



RLF Final Expenditures & Closeout Plan

City of Clearwater, FL

EPA Cooperative Agreement No. BF-98487299

February 18, 2021

Prepared for:

United States Environmental Protection Agency
Atlanta, Georgia

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Appendix A: City of Clearwater Brownfield Revolving Loan Fund Sub-Grant Program Application

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1.0 PROJECT OVERVIEW

1.1 Project Description

The City of Clearwater (population 114,015) is located along Florida's Gulf Coast. Although Clearwater has been a vacation destination for generations due to its climate and beautiful views, the city has an agricultural and industrial past. In the 1930s, Clearwater was the "chief shipping point" for Pinellas County, which resulted in lasting impacts to the subsurface. Unfortunately, by the 1960s many businesses had left the downtown area to relocate to the newly growing commercial centers along US Highway 19 North. As businesses moved out, so did residential development, causing many to relocate. This mass exodus from the downtown area left vacant properties in its wake in need of assessment, remediation and redevelopment. With the blight throughout the city limits, City leaders knew they had to be proactive in creating a Brownfield Program that would eliminate the environmental concerns and boost the local economy through thoughtful economic development practices.

The City of Clearwater has a long tenure in the EPA Brownfields Program as shown by their many EPA Brownfield grant awards from 1996–2009 leading to a multitude of successful redevelopment projects that supported local economic development. Their EPA Brownfield (RLF) Pilot Grant was one of the first to provide sub-grants and loans for assessment and cleanup activities throughout the city limits. With the Program Income funds from the RLF Program, the City intends to create a sub-grant award process for the assessment and remediation of brownfield properties throughout the city limits to further redevelopment initiatives by providing a direct economic benefit to the City's sensitive populations suffering from environmental justice issues.

2.0 CLEARWATER BROWNFIELD PROGRAM

2.1 Past EPA Grant Accomplishments

The City of Clearwater has a long standing and successful Brownfield Program. Since their first award in 1996, the City has been awarded seven EPA Brownfield grants (1996–2009) resulting in 73 assessments and 17 cleanups. The 2003 \$400,000 Assessment Grant resulting in 10 Phase II Environmental Site Assessments (ESA) and 4 Supplemental Assessments created over \$2.4 million in leveraged funding and 4 acres ready for reuse. The 2007 \$400,000 Assessment Grant resulting in 6 Phase I ESAs, 2 Phase II ESAs, and 2 Supplemental Assessments created nearly \$290,000 in leveraged funds and 44 acres ready for reuse. The 2009 \$400,000 Assessment Grant resulting in 3 Phase I ESAs, 2 Phase II ESAs, and 1 Supplemental Assessment created over \$283,000 in leveraged funding and 40 acres ready for reuse.

2.2 EPA Brownfields RLF

Through the EPA Brownfield RLF Pilot grant, the City loaned funds to cleanup two (2) properties that had been identified as viable candidates using the RLF. The identified properties received eligibility approval by EPA for cleanup activities.

2.2.1 Former Clearwater Automotive Property

The Clearwater Automotive property, located at 205 South Martin Luther King Junior Avenue, past land uses of an auto salvage yard, a foundry and a dry-cleaning facility caused significant environmental issues. The City completed a Phase I ESA in 2004 followed by a combined Phase II ESA and Brownfields Site Assessment Report in 2005, which found polyaromatic hydrocarbon (PAH) and heavy metal impacts in shallow soils but no impacts to groundwater were identified. To complete additional soil assessment, the City demolished the remaining buildings on the property in 2006. Additional sampling was completed during the months of September 2006 through January 2007. Some of the impacted soils were excavated in 2007 but due to insufficient funding, areas of impacted soil were left onsite. Additional assessment revealed offsite impacts in 2007. On July 1, 2009, the City received Site Rehabilitation Completion Order (SRCO) from the Florida Department of Environmental Protection which deemed the site cleanup activities complete. EPA Brownfield Assessment funding spent at the site from 2003-2009 totaled \$367,622. EPA Cleanup funding spent at the site totaled \$648,827. The site has been deemed ready for anticipated reuse.

