

# City of Clearwater

*City Hall  
112 S. Osceola Avenue  
Clearwater, FL 33756*



## Meeting Minutes

**Wednesday, October 5, 2016**

**6:00 PM**

**Council Chambers**

**City Council**

**Roll Call**

**Present:** 5 - Mayor George N. Cretekos, Vice Mayor Bill Jonson, Councilmember Doreen Caudell, Councilmember Bob Cundiff and Councilmember Hoyt Hamilton

**Also Present:** William B. Horne II – City Manager, Jill Silverboard – Deputy City Manager, Pamela K. Akin - City Attorney, Rosemarie Call - City Clerk, and Nicole Sprague – Official Records and Legislative Services Coordinator

*To provide continuity for research, items are listed in agenda order although not necessarily discussed in that order.*

**Unapproved****1. Call to Order – Mayor Cretekos**

*The meeting was called to order at 6:00 p.m. at City Hall.*

**2. Invocation – Rev. Curtis Paige from Heritage United Methodist Church****3. Pledge of Allegiance – Councilmember Hamilton****4. Special recognitions and Presentations (Proclamations, service awards, or other special recognitions. Presentations by governmental agencies or groups providing formal updates to Council will be limited to ten minutes.) – Given.****4.1 Check Presentation DEP - Peter Krulder, Department of Environmental Protection**

*Mr. Krulder presented the Mayor with a FRDAP grant check in the amount of \$200,000 for the Countryside Sports Complex renovations and the McMullen Tennis Complex expansion.*

**4.2 Manufacturing Month Proclamation, October 2016 - Becky Jo Burton, Bay Area Manufacturers Association (BAMA)****4.3 2016 United Way Month Proclamation, October 6-November 4, 2016 - Chuck Warrington****4.4 Fire Prevention Week Proclamation, October 9-15, 2016 - Steve Strong, Division Chief****4.5 Public National Gas Week Proclamation, October 2-8, 2016 - Chuck Warrington****4.6 State of Florida's Unclaimed Property Fund - James Jacobs**

## **5. Approval of Minutes**

- 5.1 Approve the minutes of the September 15, 2016 City Council Meeting as submitted in written summation by the City Clerk.

**Vice Mayor Jonson moved to approve the minutes of the September 15, 2016 City Council Meeting as submitted in written summation by the City Clerk. The motion was duly seconded and carried unanimously.**

## **6. Citizens to be heard re items not on the agenda**

*Pat Dowling, Randy Cooper, Roger Roberts, Richard Rolli, and Terry Warner expressed opposition to the mooring field proposed by Mr. Blackwood and thanked Council for opposing the mooring field with the Army Corps of Engineers (Corps).*

*The City Clerk noted that there were 25 individuals in the audience who opposed the mooring field.*

*The City Attorney said there are three different items pending: 1) Litigation the City is in with the property owner over a portion of the property that the City legally owns, approximately 27% of the site the property owner plans to use for the mooring field; still in progress and will take a while to conclude, 2) Action pending in front of the Army Corps of Engineers, which the City, Island Estates Civic Association, the Beach Association and citizens have submitted a letter requesting a public hearing; the City has not received a response, 3) Petition for an administrative hearing on the Department of Environmental Protection's permit that was issued without notice; the City has not received a response.*

### **Public Hearings - Not before 6:00 PM**

## **7. Second Readings - Public Hearing**

- 7.1 Adopt Ordinance 8933-16 on second reading, annexing certain real properties whose post office addresses are 2130 Burnice Drive and 2154 Bell Cheer Drive, all in Clearwater, Florida 33764, into the corporate limits of the city and redefining the boundary lines of the city to include said additions.

**Ordinance 8933-16 was presented and read by title only. Councilmember Caudell moved to adopt Ordinance 8933-16 on second and final reading. The motion was duly seconded and upon roll call, the vote was:**

**Ayes: 5 - Mayor Cretkos, Vice Mayor Jonson, Councilmember Caudell,**

## Councilmember Cundiff and Councilmember Hamilton

- 7.2** Adopt Ordinance 8934-16 on second reading, amending the future land use plan element of the Comprehensive Plan of the city to designate the land use for certain real properties whose post office addresses are 2130 Burnice Drive and 2154 Bell Cheer Drive, all in Clearwater, Florida 33764, upon annexation into the City of Clearwater as Residential Low (RL).

**Ordinance 8934-16 was presented and read by title only. Councilmember Cundiff move to adopt Ordinance 8934-16 on second and final reading. The motion was duly seconded and upon roll call, the vote was:**

**Ayes:** 5 - Mayor Cretekos, Vice Mayor Jonson, Councilmember Caudell, Councilmember Cundiff and Councilmember Hamilton

- 7.3** Adopt Ordinance 8935-16 on second reading, amending the Zoning Atlas of the city by zoning certain real properties whose post office addresses are 2130 Burnice Drive and 2154 Bell Cheer Drive, all in Clearwater, Florida 33764, upon annexation into the City of Clearwater as Low Medium Density Residential (LMDR).

**Ordinance 8935-16 was presented and read by title only. Councilmember Hamilton moved to adopt Ordinance 8935-16 on second and final reading. The motion was duly seconded and upon roll call, the vote was:**

**Ayes:** 5 - Mayor Cretekos, Vice Mayor Jonson, Councilmember Caudell, Councilmember Cundiff and Councilmember Hamilton

- 7.4** Adopt Ordinance 8936-16 on second reading, annexing certain real property whose post office address is 1450 Carolyn Lane, Clearwater, Florida 33755, together with certain Carolyn Lane Right-of-Way, into the corporate limits of the city and redefining the boundary lines of the city to include said addition.

**Ordinance 8936-16 was presented and read by title only. Vice Mayor Jonson moved to adopt Ordinance 8936-16 on second and final reading. The motion was duly seconded and upon roll call, the vote was:**

**Ayes:** 5 - Mayor Cretekos, Vice Mayor Jonson, Councilmember Caudell, Councilmember Cundiff and Councilmember Hamilton

- 7.5** Adopt Ordinance 8937-16 on second reading, amending the future land use plan

element of the Comprehensive Plan of the city to designate the land use for certain real property whose post office address is 1450 Carolyn Lane, Clearwater, Florida 33755, upon annexation into the City of Clearwater as Residential Low (RL).

**Ordinance 8937-16 was presented and read by title only.  
Councilmember Caudell moved to adopt Ordinance 8937-16 on second and final reading. The motion was duly seconded and upon roll call, the vote was:**

**Ayes:** 5 - Mayor Cretekos, Vice Mayor Jonson, Councilmember Caudell, Councilmember Cundiff and Councilmember Hamilton

- 7.6** Adopt Ordinance 8938-16 on second reading, amending the Zoning Atlas of the city by zoning certain real property whose post office address is 1450 Carolyn Lane, Clearwater, Florida 33755, upon annexation into the City of Clearwater as Low Medium Density Residential (LMDR).

