their Home Rehabilitation Program form Aug. 2018 until now.

1

CDC of Tampa

Ronda Watts

813-231-4362 ext. 3800

ronda.watts@cdcoftampa.org

1907 E. Hillsborough Ave. Tampa FL 33610

We run their Home Rehabilitation Program form October 2020 until now.

TAB 5

Cost of Services

ITB 27-21 PRICING SHEET: REVISED
Building Inspections, Reporting, and Construction Management Services

	Scope of Work - Tasks	ESTIMATED Annual Number of each task type to be performed	PRICING PER TASK (*see note below)
1)	<u>Rehab Program Cost Proposals</u>		
1a.	Feasibility Inspection	30 each	\$ <u>450⁰⁰</u> each
1b.	Lead-based paint testing and risk assessment - pre-1978	20 each	\$ <u>800⁰⁰</u> each
1c.	Asbestos testing	20 each	\$ <u>450⁰⁰</u> each
1d.	Coordinate with homeowners to prepare and manage scope of work, cost estimate and bid process	10 each	\$ <u>1800⁰⁰</u> each
1e.	Perform construction draw inspections	4 per project	\$ <u>150⁰⁰</u> each draw
2)	<u>DPA Process Cost Proposal</u>		
2a.	Minimum code inspection	30 each	\$ <u>150⁰⁰</u> each
2b.	Lead-based paint testing - pre-1978	5 each	\$ <u>800⁰⁰</u> each
2c.	Re-inspections if needed	3 each	\$ <u>175⁰⁰</u> each
3)	<u>New Construction Cost Proposal</u>		
3a.	Perform construction inspections	5 per project	\$ <u>150⁰⁰</u> each draw
4)	<u>Public Facilities Cost Proposal</u>		
4a.	Coordinate with public facility representative to prepare scope of work	7 each	\$ <u>250⁰⁰</u> each
4b.	Coordinate with public facility representative to manage bid process per scope of work	7 each	\$ <u>250⁰⁰</u> per hour
4c.	Perform construction draw inspections	4 per project	\$ <u>150⁰⁰</u> each
5)	<u>Other Tasks</u>		
5a.	Documenting compliance with Davis Bacon requirements	50 hours	\$ <u>70⁰⁰</u> per hour
5b.	Documenting contractors and subcontractors	10 hours	\$ <u>50⁰⁰</u> per hour
5c.	Coordinate with contractor and property owner to prepare change order for City approval	50 hours	\$ <u>45⁰⁰</u> per hour
5d.	Background checks on contractors	5 each	\$ <u>250⁰⁰</u> each
		ESTIMATED ANNUAL COST	

*NOTE: "each" price is to be all-inclusive for staff hours (including subcontractor if applicable), travel, fuel,
general equipment usage and general communications regarding projects.

All miscellaneous fees should be submitted under Tab 4 of proposal with pricing sheet. Fees not listed will not be allowed or
approved by the City for reimbursement.

Fees not listed will not be allowed or approved by the City for reimbursement.

Vendor Name New Dimension Builders LLC Date 4/14/2021

TAB 6

Others Forms

EXCEPTIONS / ADDITIONAL MATERIAL / ADDENDA

Proposers shall indicate any and all exceptions taken to the provisions or specifications in this solicitation document. Exceptions that surface elsewhere and that do not also appear under this section shall be considered invalid and void and of no contractual significance.

Exceptions (mark one):

****Special Note – Any material exceptions taken to the City's Terms and Conditions may render a Proposal non-responsive.**

- ☒ No exceptions
☐ Exceptions taken (describe--attach additional pages if needed)

Additional Materials submitted (mark one):

- ☒ No additional materials have been included with this proposal
☐ Additional Materials attached (describe--attach additional pages if needed)

Acknowledgement of addenda issued for this solicitation:

Prior to submitting a response to this solicitation, it is the vendor's responsibility to confirm if any addenda have been issued.