2.2.2 Former CarPro Property

The former CarPro property, located at 1359 Cleveland Street, had a historical land use of car repair, detailing shop and an automotive repair shop which resulted in environmental contaminants including petroleum, volatile organic compounds, heavy metals, and PAHs in the groundwater. EPA Brownfield Assessment funding allocated to the site totaled \$250,425 for a Phase II and cleanup planning took place between 2005-2012. Cleanup of the property was initiated in 2011 which required \$325,440 of RLF funds for the project. The CarPro site remediation activities remain underway.

2.3 Project Team & Responsibilities

The City's Brownfield Program is managed by Clearwater's Economic Development and Housing Department (ED&H) as the department provides quality affordable housing and community services and directly links assistance to emerging and existing businesses throughout Clearwater. Chuck Lane, Assistant Director, serves as the Brownfield Project Director and is responsible for the oversight and completion of administrative and financial requirements of the City's Brownfield Program. Mr. Lane began working with the City in 2011 and has served as Assistant Director of ED&H since 2016. Phil Kirkpatrick, Senior Economic Development Coordinator, serves as the Brownfield Project Manager and is responsible for the day-to-day activities and the timely and successful expenditure of funds of the Brownfield Program. Mr. Joe DeCicco, Senior Environmental Specialist, serves as Subject Matter Expert and has been with Clearwater Engineering for 12 years. Mr. Jay Ravins, City Finance Director, is responsible for

managing the finances of the sub-grant awards. Mr. Ravins has 39 years of accounting and finance experience both in private industry and public sector, with 27 of those years in government.

The City has always valued the input of their community members and is committed to keeping them involved in every step of the process, which is evident based on their long Brownfield Program history dating back to 1996. To keep the community involved, the City created a Brownfield Advisory Board (BAB), with meetings dating back to 1998. The BAB consists of nine local individuals which include: three business owners/representatives, three agency or governmental representatives and three residents of the city of Clearwater. The BAB meets at a minimum on an annual basis and more frequently on as needed basis. The BAB is responsible for making recommendations and to provide a broader perspective for review, approval and issuance of sub-grants.

The City procures environmental consultants to assist with assessment and remediation of brownfield sites. The City's Procurement Division will advertise, solicit, and select a qualified environmental consultant to assist with the technical and reporting portions of the Brownfield Program, in full compliance with Federal Procurement Standards. The City of Clearwater procurement process is governed by the Code of Ordinances, City of Clearwater, Articles & Divisions; Sections 2.541 through 2.564.

The City has built a strong working relationship with the FDEP through the implementation of their many EPA Brownfield Grant awards. The City will establish with the FDEP how they will receive copies of documentation and if they would like to be notified of state assessment activities. The City will provide FDEP the opportunity to review all remedial technical reports. Through the FDEP Brownfields Program, developers and community members are educated in the benefits of the state incentives of entering into Brownfield Site Rehabilitation Agreements and understanding brownfield designations. In addition, the FDEP will assist in the review and approval of petroleum site eligibility and provide technical assistance as needed. Applicants who plan to conduct cleanup activities will be directed to the FDEP Brownfields Program. The state will identify cleanup standards and other requirements and will oversee cleanup activities. Correspondence with the state will be achieved by both electronic and hard copy documents.

3.0 CLEARWATER BROWNFIELD CLOSEOUT PLAN

3.1 Project Funding Criteria

The City of Clearwater plans to utilize the funds from their EPA Brownfield Revolving Loan Program for the primary purpose of awarding sub-grants for assessment and remediation of eligible brownfield properties.