**Ordinance 8938-16 was presented and read by title only.  
Councilmember Cundiff moved to adopt Ordinance 8938-16 on second and final reading. The motion was duly seconded and upon roll call, the vote was:**

**Ayes:** 5 - Mayor Cretekos, Vice Mayor Jonson, Councilmember Caudell, Councilmember Cundiff and Councilmember Hamilton

- 7.7** Adopt Ordinance 8939-16 on second reading, annexing certain real properties whose post office addresses are 3031 Hoyt Avenue and 3077 Grand View Avenue, all in Clearwater, Florida 33759, together with certain Right-of-Way of McMullen Booth Road into the corporate limits of the city and redefining the boundary lines of the city to include said additions.

**Ordinance 8939-16 was presented and read by title only.  
Councilmember Hamilton moved to adopt Ordinance 8939-16 on second and final reading. The motion was duly seconded and upon roll call, the vote was:**

**Ayes:** 5 - Mayor Cretekos, Vice Mayor Jonson, Councilmember Caudell, Councilmember Cundiff and Councilmember Hamilton

- 7.8** Adopt Ordinance 8940-16 on second reading, amending the future land use plan element of the Comprehensive Plan of the city to designate the land use for certain real properties whose post office addresses are 3031 Hoyt Avenue and 3077 Grand View Avenue, all in Clearwater, Florida 33759, upon annexation into the City of Clearwater as Residential Low (RL).

**Ordinance 8940-16 was presented and read by title only. Vice Mayor Jonson moved to adopt Ordinance 8940-16 on second and final reading. The motion was duly seconded and upon roll call, the vote was:**

**Ayes:** 5 - Mayor Cretekos, Vice Mayor Jonson, Councilmember Caudell, Councilmember Cundiff and Councilmember Hamilton

- 7.9** Adopt Ordinance 8941-16 on second reading, amending the Zoning Atlas of the city by zoning certain real properties whose post office addresses are 3031 Hoyt Avenue and 3077 Grand View Avenue, all in Clearwater, Florida 33759, upon annexation into the City of Clearwater as Low Medium Density Residential (LMDR).

**Ordinance 8941-16 was presented and read by title only. Councilmember Caudell moved to adopt Ordinance 8941-16 on second and final reading. The motion was duly seconded and upon roll call, the vote was:**

**Ayes:** 5 - Mayor Cretekos, Vice Mayor Jonson, Councilmember Caudell, Councilmember Cundiff and Councilmember Hamilton

- 7.10** Adopt Ordinance 8943-16 on second reading, amending the Operating Budget for the Fiscal Year ending September 30, 2016 to reflect increases and decreases in revenues and expenditures for the General Fund, Special Development Fund, Special Program Fund, Gas Fund, Solid Waste and Recycling Fund, Marina Fund, Administrative Services Fund, Parking Fund and Garage Fund.

**Ordinance 8943-16 was presented and read by title only. Councilmember Cundiff moved to adopt Ordinance 8943-16 on second and final reading. The motion was duly seconded and upon roll call, the vote was:**

**Ayes:** 5 - Mayor Cretekos, Vice Mayor Jonson, Councilmember Caudell, Councilmember Cundiff and Councilmember Hamilton

- 7.11** Adopt Ordinance 8944-16 on second reading, amending the Capital Improvement Budget for the Fiscal Year ending September 30, 2016, to reflect a net increase of \$1,261,353.

**Ordinance 8944-16 was presented and read by title only. Councilmember Hamilton moved to adopt Ordinance 8944-16 on second and final reading. The motion was duly seconded and upon roll call, the vote was:**

**Ayes:** 5 - Mayor Cretkos, Vice Mayor Jonson, Councilmember Caudell, Councilmember Cundiff and Councilmember Hamilton

**7.12** Continue to a date uncertain: Ordinance 8923-16 second reading, making amendments to the Clearwater Comprehensive Plan to support the implementation of the US 19 Corridor Redevelopment Plan and new US 19 future land use categories, establish criteria for plan amendments in the Coastal Storm Area, and update various terms and references.

**Vice Mayor Jonson moved to continue Item 7.12 to a date uncertain. The motion was duly seconded and carried unanimously.**

## **8. City Manager Reports**

**8.1** Approve five purchase contracts for the City's purchase of real property located within the 600 block of North Garden Avenue, Clearwater, Florida, with a total purchase price of \$754,500 and total expenditures not to exceed \$900,000, and authorize the appropriate officials to execute same, together with all other instruments required to affect closing.

The five contiguous properties are located in the block bordered by North Garden Avenue, Eldridge Street, Maple Street and the Pinellas Trail. Spruce Street bisects the block from north to south. The proposed assemblage contains 60,160 square feet (1.38 acres). The Economic Development and Housing Department proposes to acquire this property to create homeownership inventory under an affordable housing program. The site is suitable for construction of 13 single-family, three-bedroom homes.

The proposal includes the City acquiring the property, performing various tasks such as resident relocation assistance, an environmental analysis/remediation and demolition of existing improvements. When complete, the City will then sell the property to a firm qualified to produce single family homes to people qualifying at 80% of Area Median Income or below. The project will complement the adjacent 76-unit housing project and will create workforce housing within the City's North Greenwood Neighborhood Revitalization Strategy Area (NRSA). Characteristics of a NRSA are an aging housing stock and lack of owner equity. This project will help to achieve goals established in the 2016/17-2019/20 Consolidated Plan and 2016/17 Annual Action Plan to provide availability of, and accessibility to, affordable housing for the residents of the City of Clearwater.

The City will use HOME funding made available from the United States Department of Housing and Urban Development and other non-federal housing grant and/or program income dollars to fund the acquisition. The majority of these funds will be recaptured upon the sale of the property to a qualified developer, and the same funding sources will be used to assist with development costs. Commercial Investment Appraisers performed an appraisal and valued the property at \$780,000 with a valuation date of August 1, 2016.

Property	Owner	Area	Price
09-29-15-08622-000-0361	David Dupuis	2,475 SF	\$72,500
09-29-15-08622-000-0390	John Spagnola	5,000 SF	\$47,000
09-29-15-08622-000-0350	Ilhan Bilgutay	7,425 SF	\$168,750
09-29-15-08622-000-0330	Pace Technology	4,950 SF	
09-29-15-08622-000-0320	Pace Technology	4,950 SF	\$206,250
09-29-15-08622-000-0310	Pace Technology	4,950 SF	(3 Parcels)
09-29-15-08622-000-0400	Al Guy	14,800 SF	\$260,000
09-29-15-08622-000-0450	Al Guy	10,660 SF	(2 Parcels)
<b>TOTAL</b>		<b>60,160 SF</b>	<b>\$754,500</b>

Anticipated acquisition costs:

Purchase price	\$754,500
Environmental audit/remediation	\$15,000
Appraisal	\$2,700
Closing costs	\$5,000
Broker Fee	\$15,000
Demolition	\$70,000
Survey	\$5,000
Relocation Assistance	\$32,800
<b>TOTAL</b>	<b>\$900,000</b>

**APPROPRIATION CODE AND AMOUNT:**

Funding for this project is available with the use of HOME funding from the United States Department of Housing and Urban Development, State Housing Initiatives Partnership Program and the Pinellas County Housing Trust Fund.

