

RESOLUTION NO. 17-37

A RESOLUTION OF THE CITY OF CLEARWATER,
FLORIDA, AMENDING COUNCIL RULES; PROVIDING AN
EFFECTIVE DATE.

WHEREAS, the Council desires to amend the rules to require individuals
speaking at council meetings to submit completed comment cards; now, therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY
OF CLEARWATER, FLORIDA:

Section 1. Rule 6, Council Rules, is amended as follows:

ORDER OF BUSINESS

- (1) The order of business for a regular meeting shall ordinarily be:
 - A. Invocation
 - B. Pledge
 - C. Special recognitions and presentations (Proclamations, service awards, or other special recognitions. Presentations by government agencies or groups providing formal updates to Council will be limited to ten minutes.)
 - D. Minutes of previous meetings
 - E. Citizens to be heard regarding items not on agenda. Each person who wishes to address the Council shall complete a comment card and submit the card to the City Clerk (right-hand side of dais). ~~speaker will be asked to give their name and address and to~~ Individuals will limit their comments to a maximum of three minutes.
 - F. Consent Agenda
 - G. Public hearings (not before 6:00 p.m.)

Legislative and administrative matters:

1. Presentation of issues by City staff.
2. Statement of case by applicant or representative (5 minutes).
3. Council questions.
4. Comments in support and comments in opposition. See subsection (3) below regarding time limitations for speakers.
5. Council questions.
6. Final rebuttal by applicant or representative (5 minutes).
7. Council motion to determine disposition.

Quasi-judicial Hearings:

1. Staff states its recommendation and briefly summarizes its reasons for the recommendation and submits record (minutes, staff report, and application) adduced before the Community Development Board (2 minutes).
2. Applicant presents case, including its testimony and exhibits. (15 minutes).
3. Staff presents further evidence. (10 minutes).
4. Public comment. See subsection (3) below regarding time limitations for speakers.
5. City Council discussion.
6. Applicant may call witnesses in rebuttal (5 minutes).
7. Conclusion by applicant (3 minutes).
8. Decision.

Second Reading of Ordinances

1. Public comment. See subsection (3) below regarding time limitations for speakers.

All time limits may be extended upon request, and upon approval of request by majority of City Council.

- H. City Manager reports.
- I. City Attorney reports.
- J. Council Discussion Items (work session only)
- K. Other Council action (if agendaed from work session)
- L. Closing comments by Councilmembers (limited to 3 minutes)
- M. Closing comments by Mayor.

The order of business for a worksession meeting shall ordinarily be:

- a. Presentations
- b. Departmental Review of upcoming Council Agenda items
- c. City Manager Verbal Reports
- d. City Attorney Verbal Reports
- e. Council Discussion Items (agenda via City Manager)
- f. New business (items not on the agenda may be brought up asking they be scheduled for subsequent meetings or work sessions in accordance with Rule 1 Paragraph (2))

(2) **Motion process for agenda items with Ordinances or Resolutions:** agenda items will be presented by staff followed by questions by Council, public input, a motion

and second on the agenda item, discussion/comments by Council, vote, a motion and second on the ordinance or resolution, discussion/comments by Council, and vote.

Motion process for other agenda items: agenda items will be presented by staff, questions by Council, public input, a motion and second on the agenda item, discussion/comments by Council, and vote.

(3) Public comments in support or opposition of items before the Council shall be limited to a total of 60 minutes, which can be extended upon Council approval. Unless otherwise specified, persons speaking before the City Council shall submit a completed comment card and be limited to three minutes per speaker. Representatives of a group may speak for three minutes plus an additional minute for each person in the audience that waives their right to speak, up to a maximum of ten minutes. A comment card form will be provided to document the request for additional time and those agreeing to waive their right to speak. No person shall speak more than once on the same subject at the same meeting unless granted permission by the City Council. When time limits are set for speakers, unused time cannot be passed from one speaker to another. Extensions of time limits can be given if approved by the Chair.

Section 2. This resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED this 5th day of October, 2017.

George N. Cretekos
Mayor

Approved as to form:

Attest:

Paul Richard Hull
Assistant City Attorney

Rosemarie Call
City Clerk