Addenda Number	Initial to acknowledge receipt

Vendor Name Timothy D Howard

Date: 4/14/2021

VENDOR INFORMATION

Company Legal/Corporate Name: New Dimension Builders, LLC

Doing Business As (if different than above): _____

Address: P.O. Box 152165

City: St. Petersburg State: FL Zip: 33733

Phone: 813-505-8065 Fax: _____

E-Mail Address: tim@newdimensionbuildersllc.com Website: www.newdimensionbuildersllc.com

DUNS # 14-194-4111

Remit to Address (if different than above):

Address: _____

City: _____ State: _____ Zip: _____

Order from Address (if different from above):

Address: _____

City: _____ State: _____ Zip: _____

Contact for Questions about this proposal:

Name: Tim Howard

Fax: _____

Phone: 813-505-8065

E-Mail Address: tim@newdimensionbuildersllc.com

Day-to-Day Project Contact (if awarded):

Name: Brian Taylor

Fax: _____

Phone: 813-504-1721

E-Mail Address: taylordin1@gmail.com

☒ Certified Small Business

Certifying Agency: City of Tampa, Florida

☒ Certified Minority, Woman or Disadvantaged Business Enterprise

Certifying Agency: Florida Department of Management Services

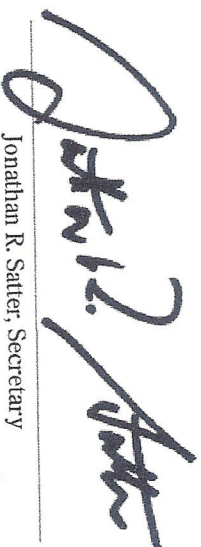
Provide supporting documentation for your certification, if applicable.

State of Florida

Minority Business Certification

New Dimension Builders llc

Is certified under the provisions of
287 and 295.187, Florida Statutes, for a period from:
03/22/2021 to 03/22/2023



Jonathan R. Satter, Secretary
Florida Department of Management Services



Minority and Small Business Development

Certification Program

This is to certify that in accordance with City of Tampa Ordinance 2008-89

New Dimension Builders LLC

is hereby certified as a

Minority Business Enterprise (MBE)

In the following specialty(ies)

General Contractor, we build residential homes and commercial buildings

The certification is valid from September 30, 2020 to September 30, 2022

Updates for recertification are required prior to the expiration date listed above. If at any time changes are made in the firm that are not in concert with our eligibility requirements, you agree to report those changes to us for evaluation. The City of Tampa reserves the right to terminate this certification at anytime it determines eligibility requirements are not being met.

Gregory K. Hart, Manager
Minority and Small Business Manager


VENDOR CERTIFICATION OF PROPOSAL

By signing and submitting this Proposal, the Vendor certifies that:

- a) It is under no legal prohibition to contract with the City of Clearwater.
- b) It has read, understands, and is in compliance with the specifications, terms and conditions stated herein, as well as its attachments, and any referenced documents.
- c) It has no known, undisclosed conflicts of interest.
- d) The prices offered were independently developed without consultation or collusion with any of the other respondents or potential respondents or any other anti-competitive practices.
- e) No offer of gifts, payments or other consideration were made to any City employee, officer, elected official, or consultant who has or may have had a role in the procurement process for the services and or goods/materials covered by this contract.
- f) It understands the City of Clearwater may copy all parts of this response, including without limitation any documents and/or materials copyrighted by the respondent, for internal use in evaluating respondent's offer, or in response to a public records request under Florida's public records law (F.S. 119) or other applicable law, subpoena, or other judicial process.
- g) Respondent hereby warrants to the City that the respondent and each of its subcontractors ("Subcontractors") will comply with, and are contractually obligated to comply with, all Federal Immigration laws and regulations that relate to their employees.
- h) Respondent certifies that they are not in violation of section 6(j) of the Federal Export Administration Act and not debarred by any Federal or public agency.
- i) It will provide the materials or services specified in compliance with all Federal, State, and Local Statutes and Rules if awarded by the City.
- j) It is current in all obligations due to the City.
- k) It will accept such terms and conditions in a resulting contract if awarded by the City.
- l) The signatory is an officer or duly authorized agent of the respondent with full power and authority to submit binding offers for the goods or services as specified herein.