**Councilmember Caudell moved to approve five purchase contracts for the City's purchase of real property located within the 600 block of North Garden Avenue, Clearwater, Florida, with a total purchase price of \$754,500 and total expenditures not to exceed \$900,000, and authorize the appropriate officials to execute same, together with all other instruments required to affect closing. The motion was duly seconded and carried unanimously.**



**8.2 Approve a Professional Services Contract between the City of Clearwater and J. Vero and Associates, Inc. (dba HUB) to provide tourism marketing services for the City of Clearwater in the amount of \$164,000 per fiscal year, and authorize the appropriate officials to execute same.**

In 2010, the City selected through a competitive bid process Imagine Global Consulting to implement a comprehensive public relations program to improve the brand awareness of the City of Clearwater's attributes as a top tourism destination. In 2013, Imagine Global Consulting was selected through a similar process to continue to provide those services. The contract, inclusive of two one-year renewal periods, expired on September 30, 2016.

On May 10, 2016, the City released Request for Proposals 34-16 with the goal of selecting an experienced marketing and public relations partner in directing future marketing and public relations efforts, including web and social media, in an aggressive and comprehensive manner to strengthen awareness statewide, nationally and internationally, of the City's attributes and offerings as a top vacation destination with an ultimate goal of attracting more visitors. Sixteen proposals were received by the June 9, 2016 deadline. The Selection Committee met on July 14, 2016 to review and rank the proposals. Proposals were evaluated and ranked based on approach to the scope of work, experience, proven performance/similar work, personnel/time availability, creativity, and proposed plan for costs. The Selection Committee was comprised of the following: Lisa Chandler, Pier 60 Concessions and Barefoot Beach House; Jeff Castner, General Manager, Opal Sands Resort; Kris Koch, Special Events - Parks & Recreation; Joelle Castelli, Director of Public Communications, and Denise Sanderson, Director of Economic Development and Housing.

The top four firms were asked to present their proposals to the Selection Committee:

J. Vero and Associates, Inc. (dba HUB), Freehold, NJ, New York, NY and New Orleans, LA  
Imagine Global Consulting, New York, NY, Hemsworth Communications, Fort Lauderdale, FL  
And Sparxoo, Inc., Tampa, FL .

After oral presentations were made on August 17, 2016, J. Vero and Associates Inc. (HUB) was determined to have received the most points. Presenting firms were notified of the results and staff entered contract negotiations with HUB.

The Selection Committee's recommendation is based upon the following:

- Research-based approach to identify destination's intrinsic value
- Messages that resonate with target audiences
- Team of PR experts, syndicated journalists, award winning creative designers and social media experts.
- Relationship-based approach to work with travel media, digital influencers and creative partners.
- HUB's parent company, J. Vero and Associates, Inc. produces the widely acclaimed Travel Media Showcase.

The Scope of Work includes a detailed action and activity plan, numerous value-added opportunities, comprehensive approach to achieving goals with detailed deliverables, no hourly billing, and clearly defined benefits for the City of Clearwater.

The one-year contract with option for up to two one-year renewals is not to exceed \$164,000 per year inclusive of all public relations, website, social media, and account management activities.

**APPROPRIATION CODE AND AMOUNT:**

Funds are available in the FY 2016-2017 budget - cost code 0010-09216-530100-552-000-0000 to fund this contract.

**USE OF RESERVE FUNDS:**

N/A

*A concern was expressed with the proposed cost compared to the marketing efforts provided by Tourist Development Council. A suggestion was made that the money be provided to the Regional Chamber of Commerce and the Clearwater Beach Chamber of Commerce to promote Clearwater focused events.*

*Discussion ensued with comments made that the contract amount has not increased for several years, consideration should be given to increase the contract depending on HUB's performance.*

*In response to questions, Economic Development and Housing Director Denise Sanderson said the Selection Committee Members were impressed with HUB's connectivity to economic development and the opportunity to communicate to tourists who are considering relocating to Clearwater, and their access to well-known travel journalists the City has never had access to with the past provider. Ms. Sanderson said HUB will buy social media ads. Staff has asked HUB to consider producing a variety of videos that can be played at hotels and visitor centers that relays the message of the non-tourist related assets Clearwater offers.*

**Councilmember Hamilton moved to approve a Professional**

**Services Contract between the City of Clearwater and J. Vero and Associates, Inc. (dba HUB) to provide tourism marketing services for the City of Clearwater in the amount of \$164,000 per fiscal year, and authorize the appropriate officials to execute same. The motion was duly seconded and carried with the following vote:**

**Ayes:** 4 - Vice Mayor Jonson, Councilmember Caudell, Councilmember Cundiff and Councilmember Hamilton

**Nays:** 1 - Mayor Cretekos

- 8.3** Approve Change Order 1 to David Nelson Construction Co. of Palm Harbor, Florida for the Greenlea-Otten Traffic Calming and Stormwater Improvement Project (10-0003-EN) in the amount of \$685,440, approve a time extension of 30 days, and authorize the appropriate officials to execute same.

April 7, 2016, City Council awarded a contract to David Nelson Construction Co. in the amount of \$3,071,486.83 for the Greenlea-Otten Traffic Calming and Stormwater Improvement Project (10-0003-EN).

Change order 1 provides for needed resurfacing of streets in Greenlea-Otten neighborhoods in conjunction with the Greenlea-Otten Traffic Calming and Stormwater Improvement Project while minimizing impact to residents for a new contract total of \$3,756,926.83. Change order 1 also extends the original contract from 435 to 465 days for completion of additional work by October 4, 2017.

**APPROPRIATION CODE AND AMOUNT:**

0315-92277-563700-541-000-0000 \$685,440

Funds are available in capital improvement project 315-92277, Streets & Sidewalks, to fund this change order.

*In response to a question, Engineering Construction Manager Tara Kivett said a portion of Greenlea Drive was included in the traffic calming project and reason why the change order does not include Greenlea Drive. The change order will address the areas not included in the traffic calming project.*

**Vice Mayor Jonson moved to approve Change Order 1 to David Nelson Construction Co. of Palm Harbor, Florida for the Greenlea-Otten Traffic Calming and Stormwater Improvement Project (10-0003-EN) in the amount of \$685,440, approve a time extension of 30 days, and authorize the appropriate officials to execute same. The motion was duly seconded and carried unanimously.**

- 8.4** Approve a proposal from Construction Manager at Risk, Keystone Excavators, Inc. of Oldsmar, Florida, in the amount of \$243,977.80 to construct Park Place Roadway Repairs Project (16-0036-EN); and authorize the appropriate officials to execute same.

August 4, 2016, City Council approved the use of Construction Manager at Risk Services (CMR) for Continuing Contracts Biltmore Construction Co., Inc. of Belleair, FL; Cathey Construction and Development, LLC of Mexico Beach, FL; Certus Builders, Inc. of Tampa, FL; J. Kokolakis Contracting, Inc. of Tarpons Springs, FL; J.O. Delotto & Sons, Inc. of Tampa, FL; Keystone Excavators, Inc. of Oldsmar, FL; Khors Construction, Inc. of Thonotosassa, FL; and Wharton-Smith, Inc. of Sanford, FL.

These firms were selected in accordance with Florida Statutes 255.103 and 287.055 under Request for Qualifications 24-16 based upon construction experience, financial capability, availability of qualified staff, local knowledge and involvement in the community.

Decorative concrete pavers at the southern portion of Park Place have reached the end of their useful lifespan. This project will replace them with standard base and asphalt pavement.

