

## Board Selection

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Please refer to the [City of Clearwater Advisory Boards listing](#) for requirements.

You will need to upload at least one of the following:

- Current voter registration within city limits
- Valid current Florida Driver License issued to an address within city limits
- Declaration of Domicile filed with the city clerk affirming residency within city limits

## Select the Boards That You Would Like to Apply To

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Boards	Community Development Board*
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Boards	Library Board
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# Personal Info

First Name \*

Sabina

Middle Initial

J

Last Name \*

Soler

Email Address \*

Sabina.jakupaj@gmail.com

Primary Phone \*

(727) 331-7355  
(Example: (123) 456-7890)

Length of Residency \*

If not a resident of Clearwater, select "Not a Resident"

1-5 Years

Business Owner? \*

Do You Own or Represent a Business in Clearwater?

☐ Yes ☒ No

# Home Address

Street Address \*

108 n meteor ave

City \*

Clearwater

Zip Code \*

33765

## Education & Work

Highest Level of Education Master's degree

Occupation If retired, enter former occupation  
Professional Services

Employer ghSmart

Relevant Work Experience University of South Florida St. Petersburg KTCOB  
Masters of Business Administration: Focused in Management December 2017

St. Petersburg College  
Bachelors of Applied Science – International Business December 2014  
Cum Laude; VP Board for Golden Key Honor Society

### PROFESSIONAL EXPERIENCE

#### Project/Event Management

- Manage Client Organizational Projects from Contracting through Invoicing (
- Manage ad hoc projects for IT department and new Interns
- Build tracker to manage and analyze WIPs and Client Engagement Report to ensure 60-70% utilization is met
- Managed all restaurant operations (permitting, budgeting, ordering, marketing, managing)
- Manage ReOrg of IT department during and post Raymond James/Morgan Keegan Merger
- Create budget and track expenditures for Baywest Café
- Manage new STS for IT department, and implement firm wide ensuring all maps are up to date

#### Leadership/Development

- Created training manual for new CRM database and cross trained Eagle Asset Management Marketing Team
- Implement weekly meetings to discuss process improvements and new ideas for increased sales
- Develop training material and act as faculty for new team members through the 30-day onboarding and training lifecycle
- Diversity and Inclusion leadership team member (making D&I a priority and reality)

#### Sales/Marketing

- Analyze top competitors and recommend changes to marketing strategies
- Developed and oversaw creation and delivery of new marketing material
- Implement advertising strategies for new restaurant operations
- Built strong cross-functional partnerships within the company (Sales, Operations, Special Investigation Unit, Data Support Services, Intellectual Property Rights and Branding)
- Research potential conversion opportunities resulting in a 35% increase for monthly quota
- Review client needs and suggest services that meet their needs, on a case by case basis

### EMPLOYMENT HISTORY

- ghSMART March 2019 -

Community Activities

COMMUNITY INVOLVEMENT & ACTIVITIES

- Suncoast Animal League
- Golden Key National Honor Society - Ronald McDonald, Susan G Komen
- Graduate Business Association
- St. Anthony's Hospital Patient Advocate – Surgical Unit
- St. Pete Science Festival- Evaluation Committee Researcher

Board Service\*

Have you served or do you serve on a board in Clearwater?

☐ Yes ☒ No

# Attachments

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Voter Registration \*

Voter Reg.jpg

41.91KB

File types accepted: pdf, tif, tiff, jpeg, jpg, gif, doc, docx, rtf, png. 10 MB max file size.

One of the boards selected requires the upload of your voter registration. This will satisfy the proof of residency for any other boards selected.

Please refer to the [City of Clearwater Advisory Boards listing](#) for requirements and please attach a copy of one of the following documents:

- Current voter registration within city limits
- Valid current Florida Driver License issued to an address within city limits
- Declaration of Domicile filed with the city clerk affirming residency within city limits

Proof of Residency

File types accepted: pdf, tif, tiff, jpeg, jpg, gif, doc, docx, rtf, png. 10 MB max file size.

# Questionnaire

**Question 1.** What is your understanding of the duties and responsibilities of the Board(s)?

Answer 1. \*

I have read through all of the following Board Duties and Responsibilities

Community Development: Handles planning and development matters. Conducts public hearings/decides development requests that are not within discretion of City staff. Conducts design review, evaluates historic applications, reviews requests for land use plan changes and rezonings, serves as Local Planning Agency to review and advise Council re City's Comprehensive Plan.

Library Board: Serves as advisor to Council in matters pertinent to policies governing Library System operations and programs.

**Question 2.** Have you ever observed a board meeting either in person or on C-View, the City's TV station?

Answer 2. \*

☒ Yes ☐ No

**Question 3.** What background, experience, or education qualifies you to serve on the Board(s)?

Answer 3. \*

I moved to Clearwater a few years ago and am incredibly intrigued by the potential this city has to offer. There has been significant growth in real estate and education, however, I believe there are more development opportunities within grasp. My MBA was heavily case study based and the premise of most of our learning came from being solution oriented. Researching the current applicable climate, room for opportunity and the fiscal/operational impact of the recommendation.

An overview of my experience/education-  
I graduated locally from SPC with a BAS in International Business. I interned at Raymond James Financial in their IT department followed by joining the marketing and sales team full time under Eagle Asset Management. I became a business owner shortly after, opening BayWest Cafe. Once I decided to sell off the business, I moved into wealth management with alternative investments, and back to sales before pursuing my MBA. I have also obtained several certificates in project planning and management.

**Question 4.** Why do you want to serve on the Board(s)?

Answer 4. \*

To be part of Clearwaters solution and see through the growth opportunities in hand.

Date \*

11/3/2020

Signature \*

*Sabina J Seler*

Checkbox

- ☐ choice 1
- ☐ choice 2
- ☐ choice 3

Checkbox

- ☐ choice 1
- ☐ choice 2
- ☐ choice 3

Drop-down

Radio Button

- ☐ choice 1
- ☐ choice 2
- ☐ choice 3