



# City of Clearwater

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## RFQ #32-17 Design Services—Crest Lake Park

August 15, 2017

Submitted By:



150 W. Jessup Ave.  
Longwood, FL 32750  
Phone: (407) 667-1777

Contact Person:  
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Project Manager  
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Starkey Ranch in Pasco County (on the facing page) and Oviedo on the Park (cover image): two Dix.Hite projects with waterfront parks





## Letter of Interest

(Image: Oviedo on the Park)





City of Clearwater  
Attn: Purchasing  
100 S Myrtle Ave 3rd Fl  
Clearwater FL 33756

August 11, 2017

RE: RFQ #32-17, Design Services – Crest Lake Park

Dear Colleague,

I am pleased to submit the following proposal on behalf of Dix.Hite + Partners in response to the City of Clearwater's RFQ for Design Services—Crest Lake Park.

The park presents an important opportunity to provide a place of respite, to connect people to nature, to support active living and to provide a destination for local residents. Our proposed project team has reviewed the park master plan and we are confident in our abilities to honor the community's vision in providing design services for Crest Lake Park.

The importance of ecological preservation at Crest Lake Park and pedestrian-friendly connections to and within the park can't be overstated. Crest Lake Park can not only provide access to nature but also provide education on wildlife, water quality and other ecological issues important to Florida. Also, through pedestrian-scaled design, the park can create opportunities for residents in surrounding neighborhoods to use active forms of transportation—walking, biking, rolling—to access open space and park amenities. Combined, these outcomes increase quality of life, preserve the environment, improve health, build social capital and maximize the City's properties for the greatest good. Our team has helped other municipalities in Florida achieve the same; our most recent experience includes designing public space at Starkey Ranch in Odessa, Oviedo on the Park, the Daytona Beach Esplanade, downtown Jacksonville Beach and Reiter Park in Longwood, all of which are described in detail in this proposal.

As Principal-in-Charge, I would oversee our team's service to the City. I bring significant experience to this effort: I have managed landscape architectural services from design through construction observation on public projects throughout Florida and the southeastern U.S. My colleague Kody Smith would serve as project manager to the City and would provide day-to-day management of the design team. Kody brings to this role both a track record of successful project management and an incredible eye for design that have resulted in great public spaces.

Kody and I would lead a team of talented landscape architects, designers and subconsultants who understand community visioning, parks and streets as "places," project timelines and budgets, and the importance of delivering on the promise of exceptional design. We also are familiar with permitting procedures in Clearwater and Pinellas County.

Collectively, our team advances sustainable design and has a particular interest in celebrating local community character and history through thoughtful design recommendations and selection of materials. The incorporation of sustainable design practices is at the core of our values and is uniquely integrated on our projects, from the planning aspect to detailed design, with emphasis on Low Impact Development (LID).



In fact, all three Dix.Hite offices—in Longwood, FL, Birmingham, AL and Atlanta, GA—are located in historic, walkable districts. Our restored 1920s Bungalow studio office in Longwood, pictured above, incorporates green design principles and is a commercial pilot project for the St. Johns Florida Water Star program. The project includes a Florida-friendly, 90-percent native, drought-tolerant landscape and a low-volume irrigation system, reflecting our commitment to being an example in our own community for environmentally friendly design.

We recommend Florida-friendly materials and plants, which honor the local ecology, reduce a project's environmental impact, and lower maintenance costs. Our overall project team includes more than a half dozen LEED AP practitioners and we propose an ecologist as a key team member.

To ensure we are responsive and timely—and in consideration of the

importance of meeting project deadlines—Dix.Hite maintains a culture of collaboration and flexibility. Also, with decades of combined experience in public projects of multiple scales, we work at the outset to identify potential project complications and to mitigate them proactively in coordination with your staff and stakeholders. Although the City will have a core team at its service, we will assign and re-assign other team members to meet your deadlines and handle any unexpected events.

We work on a range of project scales and help partners achieve their goals through visioning, facilitation, site planning, detailed landscape and hardscape design, construction documents, bidding and implementation. Our capabilities include visual communication, sketch and digital graphic renderings through plans, elevation and perspectives, three dimensional modeling, document and page layout composition, and AutoCAD production of detailed hardscape and landscape construction plans.

We advocate for scalable and transparent processes that bring people together to solve problems while also meeting project deadlines and budgets. Applied to your 8-month timeline for design and permitting of Crest Lake Park, the "6Ds" approach, as we call it, will help ensure an efficient process with continued public support. More information about the 6Ds is provided herein.

As you will see in this proposal, our team is well prepared to provide the services the City seeks. Thank you for your consideration of our proposal. I hope we have an opportunity to meet to further discuss this important role.

Sincerely,

CHRIS HITE, PLA, LEED AP  
President and Principal-in-Charge





# Municipal Design Services Experience

(Image: Reiter Park)



Dix.Hite + Partners has gained a reputation as a “boutique” firm with an excellent design portfolio. Over the years, the firm has grown through the references and retention of existing public and private clients and relationships within the greater consultant community. The firm’s team members have broad experience with a range of parks, buildings, transportation, and public-space projects funded or owned by public agencies and municipalities, including:

- Lynx Central Station public realm design
- SunRail commuter rail stations
- State and county roads 426 and 434
- Daytona Beach Transformation Plan
- Daytona Beach Esplanade
- Jacksonville Beach Downtown Action Plan
- Longwood master plan
- Reiter Park in Longwood
- Oviedo on the Park
- Trussville Downtown Plan
- Gertrude’s Walk trail design
- Downtown Greenville Streetscape Master Plan
- AIDS Memorial Park
- North Cape and 7 Islands Vision Plan
- Jacksonville Bike/Ped Master Plan

On this page: Oviedo on the Park is a Dix.Hite public-realm planning and urban design project in Central Florida. The waterfront park has catalyzed investment in the area and earned recognition for its quality design from the state chapter of the American Society of Landscape Architects.



I am confident that Dix.Hite's method of design would provide any client with a very thoughtful and thorough solution even beyond the typical landscape architectural scope of work.

- Thomas L. Cavanaugh  
President, PAC Land Development Corporation  
A Dix.Hite client and partner to the public project, Oviedo on the Park



*Oviedo on the Park has become a catalyst for additional quality development in Oviedo, FL. Oviedo is one of the five projects included in this proposal to illustrate the firm's technical experience, effective project approach and successful past performance.*



Our work has led to strong results for many clients, including the following three recent parks and public space planning and design projects, for which we provide reference information here and more complete descriptions in Tab 4: Specific Project Experience.

- City of Oviedo  
Bryan Cobb, City Manager  
400 Alexandria Blvd.  
Oviedo, FL 32765  
bcobb@cityofoviedo.net  
407-971-5555
- City of Longwood  
John Williams, City Manager  
407-260-3445  
jwilliams@longwoodfl.org
- Gentry Land Company  
Reed Berlinsky, Principal  
521 13th Street  
St. Cloud, Florida 34769  
(321) 805-4830  
info@gentryland.com

To demonstrate our abilities related to the City's scope for Crest Lake Park, we have highlighted six municipal projects in Tab 4: Specific Project Experience. There, we illustrate our firmwide capability to work with public clients to design projects that get built, that have impact, that create places people love, and that are ecologically sustainable.