The intersection at Park Place Blvd. and Drew St. contains a noticeable change in grade especially when traveling north bound onto Park Place Blvd. This project will regrade portions of Northern Park Place Blvd. at the intersection and improve the transition.

Work shall commence upon award and execution of the proposal and will be completed 60 calendar days from the notice to proceed date.

**APPROPRIATION CODE AND AMOUNT:**

0315-92277-563700-541-000-0000 \$243,977.80

Funds are available in capital improvement project 315-92277, Streets & Sidewalks, to fund this contract.

*In response to questions, Engineering Construction Manager Tara Kivett said the intersection north of Gulf to Bay Boulevard at Park Place has concrete pavers that will be pulled and paved with asphalt. The north end at the Drew Street intersection has some grade differences that will be evened out. The surrounding property owners were given an opportunity to participate in the process but the response was lagging. Ms. Kivett said the surrounding property owners were told they could approach Keystone Excavators regarding having work on their property at their expense while work in the right-of-way was being done. Ms. Kivett said the use of the roadway has changed over the years; it no longer serves just the apartment residents and office workers in the area. Staff did not believe pavers were a good fit given*

*the high volumes of vehicular traffic.*

**Councilmember Cundiff moved to approve a proposal from Construction Manager at Risk, Keystone Excavators, Inc. of Oldsmar, Florida, in the amount of \$243,977.80 to construct Park Place Roadway Repairs Project (16-0036-EN); and authorize the appropriate officials to execute same. The motion was duly seconded and carried unanimously.**

- 8.5** Award the Construction Manager (CM) at Risk contract to Biltmore Construction Co. Inc., of Belleair, Florida, to construct Fire Station 50 (14-0040-FI), amend the budget for the Fire Station 50 project to a new total of \$3,932,566, an increase of \$234,656 over the original \$3,697,910 budget to include six four-fold apparatus bay doors in lieu of roll up doors, approve the Fire Station 50 GMP of \$3,392,615, and authorize the appropriate officials to execute same.

The Fire Station 50 project includes construction of a new 9,934 square foot, 1-story, 3 apparatus bay, hardened fire station off of Countryside Boulevard, same location as the existing station.

Council approved the selection of Biltmore Construction as the project CM at Risk firm in March 2015. The item noted that Biltmore would provide preconstruction services under a Purchase Order including design review and construction cost estimating. Once design approached final construction documents, staff would present a guaranteed maximum price contract to Council for approval.

The contract allows for management fees to construct the project of 5.0% of the Guaranteed Maximum Price (GMP).

The increased project cost can largely be attributed to the addition of the 4-fold apparatus doors. These doors, exactly like the doors at the new main fire station, are sturdier, open faster, and are safer due to the full door view as it is opening. Staff feels that the extra cost will be saved in continued maintenance cost for the 40 to 50-year life span of the facility.

The construction is estimated to last one year, November 2016 through November 2017.

**APPROPRIATION CODE AND AMOUNT:**

A first quarter budget amendment will provide a transfer of \$234,656, from capital improvement project 315-91253, Main Fire Station, to capital improvement project 315-91268, Countryside Fire Station, to provide additional

funds needed for this contract.

*Council thanked Fire Chief Robert Weiss for his years of service to the community and wished him a happy retirement.*

**Councilmember Caudell moved to award the Construction Manager (CM) at Risk contract to Biltmore Construction Co. Inc., of Belleair, Florida, to construct Fire Station 50 (14-0040-FI), amend the budget for the Fire Station 50 project to a new total of \$3,932,566, an increase of \$234,656 over the original \$3,697,910 budget to include six four-fold apparatus bay doors in lieu of roll up doors, approve the Fire Station 50 GMP of \$3,392,615, and authorize the appropriate officials to execute same. The motion was duly seconded and carried unanimously.**

- 8.6** Authorize the funding of city medical insurance and a contract between the City and Cigna Healthcare for administrative services under a self-insured funding arrangement for the period January 1, 2017 through December 31, 2017, at a total not-to-exceed \$18.4 million, to be funded through city budgeted funds, and payroll deduction of employee premiums.

For plan year 2017, an actuarially supported renewal based on the City's claims trending projected an increase of 1.7% in funding of the plan based on an increase in rates, in order to maintain the current plan design and participation in Cigna's Open Access Plus network. This proposed renewal will incorporate mental health, substance abuse, and EAP coverage.

During 2016, participants were required to complete a Personal Health Assessment (PHA) through the Employee Health Center in order to be placed in a plan with a more advantageous schedule of benefits. Employees who did not complete the PHA were placed in a plan with a different schedule of benefits. Current federal guidelines will no longer permit this so all employees who participate will be placed in the same plan.

The City's Benefits Committee voted unanimously to recommend to City Council that the proposed plan design and rates be adopted and Cigna be retained as the administrator of the City's account for 2017. The recommendation also maintains the current funding strategy for city contributions of 100% of the cost of employee coverage, 75% of the cost of employee plus one coverage, and 68% of the cost of employee plus family coverage. City staff concurs with the Benefits Committee recommendation. The cost of implementing this plan option would result in an increase to the

City's contribution of an estimated \$621,000, or 4.4% for FY 2016 versus the prior year. Approximately \$285,000 is attributable to the estimated 1.7% increase in funding per above. The remaining \$336,000, or 2.7%, is attributable to the increase in new positions in the FY 2017 budget. For fiscal year 2017, the City has budgeted \$15.138 million for the City's share of medical insurance coverage. The City's estimated costs per this recommendation are estimated at \$14.852 million resulting in an estimated budget surplus of \$286,000.

#### **APPROPRIATION CODE AND AMOUNT:**

Funding is budgeted in the FY17 Budget.

*Human Resources Director Joe Roseto provided a PowerPoint presentation.*

*In response to questions, Mr. Roseto said the City of Dunedin has opted out of the Health Clinic this year; they were paying for 17% of the overhead costs. Staff is evaluating employee usage of the health clinic to determine if operational hours must be adjusted. Mr. Roseto said being self insured means the City obtains a provider to manage the network; there was no need to go out to bid this year given the robust network provided by Cigna in this area. The Tele Health service will allow individuals to call a physician afterhours for a co-pay. Mr. Roseto said there is no per employee cost to the City for the Tele Health service this year.*

*It was suggested that staff approach Cigna regarding a discounted Tele Health fee. Gehring Group representative Sean Fleming said staff may be able to request that the co-pay fee be eliminated and charge the Plan for the Tele Health service fee.*

**Councilmember Hamilton moved to authorize the funding of city medical insurance and a contract between the City and Cigna Healthcare for administrative services under a self-insured funding arrangement for the period January 1, 2017 through December 31, 2017, at a total not-to-exceed \$18.4 million, to be funded through city budgeted funds, and payroll deduction of employee premiums. The motion was duly seconded and carried unanimously.**

- 8.7** Approve the Lease Modification Agreement between the City of Clearwater and Powell Professional Center, LLLP, for the space designated as Suite 240, located in the commercial building known as the Powell Professional Center at 401 Corbett Street, Clearwater for a cost not-to-exceed \$160,000 for the three-year period

beginning July 1, 2016 through June 30, 2019, and authorize the appropriate officials to execute same.