Recipients of sub-grant funding for assessment activities will be evaluated and approved by City staff. Recipients of sub-grant funding for remediation activities will be selected in conjunction with City staff and the Brownfield Advisory Board (BAB) by thoroughly reviewing their application for funding. The application that will be utilized is provided in Appendix A: City of Clearwater

Brownfield Revolving Loan Fund Sub-Grant Program Application. The evaluation and approval form the City will utilize is provided in Appendix B: City of Clearwater Brownfield Revolving Loan Fund Sub-Grant Program Application Approval Sheet. The sub-grant funding amount for assessment activities will be determined by City staff. The sub-grant funding amount for remediation activities will be determined by City staff and the BAB based on the site's redevelopment plan and the return on investment the redevelopment will have on the community. Winning projects will be awarded throughout the city limits with special consideration given to those projects located in an area of town that will have an environmental justice benefit and provide an economic benefit to the disadvantaged members of the community.

3.2 EPA Requirements

The following eligible entities, as defined by the EPA, are permitted to apply for a sub-grant through the City's RLF program:

- Land Clearance Authority or another quasi-governmental entity that operates under the supervision and control of, or as an agent of, a General-Purpose Unit of Local Government.
- Government Entity Created by State Legislature.
- General Purpose Units of Local Government.
- Redevelopment Agency that is chartered or otherwise sanctioned by a state.
- Nonprofit organization described in section 501(c)(3) of the Internal Revenue Code.
- Limited liability corporation in which all managing members are 501(c)(3) nonprofit organizations or limited liability corporations whose sole members are 501(c)(3) nonprofit organizations.
- Limited partnership in which all general partners are 501(c)(3) nonprofit organizations or limited corporations whose sole members are 501(c)(3) nonprofit organizations.
- Qualified community development entity as defined in section 45D(c)(1) of the Internal Revenue Code of 1986.

Eligible entities applying for a sub-grant for cleanup of a property through this program must own the property, and not be responsible for site contamination. Sub-grant recipients also must demonstrate compliance with the EPA Rule on All Appropriate Inquiries (Title 40, Code of Federal Regulations, Part 312). As a part of this program, the City is entitled to directly fund assessments that support redevelopment efforts for otherwise ineligible entities (individuals, sole proprietorships, for-profit corporations, for-profit limited liability corporations, for-profit limited partnerships and for-profit partnerships). Remedial activities may not be directly funded by the City for any property owner if the site is deemed ineligible for funding.

The City will utilize the requirements set up by the EPA to determine if sites are eligible for brownfields grant funding under the Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA) § 104(k). The City will ensure that the "retained program income" is used on a property that is a brownfield site as defined at CERCLA § 101(39) and in accordance with Section IV.C. All assessment and cleanup work funded with program income will be

performed in accordance with state or tribal environmental rules and regulations and be protective of human health and the environment.

The City will continue to perform community involvement activities to solicit input from local communities, these outreach activities may take place with potential environmental justice communities, communities with a health risk related to exposure to hazardous waste or other public health concerns, economically disadvantaged or remote areas.

Program income shall not be used to assess or clean up a site at which the City or the subrecipient is potentially liable under CERCLA § 107 unless they qualify for a limitation or defense to liability under CERCLA. The City and subrecipient must make and retain a certification to that effect as part of the records for the project. If asserting a limitation or defense to liability, the subrecipient must state the basis for that assertion. When using program income for petroleum-contaminated brownfield sites, the City or subrecipient shall certify that they are not a viable responsible party or potentially liable for the petroleum contamination at the site and retain a certification to that effect as part of the sub-grant records. The City may consult with EPA for assistance with this matter.

The City will use the RLF program to fund the following brownfield activities:

- Phase I Environmental Site Assessments at brownfield sites performed in accordance with EPA All Appropriate Inquiries Final Rule or ASTM E1527-13 (or the most current version);
- Phase II Environmental Site Assessments and cleanup planning activities at brownfield sites;
- Planning for the assessment, cleanup and re-use of brownfield sites;
- Cleanup/remediation activities of eligible properties;
- Entering a property into the State Brownfields program;
- Outreach and distribution of materials and programmatic costs to manage and oversee the work being performed; and
- Programmatic support including required EPA reporting, ACREs database maintenance, meeting preparation and attendance, and final closeout documentation.