*Dix.Hite provided visioning and design for publicly funded SunRail transit stations throughout Central Florida.*



Their leadership and vision have proven instrumental in guiding this project and we anxiously look forward to the park's implementation.

- Jon C. Williams  
City Manager, City of Longwood  
A Dix.Hite client



*Dix.Hite has helped the City of Longwood develop the vision and detailed landscape and hardscape designs for a central park that will create a sense of place and destination for downtown Longwood, while also spurring reinvestment in the area.*



# Qualifications of Personnel

(Image: Starkey Ranch)





The Dix.Hite + Partners proposed project team has successfully helped municipalities and agencies throughout Florida develop public spaces that provide quality destinations, connect people to nature, create a sense of place and build social capital.

Within Dix.Hite, we offer the talents of 32 professionals across three offices. Our team members collaborate on a daily basis and have worked together—from concept through construction—on Reiter Park in Longwood, a system of parks and trails at Starkey Ranch in Odessa, Oviedo on the Park in Oviedo, a downtown action plan for Jacksonville Beach, an esplanade in Daytona Beach, and SunRail stations across Central Florida. The broader consultant team also worked together on the parks and trails at Starkey Ranch.

Our key team members for the Crest Lake Park project have adequate capacity as detailed in Tab 5: Project Staff Availability to achieve the City's 8-month timeline for design through permitting. If needed, the firm is able to quickly deploy more in-house staffing resources.

Dix.Hite also has established relationships with contractors and other subconsultants throughout the region; we tap their efforts frequently on multiple projects, which leads to quick responses as needed, such as for cost estimating.

Leading our team is Kody Smith, PLA, who will serve as project manager, coordinate with the City and incorporate other team members into the Crest Lake Park effort. As project manager, Kody will work with the City at the outset to develop a detailed scope of services, identify deliverables, recommend further public engagement strategies to build upon what already has been achieved, and to monitor progress. In-house project management and budget tools allow Kody to review budgets weekly and monthly to ensure that the fee and hours allocated for services remain on track. Kody has an excellent track record as project manager, including managing this particular project team's work on Starkey Ranch.

Chris Hite, PLA, LEED AP, will serve as Principal-in-Charge. Chris is a designer at heart and stays involved in projects from initial vision through detailed design. She is the firm's president and her exemplary leadership recently was recognized by the Orlando Business Journal, which named her a 2017 CEO of the Year for Central Florida. Chris brings her leadership and artful design skills to bear on projects throughout the southeastern U.S., with a special focus on Florida and Florida-friendly landscapes.

Brief resumes for each proposed project team member are provided on the following pages. Their services would be organized according to the organizational chart below.

CITY OF CLEARWATER

LANDSCAPE ARCHITECTURE  
+  
PROJECT MANAGEMENT



Christina Hite, PLA, LEED AP, Principal in Charge

Kody Smith, PLA, Project Manager

Greg Bryla, PLA, Senior Designer

Viviana Castro, Landscape Designer

Adam McCollister, PLA, Junior Project Manager

Kelly Morphy, Walkable/Livable Design and Outreach

ECOLOGICAL  
PLANNING AND  
DESIGN

ARCHITECTURE

CIVIL ENGINEERING  
AND ENVIRONMENTAL  
PERMITTING

STRUCTURAL  
ENGINEERING

MEP

IRRIGATION  
DESIGN

EXUM & ASSOCIATES  
Jay Exum, Ph.D.

ROCCHETTA A:DB, INC.  
Michael Ruble, AIA  
NCARB  
Randi Ruble, LEED  
AP bd+c  
Christopher Dail

FLORIDA DESIGN  
CONSULTANTS  
Edward Mazur, P.E.  
Cynthia Tarapani,  
Planner  
Jay Hunting, Ecologist  
Robert Wright, PLS

CATALANO  
ENGINEERING, INC.  
James Catalano, P.E.  
Jimmy Raguckas,  
P.E.

KPI ENGINEERING  
Luis Vargas, P.E.  
Dean Kenyon, P.E.  
Mike Cowles, LEED AP  
Ray Vargas, Designer  
Shawn Jeffrey, LEED AP

PRO TURF DESIGNS  
Clark Bateman, CID

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Kody Smith, PLA, Dix.Hite + Partners

Project Manager

B.S., Landscape Architecture, Purdue University, 2008  
Landscape Architect, Florida # LA6667178

Kody's focus on parks development, urban design, transportation and illustration derives from his intense respect for people, their culture, and the environment in which they live. Kody executes projects as project manager with well-planned, contextually responsive and artful thought processes. Additionally, Kody's skill in planning and facilitating public engagement has been key to identifying and meeting community visions, which in turn foster greater buy-in and support for publicly funded initiatives. In fact, Kody led the development of the "What If?" community engagement tool that earned a statewide award from the Florida ASLA in 2017 for innovation in public outreach.

A photograph showing Kody Smith, a man in a light blue shirt, standing and gesturing towards a large screen or display. He is in a room with other people, and the screen shows a digital rendering of a park or street design.

Kody has been a key member in delivering the following recent services for communities throughout Florida:

- Design of trails, parks and amenities at the award-winning Starkey Ranch in Odessa, FL
- Pier and waterfront park design for the Jacksonville Beach Public Realm Plan in Jacksonville Beach, FL
- Waterfront trail and park design for the Daytona Beach Esplanade in Daytona Beach, FL
- Waterfront community design for Turtle Beach in Crystal Beach, FL
- Visioning and urban design for the Daytona Beach Transformation Plan in Daytona Beach, FL
- Public charrette and streetscape design for Lake Beauty Park in Orlando, FL
- Visioning, rail design for the Gertrude's Walk trail in Orlando, FL
- Design of the amenities, festival street and public realm at Central Lucerne in Orlando, FL
- Master planning and graphic design for the Pedestrian and Bicycle Master Plan for the City of Jacksonville

Left: Kody Smith introduces a street concept to a local elected official. Below: Kody's design vision and details are now built parks and trails at Starkey Ranch, which has earned awards for its system of public spaces that connect people to nature and celebrate the land's history.

A photograph of a park area with a wooden boardwalk and benches. A man and a woman are sitting on a bench, looking out over a lush green landscape with tall grasses and trees. The scene is peaceful and well-maintained.

Dix.Hite + Partners

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**Chris Hite, PLA, LEED AP, Dix.Hite + Partners**

Principal-in-Charge  
M.S., Landscape Architecture, University of Florida, 2012  
B.S., Landscape Architecture, University of Georgia, 1987  
Landscape Architect, Florida # LA0001340, 1989

Chris’ passion for artful design, environmental sustainability and healthy lifestyles is evident in a portfolio that spans nearly three decades of residential landscape design, public parks, open space and ecologically friendly infrastructure projects built in the state of Florida and throughout the United States. As president of the firm, Chris’ exemplary leadership recently was recognized by the Orlando Business Journal, which named Chris a 2017 CEO of the Year for Central Florida. Chris’ design work celebrates the unique characteristics of a place’s social and geographical context, with a special focus on local ecologies, cultural identity, history, native plants, local materials, urban form, regional character and quality of life.