ACCEPTED AND AGREED TO:

Company Name: New Dimension Builders LLC

Signature: 

Printed Name: Timothy D. Howard

Title: member

Date: 4/14/21

SCRUTINIZED COMPANIES FORMS

**SCRUTINIZED COMPANIES AND BUSINESS OPERATIONS WITH
CUBA AND SYRIA CERTIFICATION FORM**

**IF YOUR BID/PROPOSAL IS \$1,000,000 OR MORE, THIS FORM MUST BE COMPLETED AND
SUBMITTED WITH THE BID/PROPOSAL. FAILURE TO SUBMIT THIS FORM AS REQUIRED MAY
DEEM YOUR SUBMITTAL NONRESPONSIVE.**

The affiant, by virtue of the signature below, certifies that:

N/A

1. The vendor, company, individual, principal, subsidiary, affiliate, or owner is aware of the requirements of section 287.135, Florida Statutes, regarding companies on the Scrutinized Companies with Activities in Sudan List, the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or engaging in business operations in Cuba and Syria; and
2. The vendor, company, individual, principal, subsidiary, affiliate, or owner is eligible to participate in this solicitation and is not listed on either the Scrutinized Companies with Activities in Sudan List, the Scrutinized Companies with Activities in the Iran Petroleum Sector List, or engaged in business operations in Cuba and Syria; and
3. Business Operations means, for purposes specifically related to Cuba or Syria, engaging in commerce in any form in Cuba or Syria, including, but not limited to, acquiring, developing, maintaining, owning, selling, possessing, leasing or operating equipment, facilities, personnel, products, services, personal property, real property, military equipment, or any other apparatus of business or commerce; and
4. If awarded the Contract (or Agreement), the vendor, company, individual, principal, subsidiary, affiliate, or owner will immediately notify the City of Clearwater in writing, no later than five (5) calendar days after any of its principals are placed on the Scrutinized Companies with Activities in Sudan List, the Scrutinized Companies with Activities in the Iran Petroleum Sector List, or engaged in business operations in Cuba and Syria.

Authorized Signature

Printed Name

Title

Name of Entity/Corporation

STATE OF _____

COUNTY OF _____

The foregoing instrument was acknowledged before me by means of ☐ physical presence or ☐ online notarization on, this _____ day of _____, 20____, by _____ (name of person whose signature is being notarized) as the _____ (title) of _____ (name of corporation/entity), personally known _____, or produced _____ (type of identification) as identification, and who did/did not take an oath.

Notary Public

Printed Name

My Commission Expires: _____
NOTARY SEAL ABOVE

SCRUTINIZED COMPANIES FORMS

SCRUTINIZED COMPANIES THAT BOYCOTT ISRAEL LIST CERTIFICATION FORM
THIS FORM MUST BE COMPLETED AND SUBMITTED WITH THE BID/PROPOSAL.
FAILURE TO SUBMIT THIS FORM AS REQUIRED MAY DEEM YOUR SUBMITTAL
NONRESPONSIVE.

The affiant, by virtue of the signature below, certifies that:

1. The vendor, company, individual, principal, subsidiary, affiliate, or owner is aware of the requirements of section 287.135, Florida Statutes, regarding companies on the Scrutinized Companies that Boycott Israel List, or engaged in a boycott of Israel; and
2. The vendor, company, individual, principal, subsidiary, affiliate, or owner is eligible to participate in this solicitation and is not listed on the Scrutinized Companies that Boycott Israel List, or engaged in a boycott of Israel; and
3. "Boycott Israel" or "boycott of Israel" means refusing to deal, terminating business activities, or taking other actions to limit commercial relations with Israel, or persons or entities doing business in Israel or in Israeli-controlled territories, in a discriminatory manner. A statement by a company that it is participating in a boycott of Israel, or that it has initiated a boycott in response to a request for a boycott of Israel or in compliance with, or in furtherance of, calls for a boycott of Israel, may be considered as evidence that a company is participating in a boycott of Israel; and
4. If awarded the Contract (or Agreement), the vendor, company, individual, principal, subsidiary, affiliate, or owner will immediately notify the City of Clearwater in writing, no later than five (5) calendar days after any of its principals are placed on the Scrutinized Companies that Boycott Israel List, or engaged in a boycott of Israel.

Timothy D. Howard
Authorized Signature
Timothy D. Howard
Printed Name
member
Title
New Dimension Builders LLC
Name of Entity/Corporation

STATE OF Florida
COUNTY OF Pinellas

The foregoing instrument was acknowledged before me by means of ☒ physical presence or ☐ online notarization on, this 14th day of April, 2021, by Timothy D. Howard (name of person whose signature is being notarized) as the Managing Member (title) of New Dimension Builders LLC (name of corporation/entity), personally known ☒, or produced _____ (type of identification) as identification, and who did/did not take an oath.



My Commission Bonded thru Aaron Notary
NOTARY SEAL ABOVE

Tamara Felton-Howard
Notary Public
Tamara Felton-Howard
Printed Name

E-VERIFY ELIGIBILITY FORM

VERIFICATION OF EMPLOYMENT ELIGIBILITY FORM

PER FLORIDA STATUTE 448.095, CONTRACTORS AND SUBCONTRACTORS MUST REGISTER WITH AND USE THE E-VERIFY SYSTEM TO VERIFY THE WORK AUTHORIZATION STATUS OF ALL NEWLY HIRED EMPLOYEES.

THIS FORM MUST BE COMPLETED AND SUBMITTED WITH THE BID/PROPOSAL. FAILURE TO SUBMIT THIS FORM AS REQUIRED MAY DEEM YOUR SUBMITTAL NONRESPONSIVE.

The affiant, by virtue of the signature below, certifies that:

1. The Contractor and its Subcontractors are aware of the requirements of Florida Statute 448.095.
2. The Contractor and its Subcontractors are registered with and using the E-Verify system to verify the work authorization status of newly hired employees.
3. The Contractor will not enter into a contract with any Subcontractor unless each party to the contract registers with and uses the E-Verify system.
4. The Subcontractor will provide the Contractor with an affidavit stating that the Subcontractor does not employ, contract with, or subcontract with unauthorized alien.
5. The Contractor must maintain a copy of such affidavit.
6. The City may terminate this Contract on the good faith belief that the Contractor or its Subcontractors knowingly violated Florida Statutes 448.09(1) or 448.095(2)(c).
7. If this Contract is terminated pursuant to Florida Statute 448.095(2)(c), the Contractor may not be awarded a public contract for at least 1 year after the date on which this Contract was terminated.
8. The Contractor is liable for any additional cost incurred by the City as a result of the termination of this Contract.

Timothy D. Howard
Authorized Signature
Timothy D. Howard
Printed Name
member
Title
New Dimension Builder LLC
Name of Entity/Corporation

STATE OF Florida
COUNTY OF Pineellas

The foregoing instrument was acknowledged before me by means of ☒ physical presence or ☐ online notarization on, this 14th day of April, 2021, by Timothy D. Howard (name of person whose signature is being notarized) as the Managing Member (title) of New Dimension Builder, LLC (name of corporation/entity), personally known ✓, or produced _____ (type of identification) as identification, and who did/did not take an oath.