3.3 Budget

The City currently has \$470,911 available in the sub-grant program for the assessment and remediation of brownfield properties throughout the city limits. Upon CRA Board and Council approval, the outstanding CRA loan totaling \$325,440 will be repaid less 30% discount for a net repayment of \$227,808, therefore total funds will be \$698,719. Funds will be utilized to further redevelopment initiatives by focusing on projects that will provide a direct economic benefit to the City with priority given to projects that primarily benefit the City's sensitive populations suffering from environmental justice issues.

Cost estimates for project activities are provided below and are based on past brownfield projects as determined by local market standards with contractual hourly rates based on the skills needed for the specific tasks:

- Phase I ESAs \$3,000 each
- Generic QAPP \$4,500
- Phase II ESAs including SS-QAPP at \$23,000 each
- ABCAs \$6,500 each
- Brownfield Site Rehabilitation Agreements \$5,000
- Cleanup activities will vary based on project needs

3.4 Outreach

City Staff will work with the sub-grantee recipient and the community to share information on all brownfield redevelopment throughout the city limits. To encourage entities to apply for the RLF Brownfield sub-grant awards, the City will collaborate with the following project liaisons to promote and encourage participation in efforts to further redevelopment:

Name	Contact
Florida Gulfcoast Commercial Association of Realtors	Sue Fern, sue@fernmanagement.com
NAIOP	Kelsey Bokor, kelsey@naioptb.org
ULI	Siobhan O'Kane, siobhan.okane@uli.org

Planned outreach events utilizing the partnerships with the local liaison organizations include lunch and learn education events featuring information on the RLF sub-grant program, application process, and federal and state brownfield programs. Currently, community and City Council meetings are held in-person while observing social distancing guidelines. Information regarding this program will be announced during these meetings, posted on the City's website and announced through press releases.

The City will update the community throughout the life of the RLF sub-grant program on the funding availability and project outcomes until all funds have been expended via the city's website and social media platforms (Facebook, LinkedIn, Twitter, Instagram, and YouTube), as well as through city-news and calendar-announcement emails, to which they will encourage residents to subscribe. The City staff will provide information during the regularly scheduled City Council meetings, which are broadcasted on C-View TV, the City of Clearwater's television channel that is available to residents through local cable providers and online streaming. In addition, the City will develop informational handouts and marketing materials explaining the sub-grant application process and acceptable funding activities.

3.5 Assessment

3.5.1 Phase I Environmental Site Assessment

All Phase I site characterizations and assessments conducted with the sub-grant funding will be performed in accordance with EPA's standard for all appropriate inquiries. All Phase I site characterizations and assessments will be conducted following the practices in ASTM standard E1527-13 "Standard Practices for Environmental Site Assessment: Phase I Environmental Site Assessment Process," or EPA's All Appropriate Inquiries Final Rule. The "All Appropriate Inquiries Rule: Reporting Requirements Checklist for Assessment Grant Recipients", (Publication Number: EPA 560-R-11-030), for each Phase I ESA conducted with sub-grant funds will be completed and signed. The reporting requirements for "All Appropriate Inquiries" can be found at: <https://www.epa.gov/brownfields/brownfields-all-appropriate-inquiries-rule-reporting-requirements-checklist-assessment>.

3.5.2 Phase II Environmental Site Assessment & Supplemental Assessment

Once it has been determined that a property/site is eligible, Phase II ESA activities can begin. The following are specific activities that will be performed to complete this task.

- 1. Quality Assurance Project Plans (QAPPs):** A Generic Quality Assurance Project Plan (QAPP) document will be developed. Upon successful completion of a Phase I ESA which will need a subsequent Phase II ESA including the Site-Specific Quality Assurance Project Plan in accordance with EPA Region 4's Instructions for the Preparation of Quality Assurance Project Plans for EPA Brownfields-Funded Projects in the Southeast.
- 2. Health & Safety Plans:** An OSHA-compliant Health and Safety Plan (HASP) will be prepared by the environmental consultant and a copy will be placed in the sub-grant file. EPA approval of the HASP is not required.

3.6 Reuse/Remediation Planning

Remediation activities will include calculating remediation costs and determining site appropriate remediation and/or reuse plans to reduce health/environmental risks for selected sites. Working with the community and FDEP, the City will establish a unified vision and set goal for reuse planning.