Chris’ recent projects include visioning, landscape and hardscape for the 5,000-acre Starkey Ranch in Pasco County, design for Reiter Park, landscape architecture for multiple SunRail stations along Central Florida’s 61-mile commuter rail transit corridor; LYNX transit stations; and several infill, mixed-use projects in Central Florida, including Ravaudage in Winter Park, Crescent Lynx Central Station in Orlando, and Oviedo on the Park in Oviedo.



*Chris Hite led the design team for the North Cape and 7 Islands Vision Plan for Cape Coral, FL. The plan earned award recognition for honoring the community’s vision to create walkable destinations and a sense of place while also catalyzing investment. Chris also has served as Principal-in-Charge for numerous successfully built parks, trails and public spaces.*

**Greg Bryla, PLA, Dix.Hite + Partners**

Senior Designer, Principal  
Bachelor of Landscape Architecture, Auburn University, 1987  
B.C. in Building Construction, Auburn University  
Landscape Architect, Florida #LA0001259, 1987

Greg brings his boundless enthusiasm and international design and construction experience to the Dix.Hite team. As a senior designer, he helps dream up “big ideas,” gain consensus and turn them into construction details. He has worked directly on Starkey Ranch, Oviedo on the Park, Reiter Park, Jacksonville Beach Public Realm Plan, Daytona Beach Transformation Plan, Daytona Beach Esplanade and a bridge and amenity design for Ho’akalei resort in Hawaii.

**Adam McCollister, Dix.Hite + Partners**

Junior Project Manager  
B.S., Landscape Architecture, University of Florida, 2014  
Landscape Architect, Florida, #LA6667264, 2016

Adam’s role at Dix.Hite includes detailed hardscape and landscape design, construction documentation, graphic design and rendering. His recent project experience includes Reiter Park, Oviedo on the Park, SunRail stations, Crescent Lucerne and streetscape designs for public roads in Oviedo.

**Viviana Castro, Dix.Hite + Partners**

Landscape Designer  
B.S., Landscape Architecture, University of Florida, 2014

Viviana designs streetscapes, community developments, parks and trails, taking projects from vision through graphic design and construction documentation. She recently has worked directly on Starkey Ranch, the City of Daytona Beach Transformation plan, City of Jacksonville Beach Public Realm Plan and Daytona Beach Esplanade.

**Kelly Morphy, Dix.Hite + Partners**

Walkable/Livable Design and Outreach  
B.A. in Communications, University of Guam, 1997

Kelly helps neighborhoods become better connected and more accessible through best practices in healthy community design. As executive director of the Walkable and Livable Communities Institute, she wrote national guidance documents funded by AARP and conducted workshops across the country, including for a Complete Streets Action Plan in New Ulm, MN and a walkability study at O’Hare International Airport in Chicago, IL. Since joining Dix.Hite in 2017, she has presented at national conferences, guest lectured for graduate classes and provided project walkability input.

**Jay Exum, Ph.D., LEED AP, Exum and Associates**

Ecological Planning and Design  
Ph.D. in Wildlife Ecology, Auburn University, 1985  
M.S. in Wildlife Biology, University of Tennessee, 1981  
B.A. in Zoology, University of Tennessee, 1978

Dr. Exum provides natural resource and ecological planning services to sustain or enhance biological diversity and natural system integrity in Florida. Through sound science and an objective perspective, he provides the foundation for a functioning natural environment that is enjoyed by people actively engaged with the resource. He recently has provided services for the Daytona Beach Esplanade, Miami-Dade County Parks Recreation and Open Spaces Systems Master Plan, the Lake Hancock Management Plan in Polk County, and the Shingle Creek Preserve Conceptual Master Plan/Management Plan in Osceola County.

**Michael Ruble, AIA, NCARB, ROCCHETTA**

Architecture  
Master of Architecture, Savannah College of Art and Design  
Bachelor of Architecture, SCAD  
Licensed Architect, Florida #AR96147

With 20 years of experience in architectural, engineering and construction industries, Michael’s expertise covers all aspects and phases of a project from site selection and feasibility studies, design phase, production drawings, construction phase and post-occupancy services. His recent projects include Cunningham Park, Homestead Park and Whitfield Park, all at Starkey Ranch. He’s also recently provided architecture for the Girl Scouts Camp Mah-Kah-Wee in Seminole County, the Charlotte County Courthouse and the DeSoto County emergency operations center.

**Ed Mazur, Jr., P.E., Florida Design Consultants**

Civil Engineering and Environmental Permitting  
B.S., Civil Engineering, University of Texas at Austin, 1969  
Professional Engineer, Florida #21318, 1975

Ed offers more than 40 years of civil engineering experience for a variety of projects with an expertise in master planning and infrastructure design including water, sanitary sewer and roadway systems, as well as obtaining all required permits. He served on the City of Clearwater Planning and Zoning Board for 15 years, which he chaired for 3 years and the City of Clearwater Community Development Board from 1999 - 2004, which he chaired for 3 years. Mr. Mazur was the chairman of the City of Clearwater Board to assess the Harborview Center, and the City of Clearwater Marine Advisory Board.

City and Pinellas County projects that Mr. Mazur has worked on include Myrtle Avenue, Clearwater Beach Roundabout, Lakeside Clearwater, Morton Plant Hospital, Bayside Bridge Plaza and Walsingham Park West, for which he was in charge of the schematic and civil engineering design of the 354-acre public park, including Pinellas County and SWFWMD Environmental Resource permitting.

**James Catalano, P.E, Catalano Engineering**

Structural Engineering  
BSCE from Univ. of Central Florida, 1987  
Florida License No. 42507, 1990

James has recently been both designer and Engineer of Record for a variety of structural elements including marine structures, water and wastewater treatment plants, mid-rise office and residential buildings, retaining walls, mast-arm and span wire signals, and boat launch facilities. He has recently worked on a 10-acre expansion of Apollo Beach Par—including a dog park and a 12,000 SF skate park— and the Cancer Survivors Park in Tampa. He also recently has worked on Hillsborough County’s Riverview, Sun City Heritage Park, Ruskin Commongood Park, and Giddens Park, where he provided civil and structural engineering for a five-acre City of Tampa park renovation project.

**Luis Vargas, Jr., P.E., KPI Engineering**

Mechanical, Electrical, Plumbing (MEP)  
B.S. in Electrical Engineering, University of South Florida  
M.S. in Engineering Management, USF

Luis is an electrical and power systems engineer with over 28 years of experience who is registered in 21 states and Puerto Rico. His broad expertise covers all aspects of electrical and power systems planning, design, construction, operations, and maintenance from low voltage DC through high voltage transmission line construction. In addition to his projects throughout Florida and the southern U.S., Luis recently worked with Dix.Hite + Partners on electrical construction administration for two parks at Starkey Ranch.

**Clark Bateman, CID, Pro Turf Designs**

Irrigation Design  
Clark has worked alongside Dix.Hite + Partners on numerous public projects, including Oviedo on the Park, SunRail stations, and Lynx Operations Center.