On July 1, 2010, the City entered into a lease agreement with Powell Professional Center for a space to be used by the City as an onsite medical clinic for city employees, retirees, and their dependents covered under the City's medical insurance.

The lease provides for the rental of a suite containing 2,677 rentable square feet. The term of the initial lease was three years, commencing the July 1, 2010 and ending on June 30, 2013, with a subsequent renewal from July 1, 2013 through June 30, 2016.

This lease agreement provides for a three-year lease commencing on July 1, 2016 and ending on June 30, 2019. The lease provides an option for the City to cancel the lease by providing 60 days written notice at any time after the first full lease year, without penalty. This lease agreement provides for a rental rate of \$4,261.98 per month, with an escalation of 3% per year.

**APPROPRIATION CODE AND AMOUNT:**

Funding is currently budgeted through the Central Insurance Fund.

*In response to questions, Human Resources Director Joe Roseto said June 2017 would be the soonest the City could opt out of the lease agreement without penalty. Staff is evaluating alternative locations given recent maintenance issues with elevators and the age of the building. Mr. Roseto said the building manager has obtained a new elevator contractor.*

**Vice Mayor Jonson moved to approve the Lease Modification Agreement between the City of Clearwater and Powell Professional Center, LLLP, for the space designated as Suite 240, located in the commercial building known as the Powell Professional Center at 401 Corbett Street, Clearwater for a cost not-to-exceed \$160,000 for the three-year period beginning July 1, 2016 through June 30, 2019, and authorize the appropriate officials to execute same. The motion was duly seconded and carried unanimously.**

- 8.8** Authorize a purchase order (contract) for payment of premiums to New York Life Insurance Company under the City's 1% life insurance program in the amount of \$400,000 for the period October 1, 2016 through September 30, 2019.

The City maintains a benefit for city employees referred to as the 1% life insurance program. It provides for employees to contribute up to 1% of their annual salary toward life insurance premiums with the city matching that



amount. Effective October 1, 2008, the City no longer permits new enrollments in this program but does permit grandfathered employees to continue to participate.

This program was replaced for CWA represented employees for life insurance coverage of \$50,000.

This request is for a continuation of service that is exempt from the bid process under contracts for insurance.

**APPROPRIATION CODE AND AMOUNT:**

Funds for City contributions to this program are included in the City budget. Four other purchase orders for Fiscal Year 16/17 life insurance coverage totaling \$76,000 have been previously approved by appropriate staff, to the following providers:

Equitable Life Insurance Company, PO # BR511805, \$10,800

Prudential Insurance Company, PO # BR511806, \$8,200

Transamerica Premier Life Insurance Company, PO # BR511807, \$15,000

Principal Life Insurance Company, PO # TBD, \$42,000

**USE OF RESERVE FUNDS: N/A**

**Councilmember Caudell moved to authorize a purchase order (contract) for payment of premiums to New York Life Insurance Company under the City's 1% life insurance program in the amount of \$400,000 for the period October 1, 2016 through September 30, 2019. The motion was duly seconded and carried unanimously.**

- 8.9** Approve a contract (purchase order) to Oracle America, Inc., Redwood Shores, CA for the period of October 1, 2016 through September 30, 2017 for software maintenance, at a cost not to exceed \$252,586, in accordance with Sec. 2.564(1) (b) Code of Ordinances, sole source, and authorize the appropriate officials to execute same.

This is an annual contract for PeopleSoft (payroll system) at \$117,815; Oracle (database licensing) at \$35,109; Oracle OWAM maintenance (asset management system) at \$81,783; and Oracle Mobile Device at \$17,879. This Purchase Order represents an approximate \$31,675 increase from a year ago. The increase in maintenance is due to the purchase of additional licensing for PeopleSoft and database systems, and annual incremental licensing overhead.

**APPROPRIATION CODE AND AMOUNT:**

0555-09864-546200-519-000-0000 - \$252,586

**Councilmember Cundiff moved to approve a contract (purchase order) to Oracle America, Inc., Redwood Shores, CA for the period of October 1, 2016 through September 30, 2017 for software maintenance, at a cost not to exceed \$252,586, in accordance with Sec. 2.564(1) (b) Code of Ordinances, sole source, and authorize the appropriate officials to execute same. The motion was duly seconded and carried unanimously.**

- 8.10** Award a contract (Purchase Order) to Verizon Wireless for basic cellular/smart phones and mobile data services for the period of November 1, 2016 through October 31, 2017 in an amount not to exceed \$385,000 in accordance with Sec 2.564 (1) (d), Code of Ordinances, under State Contract DMS-1011-008C, and authorize the appropriate officials to execute same.

The total Verizon Purchase Order is \$385,000, broken down as follows: Basic cellular/smart phones \$193,000 and data cards for Police Department's patrol vehicles as well as data cards for various other departments \$192,000. This Purchase Order represents an increase of approximately \$25,000 (13.9%) from the previous year.

**APPROPRIATION CODE AND AMOUNT:**

0555-09865-542100-519-000-0000 - \$193,000

0555-09862-530300-519-000-0000 - \$192,000

**Councilmember Hamilton moved to award a contract (Purchase Order) to Verizon Wireless for basic cellular/smart phones and mobile data services for the period of November 1, 2016 through October 31, 2017 in an amount not to exceed \$385,000 in accordance with Sec 2.564 (1) (d), Code of Ordinances, under State Contract DMS-1011-008C, and authorize the appropriate officials to execute same. The motion was duly seconded and carried unanimously.**

- 8.11** Award a contract (Purchase Order) to State of Florida, Department of Management Services, Tallahassee, Florida for Suncom long distance service, State AIN Centranet lines and toll free lines during the period of October 1, 2016 to September 30, 2017 at a cost not to exceed \$121,500, in accordance with Sec 2.564 (1)(d), Code of Ordinances, under State Contract DMS-08/09-071, and authorize the appropriate officials to execute same.

Department of Management Services - \$121,500  
Toll Free number into the network - \$250

Centranet lines (462 numbers) for the outlying individual sites \$120,000  
Domestic long distance calls through Suncom - \$1,250

**APPROPRIATION CODE AND AMOUNT:**

0555-09865-542100-519-000-0000 - \$121,500

*In response to questions, IT Director Dan Mayer said regular phone service is provided through a separate contract, which does not meet the threshold to go before Council. The item before Council addresses remote locations, such as the McMullen Tennis Complex.*

**Vice Mayor Jonson moved to award a contract (Purchase Order) to State of Florida, Department of Management Services, Tallahassee, Florida for Suncom long distance service, State AIN Centranet lines and toll free lines during the period of October 1, 2016 to September 30, 2017 at a cost not to exceed \$121,500, in accordance with Sec 2.564 (1)(d), Code of Ordinances, under State Contract DMS-08/09-071, and authorize the appropriate officials to execute same. The motion was duly seconded and carried unanimously.**

- 8.12** Award a Blanket Purchase Order to Encore Broadcast Systems, Inc. of Tampa, FL, in the amount of \$453,000 for the purchase of advanced audio-video equipment for City Hall and Municipal Services Building, and authorize the appropriate officials to execute same.