The Brownfield Program Manager coupled with the environmental consultant will prepare and secure approvals for the Analysis of Brownfields Cleanup Alternatives (ABCAs) based on the data collected and data derived from the environmental assessments completed for the sites tested. The report will be communicated to the public and supplied to the state brownfields office for feedback prior to final approval. The ABCAs will serve as the framework for remedial action plans.

A. ABCA

An ABCA briefly summarizes:

- Information about the site and contamination issues, cleanup standards, applicable laws, cleanup alternatives considered, and the proposed cleanup.
- It will include information on the cleanup effectiveness, the ability of the subrecipient to implement each alternative, the cost of each proposed cleanup alternative and an analysis of the reasonableness of the various cleanup alternatives considered including the one chosen.

B. Institutional Controls (ICs)

The City and the environmental consultant will consider the use of Institutional Controls (IC), as well as engineering controls, as part of the Analysis of Brownfield Cleanup Alternatives. The team will work closely with the State for the approvals.

3.7 Community Involvement Plan for Cleanup Projects

The sub-grant recipient and their contractor will develop a Community Involvement Plan (CIP) for cleanup projects with the purpose to describe the planned community engagement activities, schedule, project background, and key players, which will be made available for review at the City's Economic Development and Housing Department. The plan will describe the community and appropriate methods of seeking input, methods of communicating progress and education/information sharing for the community.

3.8 Cleanup Activities

For sub-grant awards focusing on cleanup activities, the City will require an ABCA to describe cleanup alternatives. Through this detailed analysis the City will ensure the adequacy of the cleanups while protecting human health and the environment as it is implemented by protecting all nearby populations, including sensitive populations throughout the city limits from contaminants during cleanup work conducted on brownfield sites. Activities include implementing procedures necessary to mitigate any potential exposure from the contamination. All cleanup activities will be encouraged to meet the following requirements:

1. Greener Cleanups

The City will encourage sub-grant recipients to take action to ensure a greener cleanup. Assessing and cleaning up contaminated land protects human health and the environment and enables communities to pursue future beneficial reuse of these properties. Cleaning up sites can be viewed as "green" from the perspective of the cleanup improving environmental and public health conditions. However, cleanup activities use energy, water, and other material resources to achieve cleanup objectives. The City will encourage applicants to incorporate green practices such as restricted engine idling and others identified in EPA resources to help alleviate the environmental footprint of cleanup actions. Incorporation of green practices will also be a consideration in the procurement of cleanup contractors.

2. Completion of Cleanup Activities

The City will ensure that the successful completion of the cleanup is properly documented for any sub-grant awards used for cleanup/remediation of a brownfield site and will be done through a final report from the City's qualified environmental professional. This documentation will be included as part of the administrative record. In the event of an incomplete cleanup, the City will ensure that the site is secure and notify FDEP to ensure an orderly transition should additional activities become necessary.

3.9 Sub-grant Project Completion

Once a project is complete, the City will work with the subrecipient to document and close out the project. The sub-grant recipient will be required to provide a summary of the final accomplishments (outcomes, outputs, and other leveraged resources) during the entire grant project period to the City as an update to the projected information/deliverables given on their original application.

3.9.1 Measuring Results

The City will document the project outcomes and outputs which can include the following:

Outputs:

- Number of community meetings held
- Number of advisory committee meetings held
- Number of ABCAs completed
- Number of brownfield sites identified
- Number of Phase I ESAs completed
- Number of Phase II ESAs completed

Outcomes:

- Number of acres of land assessed
- Number of jobs created/retained
- Amount of tax revenue generated
- Number of acres of property remediated
- Amount of leveraged funding (private and public)
- Value of capital investment for redevelopment
- Acres of parks and greenspace preserved and created

3.9.2 ACRES

Property specific information, including the property address and cleanup completions, will be entered electronically in EPA's Assessment, Cleanup and Redevelopment Exchange System (ACRES) database at <http://www.epa.gov/acres> by the City and their consultant.