## Specific Project Experience

(Image: Pierhouse at Channelside)





**PROJECT SERVICES:**  
Park Plan | Public Process | Signage  
Waterfront Redevelopment | Streetscape

**CLIENT:**  
City of Oviedo

**DESIGN TEAM:**  
Dix.Hite + Partners

Oviedo on the Park anchors the new urban core for the City of Oviedo. The six-acre community park is the centerpiece for new residential and retail venues, as well as an “outdoor living room” for all Oviedo residents and guests. The park is connected to the historic town center, which currently has redevelopment projects under construction, along a wetland that is the inspiration for the park’s overall character and public buildings. Working in conjunction with the City of Oviedo and Project for Public Spaces, Dix.Hite developed amenities to include a community amphitheater and multi-purpose lawn area, children’s play area, educational spaces, an interactive water feature and a lakefront promenade. Oviedo on the Park opened in May 2015.

*The park has spurred new investment—seen in the top of this image—and includes a streetscape that calms traffic and creates a sense of arrival.*



**OVIEDO ON THE PARK**  
OVIEDO, FLORIDA



**PROJECT SERVICES:**  
Public Realm Design  
Environmental Graphics

**CLIENT:**  
WS-TSR, LLC / Wheelock Communities

**DESIGN TEAM:**  
Dix.Hite + Partners | Rocchetta AD:B |  
KPI Engineering | Catalano Engineering |  
Geoffrey Mouen | Ballenger & Company

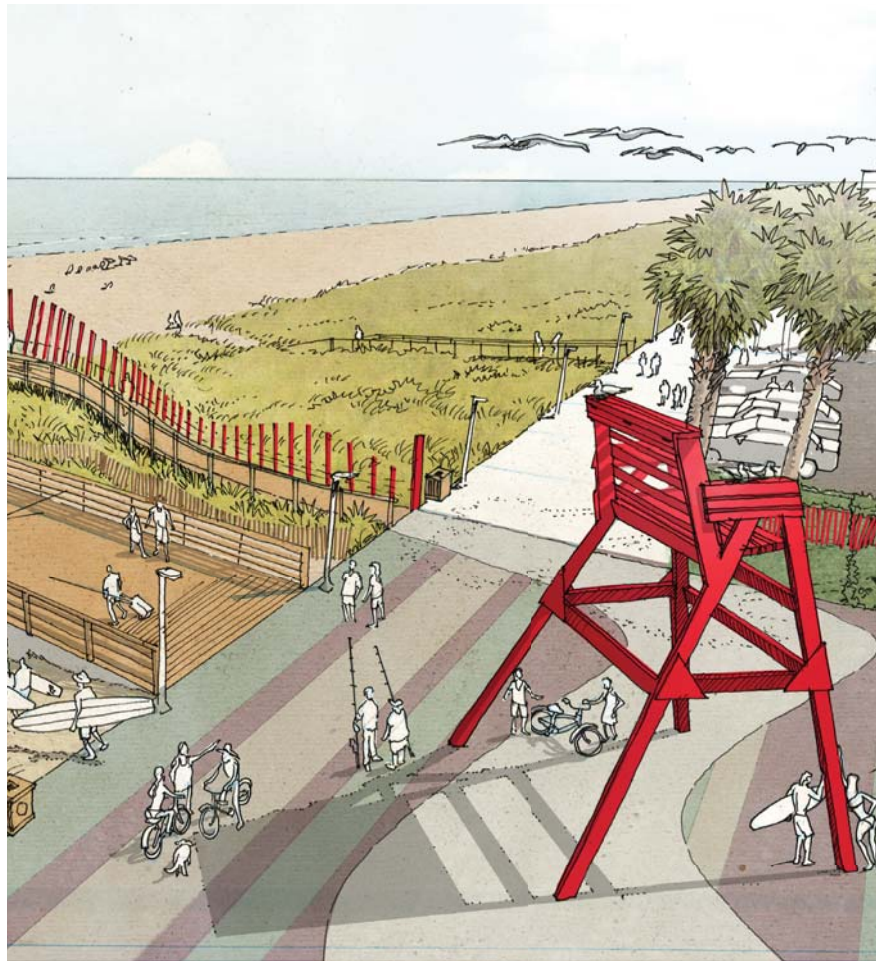
Located on 2,500 acres, Starkey Ranch is a master planned community with a focus on connecting its residents with natural Florida and the Ranch’s vast history. The community is centered around its interconnected series of trail systems that branch out to link its residents with the adjacent Starkey Wilderness Preserve, future town square, and the numerous park spaces throughout Starkey Ranch. Design of the project included created wildlife habitat. From passing through the wetlands to being alongside the Wood Stork habitats, these connections provide their own unique experiences for the community. Residents and the surrounding communities will have access to more than 20 miles of trails connecting 800 acres of parks and open space.



**STARKEY RANCH**  
PASCO COUNTY, FLORIDA







**PROJECT SERVICES:**  
Visioning | Public Workshop | Branding |  
Lighting Analysis | Wayfinding | Landscape  
Architecture

**CLIENT:**  
City of Jacksonville Beach

The Downtown Jacksonville Vision Plan was formalized in June 2007 with city efforts focused on public infrastructure improvements while relying on private enterprise for development. The Downtown Action Plan continues the 2007 Vision Plan and outlines the next steps while responding to the real-world needs of the City's public realm, including park spaces, streets, plazas and their relationship to private development. Dix.Hite is leading the effort to develop design and implementation strategies for the City's brand standards, lighting performance and aesthetics, site furnishing palette, art master plan, wayfinding, and two of the City's premiere park and gateway spaces.

\* Services for Phase 1 of this project were provided by Dix.Hite team members during their employment with Glatting Jackson Kercher Anglin, now part of AECOM. All rights remain with the previous firm.



JACKSONVILLE BEACH DOWNTOWN ACTION PLAN  
JACKSONVILLE BEACH, FLORIDA



**PROJECT SERVICES:**  
Site Plan | Hardscape/Landscape/Irrigation  
Public Art  
Pedestrian Circulation

**CLIENT:**  
Florida Department of Transportation  
AECOM

**DESIGN TEAM:**  
Dix.Hite + Partners  
HHCP | VHB  
Bockstall Design Associates  
McElroy Engineering, LLC

SunRail (Central Florida Commuter Rail Transit) covers a 61-mile stretch of existing rail freight tracks through the heart of Central Florida. The Phase One system serves three counties, linking DeBary to Poinciana. Dix.Hite is responsible for site plan coordination, pedestrian circulation, landscape, hardscape and irrigation design for Phases One and Two. The landscape palette focuses on native plant material, determined by evaluating existing soils and historic vegetative communities. The first phase of SunRail opened in Spring 2014.