Vendor selection is in accordance with Sec. 2.564(1) (d), Code of Ordinances - Other government bid. The City will piggyback on Hillsborough Co. School Contract ITB 1411s-EST TV Studio Equipment, Purchase, Installation, Repair and Related Parts. This contract was awarded to Encore Broadcast Systems of Tampa as the qualified vendor to provide procurement and technical design of audio, video, networking, IP Cameras, hearing loop, software licensing, and installation services.

The scope of services to be performed includes procurement, design and installation of electronic equipment to upgrade City Hall Chambers, the Municipal Services Building training lab, Municipal Services Building, Room 130 (conference room located on the first floor of MSB and used for solicitation interviews and presentations), and the C-View TV Control Room located in the Municipal Services Building.

Initial work under this contract will be designing an interactive dais for official meetings of City Council and designated advisory board meetings. The next phase of work involves design and installs of related equipment into C-VIEW control room and related equipment/software installations for streaming and

cable casting of board meeting. The third phase of the project will be design and install related equipment into the training lab and room 130 conference rooms. At the end of the project, all facilities will be interconnected.

**APPROPRIATION CODE AND AMOUNT:**

A first quarter budget amendment will provide a transfer of \$500,000 from the Administrative Services Fund, to capital improvement project 315-94890, Advanced Enterprise Audio Visual R&R, to fund this contract.

**USE OF RESERVE FUNDS:**

Funding for this contract will be provided by a first quarter budget amendment allocating Administrative Services Fund reserves in the amount of \$500,000 to capital improvement project 315-94890, Advanced Enterprise Audio Visual R&R. The Administrative Services Fund currently has an estimated \$3.0 million in available reserves after recognizing monies previously committed to capital projects.

*In response to questions, IT Director Dan Mayer said the scope of services includes microphones and video equipment associated with broadcasting from Council Chambers and presenting information on dedicated servers for users of the dais. Each workstation at the dais will have a computer. Station Manager Shawn Stafford said members sitting at the dais will have the ability to view presentations or attachments from a monitor. The costs associated with the renovations in Council Chambers is approximately \$170,000. Mr. Stafford said renovations include a telemetrics loop for the hearing impaired and digital name plates. The installation will be completed within a week. Mr. Mayer said the payback is approximately five years and the software and hardware associated with the dais can be moved. The City Manager said there is currently no capital improvement line item for the replacement of City Hall.*

*The Council recessed from 8:02 p.m. to 8:09 p.m.*

**Councilmember Caudell moved to award a Blanket Purchase Order to Encore Broadcast Systems, Inc. of Tampa, FL, in the amount of \$453,000 for the purchase of advanced audio-video equipment for City Hall and Municipal Services Building, and authorize the appropriate officials to execute same. The motion was duly seconded and carried unanimously.**

- 8.13** Modify Purchase Order ST111803 in the amount of \$455,584 to GeoNexus Technologies, Inc., Ann Arbor, MI for field mobility software and integration services, to include payments for software maintenance in the amount of \$115,000 in Fiscal

Year16-17 and Fiscal Year17-18, and authorize the appropriate officials to execute same.

The original contract amount included maintenance charges for 3 years of service, but payment of maintenance and usage fees were not articulated in the original PO approved by Council.

GeoNexus Technologies, Inc. (GeoNexus) is the field mobility software solution for integration of the City's GIS (geographic information systems) and Asset Management software systems. The software is provided as a Cloud-based SaaS (Software as a Service) solution. The City pays annual usage and maintenance fees as negotiated via the contract approved June 16, 2015.

**APPROPRIATION CODE AND AMOUNT:**

No additional funds are requested

*In response to a question, IT Director Dan Mayer said the software allows public utilities and gas field crew workers to view the asset management and customer service data in a GIS platform. The software allows workers to view and open/close work orders.*

**Councilmember Cundiff moved to Modify Purchase Order ST111803 in the amount of \$455,584 to GeoNexus Technologies, Inc., Ann Arbor, MI for field mobility software and integration services, to include payments for software maintenance in the amount of \$115,000 in Fiscal Year16-17 and Fiscal Year17-18, and authorize the appropriate officials to execute same. The motion was duly seconded and carried unanimously.**

- 8.14** Approve contracts (blanket purchase orders) for Baker and Taylor and Ingram Library Services for the acquisition of library books and materials for the contract period of October 1, 2016 through September 30, 2017, and authorize the appropriate officials to execute same.

Award blanket purchase orders to Baker and Taylor, Atlanta, GA - \$225,000; and Ingram Library Services, Atlanta, GA - \$150,000; for the acquisition of library books and other materials. The purchase orders will be used for numerous small dollar purchases. Both Baker and Taylor and Ingram Library Services are State of Florida vendors on Contract number 715-001-07-1, valid through February 28, 2017. Vendors have committed to extending contract. Authorization for the blanket purchase orders is requested pursuant to Code Section 2.564(1)(d) utilization of another governmental entity's bid.

**APPROPRIATION CODE AND AMOUNT:**

Appropriation Code: 0010-01731-564400-571-000-0000  
Amount: \$375,000

**Councilmember Hamilton moved to approve contracts (blanket purchase orders) for Baker and Taylor and Ingram Library Services for the acquisition of library books and materials for the contract period of October 1, 2016 through September 30, 2017, and authorize the appropriate officials to execute same. The motion was duly seconded and carried unanimously.**

- 8.15** Award a contract (purchase order) to Garland/DBS, Inc. (Garland), of Cleveland, Ohio for \$148,439.50, which includes a 10% contingency, to perform various roofing repairs and replacements needed throughout Bright House Field, under the Master Intergovernmental Cooperative Purchasing Agreement (MICPA) with Cobb County, GA and U.S. Communities, and authorize the appropriate officials to execute same.

A 20-year capital improvement (reserve) study was completed in Fiscal Year 2014/15 by Wannemacher, Jenson Architects Inc. (WJA) and Delta Engineering for Bright House Field.

As a result of the study, CIP budgets for the maintenance and upkeep of Bright House Field were established.

The study identified the need to repair and/or replace all roofs in Fiscal Year 2020/21 however, several of the roofs are now failing and need to be addressed this fiscal year.

In reviewing possible options for how to repair and replace the roofs, staff looked at the U.S. Communities and Master Intergovernmental Cooperative Purchasing Agreement (MICPA). Garland is a contractor that has been awarded a bid for roofing services through this agreement, and is available to all members of the U.S. Communities cooperative, of which the City of Clearwater is a member.

This contract will include the removal of all wet insulation down to metal roof deck and replacement with new insulation; replace damaged modified membrane; repair all open flashings; install asphalt primer, energizer liquid membrane, polyester reinforcement, and another coat of energizer liquid membrane and 3M roof granules, on selected roofs.

In addition, this contract includes a 10-year limited warranty on the roof as well as an additional two-year contractor warranty on labor. Garland inspects the roofs once a year for damage and repairs that might be needed.

To obtain the cost of this project Garland administered a competitive bid process for the project and obtained three responsive bids. The City has had successful experience with Garland on other City roofing projects administered through the Building and Maintenance Division.

This is a 90-day project and will be completed prior to Spring Training 2017.

This item supports the City's Strategic Vision to provide quality facilities (Bright House Field) for not only the enjoyment by residents but to promote the sports tourism associated with the Phillies.