ACRES will be updated for each property when the following occur:

- All assessment activities and environmental findings have taken place at the site;
- Completion of cleanup/remediation activities;
- Funds are leveraged and/or jobs created (quantities);

- Completion of the Project Period (or Final Report); and
- As significant events occur at the site, but not later than the end of the quarter in which the event occurred.

4.0 RLF PROGRAM CLOSEOUT COMPLETION

Once all funds have been expended through the City's sub-grant process, the City will notify the EPA of their intent to formally submit an RLF program report.

Within 90 days of all funds being expended, the following information will be provided to the EPA:

1. Final Report
 - a. A cover page including the grant recipient's organization, the annual report number, the date of the reporting period, the person/organization preparing the report, and the date of submission.
 - b. A summary of all sub-grants made and the status of each project.
 - c. All cleanup reports and documentation for cleanup that have been completed as of the effective date of this closeout agreement. Provide a list of all reports and documentation still pending as of the effective date of this closeout agreement.
 - d. A final budget summary table.
 - e. A list of all properties that have been entered into and updated in ACRES.
 - f. A list of the project outputs and outcomes as defined in **Section 3.9.1 Measuring Results**.

Appendix A
City of Clearwater Brownfield Revolving Loan Fund
Sub-Grant Program Application

City of Clearwater Brownfield Revolving Loan Fund Sub-Grant Program

The City of Clearwater Revolving Loan Fund (RLF) Program provides financing for eligible brownfields projects within the city limits. Properties will be selected for funding when intended redevelopment creates a positive economic impact to the community. RLF sub-grants are available to brownfield properties that support the City's goals and meet EPA funding requirements. The sub-grants provided by the RLF fund can be used for assessment and/or remediation of a property to support redevelopment. As a part of this Program, the City is entitled to directly fund assessments that support redevelopment efforts for otherwise ineligible entities (individuals, sole proprietorships, for-profit corporations, for-profit limited liability corporations, for-profit limited partnerships and for-profit partnerships). Remedial activities may not be directly funded by the City for any property owner if the site is deemed ineligible for funding.

A brownfield is defined as real property, the expansion, redevelopment, or reuse of which may be complicated by the presence or potential presence of hazardous substances, pollutants, contaminants, controlled substances, petroleum or petroleum products, or is mine-scarred land.

The goals of the City's Brownfield Program are to improve the quality of life, revitalize neighborhoods and increase the City's tax base by:

- Encouraging sustainable redevelopment of brownfield sites;
- Protecting human health and the environment;
- Supporting the retention and attraction of jobs;
- Maximizing the effectiveness of the Brownfield Program through collaborative efforts; and
- Educating and engaging with the community about the Brownfield Program.

Instructions

The Applicant shall complete and sign this form and provide all requested information. Requested information will be utilized by the City of Clearwater to make an initial determination as to whether the Project meets the qualification requirements of the program. Please submit all application materials via email to:

Attn: Phil Kirkpatrick, Sr.
Business Recruitment & Property Development
Economic Development & Housing Department
philip.kirkpatrick@myclearwater.com

or via mail to:

600 Cleveland Street, Clearwater, Florida 33755

If you have any questions regarding this application or the brownfield program, please contact Phil Kirkpatrick at 727.562.4054

Application

Date: _____

Name of applicant: _____

Legal name of applicant, if different: _____

Previous names of applicant, if applicable: _____

Key contact person name and title: _____

Business mailing address: _____

Phone: _____

Fax: _____

Email: _____

Applicant Tax ID/EIN: _____

Legal form of applicant (check applicable box):

- ☐ Individual/Sole Proprietorship
- ☐ For-Profit Corporation (Indicate State_____and Date_____of Incorporation)
- ☐ Not-For-Profit Corporation (Indicate State_____and Date_____of Incorporation)
- ☐ Partnership (Indicate State_____and Date_____of Formation)
- ☐ Limited Partnership (Indicate State_____and Date_____of Formation)
- ☐ Limited Liability Company (Indicate State_____and Date_____of Organization)
- ☐ Political Subdivision or Quasi-Governmental Agency