Tamara Felton-Howard
COMMISSION # GG271442
EXPIRES: October 25, 2022
Bonded Thru Aaron Notary

My Commission Expires: _____
NOTARY SEAL ABOVE

Tamara Felton-Howard
Notary Public
Tamara Felton-Howard
Printed Name



Ron DeSantis, Governor

Halsey Beshears, Secretary



STATE OF FLORIDA DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

CONSTRUCTION INDUSTRY LICENSING BOARD

THE GENERAL CONTRACTOR HEREIN IS CERTIFIED UNDER THE
PROVISIONS OF CHAPTER 489, FLORIDA STATUTES

HOWARD, TIMOTHY DRAVE

NEW DIMENSION BUILDERS, LLC
101 PLEASANTDALE COURT
FOUNTAIN INN SC 29644

LICENSE NUMBER: CGC1526144

EXPIRATION DATE: AUGUST 31, 2022

Always verify licenses online at MyFloridaLicense.com

Do not alter this document in any form.

This is your license. It is unlawful for anyone other than the licensee to use this document.



FLORIDA DEPARTMENT OF FINANCIAL SERVICES

TIMOTHY DRAKE HOWARD

License Number : W534902

Resident Insurance License

- 0620 - ADJUSTER - ALL LINES

Issue Date

02/15/2019

Please Note:

A licensee may only transact insurance with an active appointment by an eligible insurer or employer. If you are acting as a surplus lines agent, public adjuster, or reinsurance intermediary manager/broker, you should have an appointment recorded in your own name on file with the Department. If you are unsure of your license status you should contact the Florida Department of Financial Services immediately. This license will expire if more than 48 months elapse without an appointment for each class of insurance listed. If such expiration occurs, the individual will be required to re-qualify as a first-time applicant. If this license was obtained by passing a licensure examination offered by the Florida Department of Financial Services, the licensee is required to comply with continuing education requirements contained in 626.2815 or 648.385, Florida Statutes. A licensee may track their continuing education requirements completed or needed in their MyProfile account at <https://dife.flds.com>. To validate the accuracy of this license you may review the individual license record under "Licensee Search" on the Florida Department of Financial Services website at <http://www.MyFloridaCFO.com/Division/Agents>

Jimmy Patronis
Chief Financial Officer
State of Florida



CHIEF FINANCIAL OFFICER
JIMMY PATRONIS
STATE OF FLORIDA

LETTER OF CERTIFICATION

04/14/2021

HOWARD, TIMOTHY DRAVE
PO BOX 15265
ST.PETE FL 33733

Re: HOWARD, TIMOTHY DRAVE
License Number: W534902

The above named currently holds a license for the following line(s) of insurance:

- **Licensee:** 6-20 ADJUSTER - ALL LINES
Issued: 02/15/2019
Appointed? No

Based on the licensee's last compliance date, the licensee is CE compliant for this license.

The licensee has qualified for the above line(s) of insurance by examination, designation, or experience.

No person may act as, advertise, or hold himself or herself out to be an insurance agent or adjuster unless he or she is currently licensed by the department and appointed by an appropriate appointing entity or person.

An insurance agency location can only transact insurance in the lines of business that its agents are licensed and appointed to transact.

END OF LETTER
NO FURTHER LICENSE INFORMATION SHALL APPEAR BELOW THIS LINE

Request for Taxpayer Identification Number and Certification

► Go to www.irs.gov/FormW9 for instructions and the latest information.

Give Form to the
requester. Do not
send to the IRS.

Print or type.
See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. Timothy D. Howard	
2 Business name/disregarded entity name, if different from above New Dimension Builders LLC	
3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes. <input checked="" type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ► _____ Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner. <input type="checkbox"/> Other (see instructions) ► _____	
4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <small>(Applies to accounts maintained outside the U.S.)</small>	
5 Address (number, street, and apt. or suite no.) See instructions. 460 Richmond Ct	Requester's name and address (optional)
6 City, state, and ZIP code Clermont, FL 34711	
7 List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.


Social security number								
				-				
or								
Employer identification number								
5	7		-	1	0	8	8	0 1 1

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person ► 	Date ► 4/11/2021
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.