**APPROPRIATION CODE AND AMOUNT:**

Sufficient funds are available in Capital Improvement Program project 315-93205, Bright House Field Repairs for this contract.

**USE OF RESERVE FUNDS: N/A**

*In response to questions, Parks and Recreation Director Kevin Dunbar said Garland submitted the best response and has local individuals to perform the work. Maintenance of the capital components of the stadium are the City's responsibility, as the owner. The Phillies provides the City approximately \$700,000 annually in various fees and revenues. The stadium is used for high school graduations, Hospice fundraiser, Boo Bash, among other things.*

**Councilmember Cundiff moved to award a contract (purchase order) to Garland/DBS, Inc. (Garland), of Cleveland, Ohio for \$148,439.50, which includes a 10% contingency, to perform various roofing repairs and replacements needed throughout Bright House Field, under the Master Intergovernmental Cooperative Purchasing Agreement (MICPA) with Cobb County, GA and U.S. Communities, and authorize the appropriate officials to execute same. The motion was duly seconded and carried unanimously.**

- 8.16** Award a contract to Kenyon and Partners Inc. (KPI), of Tampa, Florida, Bid 16-0023-PR-B, for \$383,170.41, which includes a 10% contingency, to perform various air conditioner renovations and replacements needed throughout Bright House Field and transfer \$32,000 from CIP 315-93604 Boardwalks and Dock Replacement to CIP 315-93205 Bright House Field Infrastructure Repairs, and authorize the appropriate officials to execute same.

A 20-year capital improvement (reserve) study was completed in Fiscal Year 2014/15 by Wannemacher Jenson Architects Inc. (WJA) and Delta Engineering for Bright House Field.

As a result of the study, CIP budgets for the maintenance and upkeep of Bright House Field were established.

The study indentified the need to replace all of the air-conditioning units over the next four years beginning with Phase I in Fiscal Year 2016/17.

This contract will include the removal and replacement of the worst units and systems (11) at the ballpark as well as replacing the major cooling tower and pumps. Also, included is a five-year warranty on all HVAC compressors for this project.

Alternate bids were also received from this contractor for Phase II totaling \$323,430.14 which would replace an additional 27 systems. This will be addressed in Fiscal Year 2017/18 CIP budget.

A change order deduct including the elimination of a new AC system for the Diamond Club Concessions located on the 3rd floor suites section, as well as decreasing the contingency from 10% to 5% will be forthcoming.

An additional \$32,000 is needed in order to fund this contract as well as needed roof repairs at the ballpark therefore staff is recommending the transfer of \$32,000 from CIP 315-93604 Boardwalks & Dock Replacement to CIP 315-93205 Bright House Field Infrastructure Repairs. This transfer will not impact the scheduled repairs and replacement of boardwalks and docks scheduled for 2016/17.

This is a 120-day project and will be completed prior to Spring Training 2017.

**APPROPRIATION CODE AND AMOUNT:**

A first quarter budget amendment will provide a transfer of \$32,000 from capital improvement project 315-93604, Boardwalks & Dock Replacement to capital improvement project 315-93205, Bright House Field Infrastructure Repairs.

**USE OF RESERVE FUNDS: N/A**

**Councilmember Hamilton moved to award a contract to Kenyon and Partners Inc. (KPI), of Tampa, Florida, Bid 16-0023-PR-B, for \$383,170.41, which includes a 10% contingency, to perform various air conditioner renovations and replacements needed throughout Bright House Field and transfer \$32,000 from CIP 315-93604 Boardwalks and Dock Replacement to CIP 315-93205 Bright House Field Infrastructure Repairs, and authorize the appropriate officials to execute same. The motion was duly seconded and carried unanimously.**

- 8.17** Accept a Department of Justice, Bureau of Justice Assistance (DOJ/BJA) Edward Byrne Memorial Justice Assistance Grant award in the amount of \$51,192, for purchase of computer tablets, portable printers, and accessories and authorize the



appropriate officials to execute same.

On August 4, 2016, Council approved submission of a grant application for a \$51,192 allocation under the federal Justice Assistance Grant (JAG) program to purchase 14 computer tablets, 18 portable printers and accessories. That grant has been officially awarded and the Clearwater Police Department (CPD) now seeks approval to accept it.

CPD's Motorcycle Unit is a part of the department's Traffic Enforcement Team, which supplements uniform patrol operations by providing selective traffic enforcement, preventing crashes, saving lives, reducing injuries, and promoting voluntary compliance with the traffic laws of the State of Florida and the City of Clearwater. The Unit members are often called upon to monitor and enforce applicable speed laws, deploy at high crash intersections and DUI sobriety roadblocks, perform selective enforcement during peak traffic hours, and participate in multi-jurisdictional enforcement activities.

The Bike Team supplements uniform patrol operations by addressing specific problems related to the downtown corridor, city parks, nuisance ordinances, Clearwater Beach, and other areas of the City where bicycles are easier to maneuver, such as shopping centers, special events or concerts, parades and festivals. The Bike Team is also utilized to address the growing number of pedestrians and bicyclists on the streets throughout Clearwater and works to ensure public safety through the active enforcement of the state's bicycle and pedestrian laws.

Community Problem Response (CPR) Teams address those specific problems of a neighborhood, which may not respond to traditional police patrol. Using a predictability driven policing approach, CPR Teams respond to identified crime problems by utilizing a variety of police tactics including (but not limited to) uniform, plainclothes, decoy, saturation, and other creative problem-solving methods. These teams serve as a flexible, supplemental patrol resource to be utilized to suit the needs of the community and CPD. CPR Team Officers patrol the community on foot, bicycle, cruiser or other special purpose vehicle, such as an ATV.

Officers assigned to the Motorcycle, Bike, or CPR teams are by their very nature more mobile and often do not have ready access to the standard issued laptop computers and printers that are now part of each CPD patrol car. Currently, if an officer assigned to the Bike or CPR team confronts a person who has violated a city ordinance or Florida statute, the officer cannot issue an electronic citation on the spot, but must complete the citations manually or escort the individual to a patrol cruiser or call for another officer with a vehicle that has a laptop computer and printer. From an officer safety and efficiency standpoint, the current system is not in the best interest of police or the public.

Due to the nature of the work of the Motorcycle, Bike and CPR Teams, CPD wishes to purchase a number of computer tablets and portable printers for use by these officers. It is proposed that CPD purchase 14 tablets, 18 portable printers, and accessories.

Law enforcement technology has changed dramatically over the years and CPD has always been at the forefront in incorporating new technology into its day-to-day operations. Not long ago, mobile laptops in police cruisers were the cutting edge for law enforcement agencies. The tech revolution has now advanced to the next step - tablet computers. Smaller and more portable than a laptop, tablets offer the handheld portability, security, power and durability that is desired by the police officer on the beat. The tablets are now featured in a ruggedized version especially for use by law enforcement and are designed to withstand drops, shock, spills, moisture, extreme temperatures, and other on-duty hazards. Because the tablets are smaller and more portable than a laptop, they can provide increased productivity and efficiency for officers who operate outside of the traditional patrol vehicle.