SUNRAIL  
CENTRAL FLORIDA







**PROJECT SERVICES:**  
Landscape Architecture  
Environmental Graphics

**CLIENT:**  
City of Longwood

**DESIGN TEAM:**  
Dix.Hite + Partners

Reiter Park is the heart and recognizable identity of Longwood's Historic District. Its location as the terminus of Church Street and being accessible via the SunRail station make it the key destination of the district and City. Dix.Hite planned and designed new park elements, including an amphitheater and stage, event lawn, wet deck, restrooms, walking trail, boardwalk, healing/sensory garden and playground expansion. All spaces are open-air and designed to accommodate a variety of activities and group sizes, and to offer something at all times of the year. The park is currently under construction.

*In the image above: the new streetscape—currently under construction—creates better connections into the park.*



**REITER PARK**  
LONGWOOD, FLORIDA



**PROJECT SERVICES:**  
Visioning  
Illustration

**CLIENT:**  
City of Daytona Beach

**DESIGN TEAM:**  
Dix.Hite + Partners  
Applied Technology & Management  
ATS Land Surveying | Joseph, Lawrence & Co  
Exum Associates | McLaren Structural

Cities are known by the quality of their public realm. Dix.Hite was identified an opportunity for the City of Daytona Beach to create a finished park space as the first catalyst project along their waterfront. The City plans for day docks to allow people to access the historic Beach Street retail by boat. Dix.Hite envisioned a park that could address multiple issues while creating multiple opportunities. Proposed program elements offer flexibility, connection and visibility to complement the urban framework and context while taking advantage of this under used waterfront location. The project has received grant funding and is currently completing conceptual design.

**Reference:**  
Brent Cohen, City of Daytona Beach  
301 South Ridgewood Ave.  
Daytona Beach, FL 32114  
cohenbrent@codb.us / 386.671.8671



**DAYTONA BEACH ESPLANADE**  
DAYTONA BEACH, FLORIDA





# Project Staff Availability

(Image: Crescent Central Station Public Realm in Orlando)





The Dix.Hite proposed project team has reviewed the Crest Lake Park master plan and scope for design services as published in the RFQ. We have no hesitation in committing to the project timeline, and have ascertained that our team members’ projected workloads during the project period will allow for ample services to the City of Clearwater. Our 22 proposed project team members have projected availability ranging from 80 percent for the project manager to 25 percent for one of the designers during the project period.

Kody Smith, as an experienced and organized project manager, will ensure team members have adequate notice of project schedules to ensure they are available when needed. Moreover, to ensure we are responsive and timely—and in consideration of the importance of meeting project deadlines—Dix.Hite maintains a culture of collaboration and flexibility. The six Dix.Hite staff members assigned to this project who are described in Tab 3: Qualifications of Personnel are complemented with another 26 firm staff members who can be tapped for additional support if unforeseen complications arise. However, our team’s experience with public park projects will help us identify and mitigate potential challenges at the outset of the project, which will keep the project on schedule.

As briefly introduced in Tab 3: Qualifications of Personnel, the following subconsultants will bring their expertise to the project.

**Exum Associates, Inc.**

Dr. Jay Exum has been involved in the ecological consulting practice in the Southeast since 1985. Through his professional exposure and interaction with scores of valued colleagues, he had a vision of a consulting practice in which client service, scientific objectivity, thoughtful communication, fiscal responsibility and prudent management could be instigated in a successful business context. Exum Associates, Inc. provides natural resource-related services that will sustain or enhance biological diversity and natural system integrity in Florida, and across the Southeast. Our expectation is that through sound science and an objective perspective, we can meet our clients’ objectives and assure a functioning natural environment that is enjoyed by people actively engaged with the resource. We strive to influence policy, and through our effective representation of clients, set the highest standards for professional integrity, thoroughness of research and creative strategies to accomplish our clients’ objectives.

**ROCCHETTA A:DB, LLC**

A full service architectural consulting firm located in Tampa, FL, Rocchetta offers a wide range of planning and architecture experience in both the public and private sectors. We provide a service-oriented, client centric approach to meet the demands of the marketplace and respond to the project brief. We have the capacity to provide a full range of services to our clients that include: feasibility studies, programming, architectural design, construction documents, construction phase services, post-occupancy services, forensic architecture and owner’s representation. We also offer interior design services, furniture selection, signage and wayfinding design services and in-house fabrication of specialized architectural elements and components. Our diversified practice includes work ranging from multi-family housing, K-12 schools, community centers, neighborhood parks, custom residential, retail, restaurant, medical office and bio-tech facilities. Familiar with specific requirements of government authorities, municipalities and multiple user groups ROCCHETTA and our team have served the following government entities, municipalities and institutional clients directly or through previous individual experience:

- City of Tampa
- City of Clearwater
- Tampa Housing Authority
- National Institutes of Health, National Heart, Lung and Blood Institute
- Hillsborough County Public Schools
- Charlotte County
- DeSoto County
- Veterans Health Administration

**Florida Design Consultants**

Florida Design Consultants serves our Clients throughout the State of Florida. The firm provides a diverse array of professional services to its Clients including: Site Planning, Layout and Design, Land Surveying and Mapping, Land Use Planning and Zoning, Stormwater Management and Design Transportation Design, Water, Wastewater and Reclaimed Water System Design, Construction Inspection and Observation, Environmental Habitats and Wetlands, and Geographic Information Systems. For 20 years, the company has successfully performed these services for its clients in various sectors of our local economy.

**KPI Engineering, Inc.**

KPI Engineering, Inc. is a registered Florida engineering firm. While KPI is considered a small business Enterprise (SBE) the company continually demonstrates its capacity to address a wide range of projects of varying scales for its clients.

KPI Engineering was created from Kenyon & Partners, Inc. a design-build firm that still provides construction and maintenance services to clients. The constructability and serviceability mindset originating from Kenyon & Partners is a part of the KPI designs and mindset helping clients consider first cost and ongoing maintenance costs as KPI designs projects to fit clients’ financial requirements.

KPI Engineering applies this knowledge to projects from pre-renovation studies through large central cooling and heating plants for its clients. This demonstrates the company’s ability to “right size” design solutions to the needs of the project.

The same creative and right sized design approaches that make the company a unique and effective contributor to every project is applied to designs for multi-family buildings which often park like amenities. These are also applied to the multiple parks and recreation projects done by the company including among others:

- Hillsborough County Parks and Recreation R3M projects – assessment studies and design projects to help update county facility MEP infrastructure
- Wimauma Civic Center HVAC Replacement
- Bealsville Rec Center HVAC Renovation
- Providence West Rec Center HVAC Renovation
- Providence East (Skate Park Rec Center HVAC Renovation
- Pasco County Sports Complex Pre-bid planning and concepts – review and discuss development parameters for a new sports complex resulting in selection of design team for its implementation
- Starkey Ranch – design of three different parks with differing amenities and focus toward its users
  - o Homestead Park
  - o Cunningham Park
  - o Whitfield Park

**Catalano Engineering, Inc.**

The firm is a full-service civil and structural engineering firm specializing in both public sector infrastructure and private sector development. Started in 1994, CEI has grown to accommodate sophisticated clients such as Hillsborough County, Public Works and Parks Department, the Florida Department of Transportation, as well as several state-wide private sector developers.