Describe: _____

☐ Other

Describe: _____

Applicant Eligibility

Identify each person or entity with at least a ten percent (10%) ownership interest in the Applicant (attach additional pages as necessary):

Name of Owner	Address	% Ownership	501(c)(3) or Gov't Entity Yes/No

Identify each person or entity with a managerial role (director, officer, manager, general partner, council members, etc.) with the Applicant (attach additional pages as necessary):

Name	Address	Title

Property Identification and Information

Address: _____

Parcel Tax I.D. #: _____

Approximate acreage: _____

Identity of immediate prior owner of the property (or current owner if applicant is not the current owner):

_____Address of immediate prior owner of the property (or current owner if applicant is not current owner). For petroleum-contaminated properties only, list any and all prior known owners:

_____Are you the current owner of the property: ☐ Yes ☐ No

If the current owner, provide date the property was acquired: _____

If not the current owner, provide the date you expect to acquire title to the property:
_____Provide the method the property was/will be acquired (lease, purchase, donation, imminent domain, tax sale, etc.):

_____**Environmental Site Assessment**Has a historical Phase I Environmental Site Assessment been completed? ☐ No ☐ Yes

Completion date: _____

Has a historical Phase II Environmental Site Assessment been completed? ☐ No ☐ Yes

Completion date: _____

If yes, please provide historical assessments with this application.

Description of Environmental Problems (if known)

General description of nature, scope, and extent of contamination:

To the extent you have such knowledge, describe in detail the dates (time period) and manner in which the property became contaminated:

Did the applicant cause the contamination of the site? ☐ Yes ☐ No

Is the property contaminated by a controlled substance, petroleum or petroleum product, or is the property mine scarred land?

If the property is contaminated by a controlled substance, petroleum or petroleum product, or is mine scarred land, describe generally the state/condition of the property. If contamination includes a known Underground Storage Tank, include tank number (if known):

Funding Requested

Type of funding requested (Phase I Environmental Assessment, Phase II Environmental Assessment, Supplemental Environmental Assessment, Cleanup Planning, Remediation Funding):

State the amount requested: _____

Project Schedule

Estimated start date of property redevelopment activities: _____

Estimated completion date of redevelopment activities: _____

Current zoning of the property: _____

Is a change in zoning required for the proposed project? ☐ Yes ☐ No

If a change in zoning is required, explain how and when the zoning will be obtained:

Attach any reports/documentation that will assist the City in making a funding determination.

Certification

The Applicant hereby certifies, warrants, and represents that the information provided herein is complete, true and correct to the best of your knowledge, information and belief. Applicant understands and acknowledges that the City of Clearwater is relying on the information contained herein in making eligibility determinations and financing decisions and have the right to so rely. Eligibility determinations and funding recommendations do not constitute a final award. Awards are not final until all documents are executed and all conditions precedent to the award are met.

Applicant: _____

By (Signature): _____

Print Name: _____

Title: _____

Date: _____

Appendix B

City of Clearwater Brownfield Revolving Loan Fund Sub-Grant Program Application Approval Sheet



City of Clearwater Brownfield Revolving Loan Fund Sub-Grant Program

Name of Applicant: _____

Is the applicant an eligible entity? ☐ Yes ☐ No

Is the funding requested for an eligible expense under the program? ☐ Yes ☐ No

Does the site meet EPA eligibility requirements? ☐ Yes ☐ No

Does the proposed redevelopment meet the objectives of the City (create new jobs, businesses and/or affordable housing)? ☐ Yes ☐ No

Is the requested funding amount reasonable for the benefit of the end-use redevelopment for the City?
☐ Yes ☐ No

If not, do you recommend funding a lesser amount? ☐ Yes ☐ No

If so, specify amount. _____

Date App Received: _____

Date App Reviewed: _____

Approved for Funding: ☐ Yes ☐ No

If not, reasoning: _____

Reviewer Name (Print): _____

Reviewer Signature: _____