Catalano Engineering, Inc. was formed with a mission of “providing innovative engineering solutions with extraordinary customer service”. Since that time, CEI has become a highly-efficient design firm with demonstrated proficiency in private sector development, structural engineering, municipal services and construction management services.

Technology, mathematics, science, and regulation pervade our industry. It sounds complex, and it can be. What makes us different? We sweat the details. And in the end, we bring simplicity to a complex process.

Headquartered near downtown Tampa, we know Florida’s natural environment—hurricane force winds, torrential rain, sinkholes, and corrosive seawater—just to name a few. What makes us different? We are experts in using diverse materials and technologies, for civil, structural, and marine engineering.

We also know Florida’s bureaucratic environment—regulation, procedures, and potential for litigation and delay claims—the complications can grow exponentially. What makes us different? We deliver confidence. We are there every step of the way, from site selection, through zoning, and construction.

**Pro Turf Designs**

Pro Turf Designs, based in Orlando, FL, has provided irrigation design for dozens of Dix.Hite projects, including:

- Lynx Operations Center Parking, Orlando
- Lynx Super Stop, Kissimmee
- Pineda Causeway, Brevard Co.
- Oviedo on the Park
- SunRail Commuter Network, Central Florida
- Longwood Public Works Building





# Project Approach

(Image: Starkey Ranch)



At 39 acres within the urban setting of Clearwater, Crest Lake Park will provide a fantastic natural respite for park-goers and local residents. The park master plan—built from a comprehensive public process—lays out a vision for a park that enhances connections to the neighborhood, allows people to interact with nature and the lake, and offers programming without overdeveloping its assets. The master plan could be most effectively implemented with the following considerations addressed at the outset of the project.

Celebrate Natural Assets and Connect People to Place

Protection and celebration of the park’s biological diversity should be a primary element of the new park design. Conserving the function of the xeric habitats in the northern portion of the site will help sustain the source and quality of water in Crest Lake. The park will provide exposure to the diverse habitats so that guests can observe the varied wildlife, from the canopies of trees to animals that live within the deep, well-drained sands. The plan will highlight views of Crest Lake to provide the opportunity to observe wading birds that use the littoral shoreline and migrating waterfowl that use the lake in the winter. The park also could be a hub for local environmental education. Kiosks can explain the close connection between high recharge areas like the soils west of Crest Lake and the hydrology of freshwater lake systems. With enthusiasm generated by the park’s environmental focus, the site could provide an opportunity for students to study upland and wetland habitats in an urban setting.



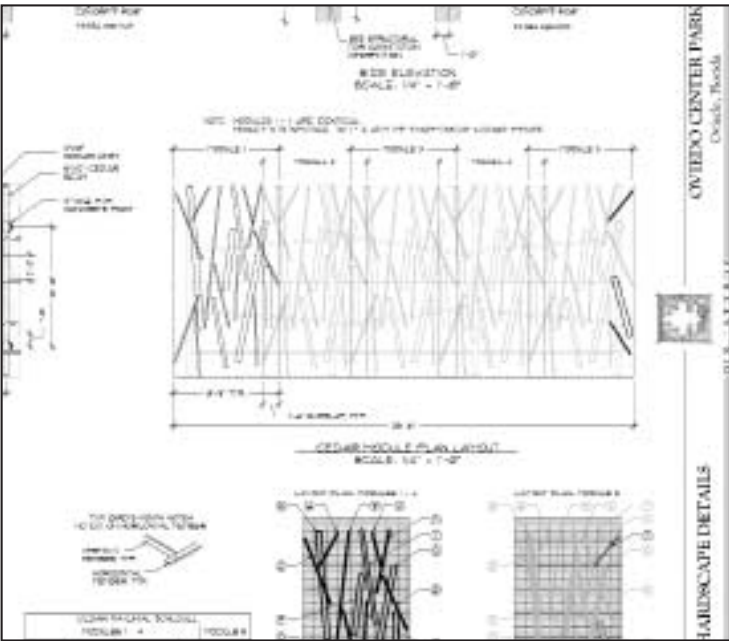
The Dix.Hite project team manages details throughout the life of a project from design to the built product.

Also, the site should be an example of low maintenance, energy-saving, creative environmental design and management.

Additionally, the master plan recognizes the need to connect local residents to the park and create quality access to park elements for all park-goers. This can be achieved through the application of best practices in walkability and healthy community design, as the Dix.Hite team has incorporated into projects such as Reiter Park, Oviedo on the Park and Starkey Ranch.

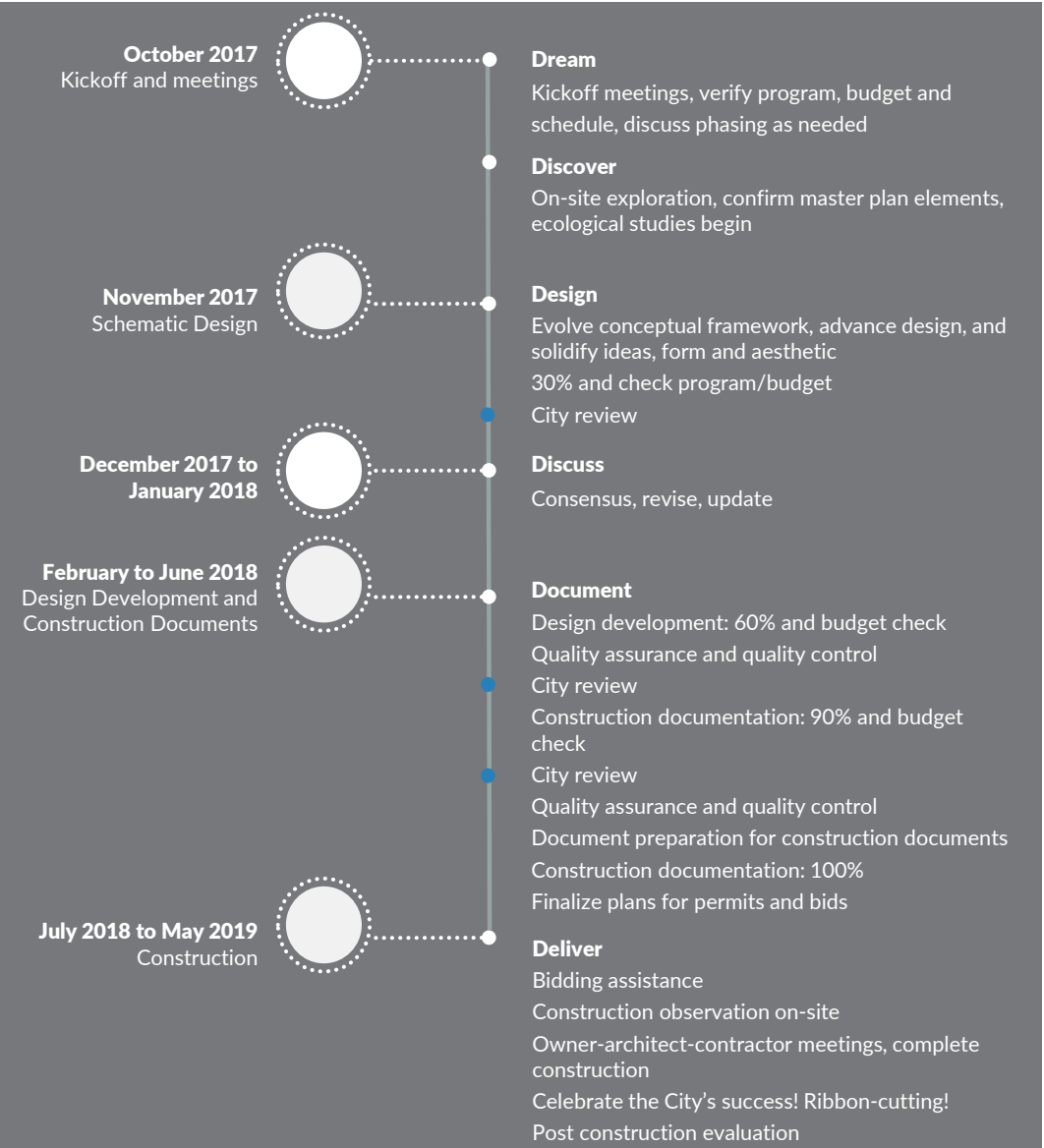
Confirm the Program, Budget and Phasing Options

In our experience, parks projects with this level of programming and expectation of materials and finishes tap budgets of more than \$1M per acre. An approach to achieving the community’s vision for Crest Lake Park while working within the budget provided in the master plan would be to plan to build the key elements of the park first and create a schedule to complete the vision for the park with added elements as funding is secured. The Dix.Hite design team has experience working with City staff to prioritize construction budgets in this manner. When doing so, it is critical to maintain public support for the project by continuing to engage the community, share information about phasing decisions and the construction process, and celebrate the completion of each phase. Engaging the public in the design and construction of the park will be made easier by the fact that the master plan process already employed a strong public process and achieved high levels of buy-in.



Project Management and Technical Approach

Dix.Hite proposes an open and transparent design process that brings people together to solve problems and address complex issues. This design process, known as the “6D approach,” has proven successful in previous public projects. It ensures that projects go through a systematic, thoughtful and informed approach to create impactful design; it is easily understood by team members and stakeholders; it allows all to see what opportunities and constraints exist, and as a result-comprehensive and creative design solutions. We have been leaders in codifying and embodying the 6Ds method and hold it integral to our culture and creativity. The 6Ds are applied below to the City of Clearwater’s timeline for Crest Lake Park to provide a framework for an overall project management approach. As additional details of the project become available, the following framework would be adapted to meet specific goals, deliverables, timeframes and the budget.



Quality Assurance/Quality Control

Dix.Hite practices quality assurance and quality control as a standard practice on every project. Our client services and technical quality are supported by communication not only with the City, but also with other government agencies and stakeholders. We developed an initial approach to QA/QC many years ago and have improved upon it over time, resulting in an effective system of checks and balances that is incorporated throughout the entire project, not just immediately prior to submitting deliverables. In fact, as a part of the SunRail contract, Dix.Hite was required to define a clear Quality Control Plan for the project. The plan we put in place met all the requirements of the Florida Department of Transportation. We adapt it as appropriate for project schedules, starting with the following basic tools: Project

Team Meetings, Review Process, Progress Meeting and Documentation of Project Activities. As project manager, Kody is able to provide service to the City without hesitation.

Cost Estimating Procedure

Dix.Hite’s methodology for estimating costs is based on:

- Reviewing actual bids of similar materials and scope from other current or previous Dix.Hite projects
- Interviewing quotes and information provided by suppliers, contractors, and design professionals

An average cost is assigned and reviewed/updated as noted in the timeline.



# Forms

(Image: Starkey Ranch)





EXCEPTIONS/ADDITIONAL MATERIALS/ADDENDA

Respondents shall indicate any and all exceptions taken to the provisions or requirements in this solicitation document. Exceptions that surface elsewhere and that do not also appear under this section shall be considered invalid and void and of no contractual significance.

Exceptions (mark one):

**\*\*Special Note – Any material exceptions taken to the City’s Terms and Conditions may render a Response non-responsive.**

☒ No exceptions  
☐ Exceptions taken (describe--attach additional pages if needed)

Additional Materials submitted (mark one):

☒ No additional materials have been included with this response  
☐ Additional Materials attached (describe--attach additional pages if needed)

Addenda

Respondents are responsible for verifying receipt of any addenda issued by checking the City’s website at [www.myclearwater.com/apps20/city/projects/invitationtobid.aspx/](http://www.myclearwater.com/apps20/city/projects/invitationtobid.aspx/) prior to the bid opening. Failure to acknowledge any addenda issued may render a Bid Non-responsive.

Acknowledgement of Receipt of Addenda (initial for each addenda received, if applicable):

Addenda Number	Initial to acknowledge receipt
NA	

Vendor Name Dix.Hite + Partners, Inc. Date 8/11/17

COMPANY INFORMATION

Company Legal/Corporate Name: Dix.Hite + Partners, Inc.

Doing Business As (if different than above): \_\_\_\_\_

Address: 150 West Jessup Avenue

City: Longwood, State: FL Zip: 32750

Phone: 407-667-1777 Fax: NA

E-Mail Address: kmorphy@dixhite.com Website: www.dixhite.com

DUNS # 07-930-1808

Remit to Address (if different than above):

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Order from Address (if different from above):

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Contact for Questions about this response:

Name: Kelly Morphy Fax: NA

Phone: 407-667-1777 E-Mail Address: kmorphy@dixhite.com

Day-to-Day Project Contact (if awarded):

Name: Kody Smith Fax: NA

Phone: 407-667-1777 E-Mail Address: ksmith@dixhite.com

☐ Certified Small Business

Certifying Agency: \_\_\_\_\_

☒ Certified Minority, Woman or Disadvantaged Business Enterprise

Certifying Agency: State of Florida (MBE), Florida Department of Transportation (MBE, SBE), Orange County (WBE), City of Tampa (WBE).



RESPONSE CERTIFICATION

By signing and submitting this Response, the Company certifies that:

- a) It is under no legal prohibition to contract with the City of Clearwater.
- b) It has read, understands, and is in compliance with the specifications, terms and conditions stated herein, as well as its attachments, and any referenced documents.
- c) It has no known, undisclosed conflicts of interest.
- d) No offer of gifts, payments or other consideration were made to any City employee, officer, elected official, or consultant who has or may have had a role in the procurement process for the services and or goods/materials covered by this contract.
- e) It understands the City of Clearwater may copy all parts of this response, including without limitation any documents and/or materials copyrighted by the respondent, for internal use in evaluating respondent's offer, or in response to a public records request under Florida's public records law (F.S. 119) or other applicable law, subpoena, or other judicial process.
- f) Respondent hereby warrants to the City that the respondent and each of its subcontractors ("Subcontractors") will comply with, and are contractually obligated to comply with, all Federal Immigration laws and regulations that relate to their employees.
- g) Respondent certifies that they are not in violation of section 6(j) of the Federal Export Administration Act and not debarred by any Federal or public agency.
- h) It will provide the materials or services specified in compliance with all Federal, State, and Local Statutes and Rules if awarded by the City.
- i) It is current in all obligations due to the City.
- j) It will accept such terms and conditions in a resulting contract if awarded by the City.
- k) The signatory is an officer or duly authorized agent of the respondent with full power and authority to submit binding offers for the services as specified herein.

ACCEPTED AND AGREED TO:

Company Name: Dix.Hite + Partners, Inc.  
Signature:   
Printed Name: Christina E. Hite  
Title: Dix.Hite + Partners, Inc.  
Date: 8/11/17

MAILING LABEL

CUT ALONG THE LINE AND AFFIX TO THE FRONT OF YOUR BID CONTAINER

For US Mail

SEALED RESPONSE

Submitted by:
Company Name:
Address:
City, State, Zip:
RFQ #32-17, Design Services – Crest Lake Park
Due Date: August 15, 2017, at 10:00 A.M.

City of Clearwater  
Attn: **Purchasing**  
PO Box 4748  
Clearwater FL 33758-4748

For US Mail

For Hand Deliveries, FEDEX, UPS or Other Courier Services

SEALED RESPONSE

Submitted by:
Company Name: Dix.Hite + Partners, Inc.
Address: 150 West Jessup Ave
City, State, Zip: Longwood, FL 32750
RFQ #32-17, Design Services – Crest Lake Park
Due Date: August 15, 2017, at 10:00 A.M.

City of Clearwater  
Attn: **Purchasing**  
100 S Myrtle Ave 3<sup>rd</sup> Fl  
Clearwater FL 33756

For Hand Deliveries, FEDEX, UPS or Other Courier Services





**STATE OF FLORIDA  
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION**

**BOARD OF LANDSCAPE ARCHITECTURE**  
1940 NORTH MONROE STREET  
TALLAHASSEE FL 32399-0783

(850) 487-1395

DIX HITE + PARTNERS, INC  
150 W JESSUP AVENUE  
LONGWOOD FL 32750

Congratulations! With this license you become one of the nearly one million Floridians licensed by the Department of Business and Professional Regulation. Our professionals and businesses range from architects to yacht brokers, from boxers to barbecue restaurants, and they keep Florida's economy strong.

Every day we work to improve the way we do business in order to serve you better. For information about our services, please log onto [www.myfloridalicense.com](http://www.myfloridalicense.com). There you can find more information about our divisions and the regulations that impact you, subscribe to department newsletters and learn more about the Department's initiatives.

Our mission at the Department is: License Efficiently, Regulate Fairly. We constantly strive to serve you better so that you can serve your customers. Thank you for doing business in Florida, and congratulations on your new license!



DETACH HERE

RICK SCOTT, GOVERNOR

KEN LAWSON, SECRETARY

**STATE OF FLORIDA  
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION  
BOARD OF LANDSCAPE ARCHITECTURE**

LICENSE NUMBER	
LC0000358	

The LANDSCAPE ARCHITECT BUSINESS  
Named below HAS REGISTERED  
Under the provisions of Chapter 481 FS.  
Expiration date: NOV 30, 2017

DIX HITE + PARTNERS, INC  
150 W JESSUP AVENUE  
LONGWOOD FL 32750



ISSUED: 09/21/2015

DISPLAY AS REQUIRED BY LAW

SEQ # L1509210000870

# State of Florida Department of State

I certify from the records of this office that DIX.HITE + PARTNERS, INC. is a corporation organized under the laws of the State of Florida, filed on March 18, 1996.

The document number of this corporation is P96000024089.

I further certify that said corporation has paid all fees due this office through December 31, 2017, that its most recent annual report/uniform business report was filed on January 10, 2017, and that its status is active.

I further certify that said corporation has not filed Articles of Dissolution.

*Given under my hand and the  
Great Seal of the State of Florida  
at Tallahassee, the Capital, this  
the Tenth day of January, 2017*



*Ken Detjen*  
**Secretary of State**

Tracking Number: CC6653983406

To authenticate this certificate, visit the following site, enter this number, and then follow the instructions displayed.

<https://services.sunbiz.org/Filings/CertificateOfStatus/CertificateAuthentication>



State of Florida

Minority, Women & Florida Veteran Business Certification

Dix.Hite + Partners, Inc.

Is certified under the provisions of 287 and 295.187, Florida Statutes, for a period from: 01/27/2016 to 01/27/2018

management SERVICES

We serve those who serve Florida

Chad Poppell, Secretary

Florida Department of Management Services

OSD

Office of Supplier Diversity

4050 Esplanade Way, Suite 380 • Tallahassee, FL 32399 • 850-487-0915 • www.osd.dms.state.fl.us

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August 15, 2017

Dix.Hite + Partners

Form **W-9**  
(Rev. December 2014)  
Department of the Treasury  
Internal Revenue Service

**Request for Taxpayer Identification Number and Certification**

Give Form to the requester. Do not send to the IRS.

Print or type  
See Specific Instructions on page 2.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.  
**Dix.Hite + Partners, Inc.**

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification; check only **one** of the following seven boxes:  
☐ Individual/sole proprietor or single-member LLC  
☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶  
☐ Other (see instructions) ▶  
☐ C Corporation  
☒ S Corporation  
☐ Partnership  
☐ Trust/estate  
**Note.** For a single-member LLC that is disregarded, do not check LLC; check the appropriate box in the line above for the tax classification of the single-member owner.

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):  
Exempt payee code (if any)  
Exemption from FATCA reporting code (if any)  
(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.)  
**150 West Jessup Avenue**

6 City, state, and ZIP code  
**Longwood, FL 32750**

7 List account number(s) here (optional)

Requester's name and address (optional)

**Part I Taxpayer Identification Number (TIN)**

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

**Social security number**  
- - - - -  
**or**  
**Employer identification number**  
5 9 - 3 3 6 8 0 9 1

**Note.** If the account is in more than one name, see the instructions for line 1 and the chart on page 4 for guidelines on whose number to enter.

**Part II Certification**

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and

2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and

3. I am a U.S. citizen or other U.S. person (defined below); and

4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

Sign Here

Signature of U.S. person ▶ *Paul D. Hite*

Date ▶ 2/3/17

**General Instructions**

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** Information about developments affecting Form W-9 (such as legislation enacted after we release it) is at [www.irs.gov/fw9](http://www.irs.gov/fw9).

**Purpose of Form**

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)

- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding?* on page 2.

By signing the filled-out form, you:

- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued).
- Certify that you are not subject to backup withholding, or
- Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
- Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting?* on page 2 for further information.

Cat. No. 10231X

Form **W-9** (Rev. 12-2014)

Dix.Hite + Partners

August 15, 2017

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DIX.HITE+PARTNERS  
LANDSCAPE ARCHITECTURE



**DIX.HITE**  
**+PARTNERS**

1109 22nd Street South  
Birmingham, AL 35205  
Phone: (205) 502-7841

150 W. Jessup Ave.  
Longwood, FL 32750  
Phone: (407) 667-1777

685 Linwood Ave.  
Atlanta, GA 30306  
Phone: (407) 667-1777

land@dixhite.com | www.dixhite.com