Currently, the officers assigned to the Bike or CPR Teams have no capability to complete an electronic citation or report while on the scene of an incident, such as an alcoholic ordinance or traffic violation. Officers are required to have a patrol vehicle respond or return to a patrol vehicle in order to access the laptop and printer that is accessible in the car or write the violation manually. The current system is neither efficient nor conducive for officers in these specialty units. It is proposed that the utilization of tablets and portable printers that the officer can carry on his/her person, motorcycle, or bicycle will allow the officer to cite a violator on the spot and then resume patrol duties immediately. This will provide much greater coverage of the city, making the patrol officers more efficient and providing a safer environment for Clearwater's residents.

Officers assigned to the Motorcycle Unit will be able to move to the same electronic citation system and have increased connectivity and access that would mirror the capabilities of the mobile solution currently in place in the patrol cars.

There is no mandatory match for this grant. The only impact to the Police Department operating budget is the monthly cost for air card service.

#### **APPROPRIATION CODE AND AMOUNT:**

Special Project #181-99217, 2016 JAG Grant (Tablets) will be established at first quarter to track grant revenues.

The monthly air card service, an annual total of \$6,000, will be charged to the Police Department General Operations funding code 010-01155-530300-521, Other Contractual Services.

**USE OF RESERVE FUNDS: N/A**

**Vice Mayor Jonson moved to accept a Department of Justice, Bureau of Justice Assistance (DOJ/BJA) Edward Byrne Memorial Justice Assistance Grant award in the amount of \$51,192, for purchase of computer tablets, portable printers, and accessories and authorize the appropriate officials to execute same. The motion was duly seconded and carried unanimously.**

- 8.18** Accept a University of South Florida Board of Trustees, a public body corporate for the University of South Florida's Center for Urban Transportation Research (University), High Visibility Enforcement (HVE) for Pedestrian and Bicycle Safety Grant Award in the amount of \$40,000 for police overtime and authorize the appropriate officials to execute same.

On August 30, 2016, Clearwater Police Department (CPD) was granted approval by the Resource Management Committee to submit a grant application under the state HVE program to continue its grant-funded pedestrian and bicycle safety project. The grant has been officially awarded in the amount of \$40,000 and CPD now seeks approval to accept it.

CPD has conducted three grant-funded comprehensive enforcement/education projects since March 2014 aimed at changing the behavior of all who use Clearwater's roadways- pedestrians, bicyclists, and motorists. Due to the success of the previous projects, the University would like to see Clearwater build upon what it has already accomplished.

CPD will again carefully select a pool of patrol officers/sergeants for this project who have demonstrated a sincere interest and affinity for traffic, bicycle and pedestrian enforcement. The details will be worked by this select group of officers, focusing on those areas with a high volume of crashes compared to other parts of the city, have a high volume of pedestrian traffic, or both.

Details will be five hours long with three officers per detail and conducted two-three times every two weeks. The project period will commence within 30 days of issuance of a purchase order by the grantor agency and will end on or before May 15, 2017.

As with the previous grant, selected officers will receive specific training on traffic enforcement and educational opportunities with the public prior to implementation of the project. CPD will also work closely with the University

during the project period to ensure accurate data collection and to advise of any problems or successes that are accomplished.

CPD will continue to get the word out about the project through a variety of means. CPD's Public Information Officer (PIO) has done an outstanding job in working with local media sources to promote project activities and to further spread the message about pedestrian and bicycle safety and will continue to do so. The PIO will also update the public on the project by way of the department's Facebook page, which he successfully utilizes on a regular basis to inform the public about project activities and successes.

**APPROPRIATION CODE AND AMOUNT:**

There will be no direct adverse impact to the Police Department annual operating budget nor is there a required match.

Special project number 181-99218, 2016 HVE Pedestrian and Bicycle Safety, will be established to account for the grant expenditures.

*In response to questions, Police Chief Dan Slaughter said many of the pedestrian accidents along Gulf to Bay Boulevard involve pedestrians not using the crosswalk. There was an increased number of accidents in 2015; 8 of the 15 accidents involved pedestrians. Chief Slaughter suggested that pedestrians and bikers use reflective clothing when out at night. As a result of an employee suggestion, the Department is considering reflective devices that can be given to homeless individuals.*

**Councilmember Caudell moved to accept a University of South Florida Board of Trustees, a public body corporate for the University of South Florida's Center for Urban Transportation Research (University), High Visibility Enforcement (HVE) for Pedestrian and Bicycle Safety Grant Award in the amount of \$40,000 for police overtime and authorize the appropriate officials to execute same. The motion was duly seconded and carried unanimously.**

- 8.19** Award a contract (purchase order) to Pinellas County Solid Waste for an operating expenditure of \$3,900,000 for the disposal of solid waste at the Pinellas County waste-to-energy plant/landfill for the period October 1, 2016 through September 30, 2017, as provided in the city's Code of Ordinances, Section 2.564 (1) (d), Services provided by Other Governmental Entities, and authorize the appropriate officials to execute same.

Pinellas County Solid Waste operates the only waste-to-energy plant and landfill in the county.

**APPROPRIATION CODE AND AMOUNT:**

Funds are available as part of the FY 2016/17 Operating Budget of the Solid Waste Fund. The allocation of the Dump Fees that were planned for Pinellas County Solid Waste are as follows:

- 0-424-02082-543500-534-000-0000 (Residential Collection Dump Fees) \$1,360,000
- 0-424-02083-543500-534-000-0000 (Commercial Collection Dump Fees) \$1,700,000
- 0-424-02082-543500-534-000-0000 (Roll-Off Collection Dump Fees) \$840,000

**USE OF RESERVE FUNDS:**

N/A

**Councilmember Cundiff moved to award a contract (purchase order) to Pinellas County Solid Waste for an operating expenditure of \$3,900,000 for the disposal of solid waste at the Pinellas County waste-to-energy plant/landfill for the period October 1, 2016 through September 30, 2017, as provided in the city's Code of Ordinances, Section 2.564 (1) (d), Services provided by Other Governmental Entities, and authorize the appropriate officials to execute same. The motion was duly seconded and carried unanimously.**

- 8.20** Approve a Blanket Purchase Order (contract) to Odyssey Manufacturing Company of Tampa, FL in the annual amount of \$550,000.00 with the option for two, one-year term extensions, for the purchase of Liquid Sodium Hypochlorite, and authorize the appropriate officials to execute same.

Liquid Sodium Hypochlorite (bleach) is used as a disinfectant at the City of Clearwater's potable water treatment plants, water reclamation facilities, and reclaimed water pump stations.

The lowest responsive bidder in response to invitation to bid, ITB 49-16, is Odyssey Manufacturing Company with a price of \$0.48 per gallon. The new Blanket Purchase Order (BPO), which will be effective October 5, 2016, will replace BPO numbers BR509239 and BR509240.

**APPROPRIATION CODE AND AMOUNT:**

0421-01351-551000-535-000-0000 \$ 350,000.00 FY 16/17

0421-01351-551000-535-000-0000 \$ 5,000.00 FY 17/18

0421-02053-551000-533-000-0000 \$ 190,000.00 FY 16/17

0421-02053-551000-533-000-0000 \$ 5,000.00 FY 17/18

Sufficient funding is available in the Water & Sewer Utility Fund operating cost centers 0421-01351, Wastewater Plant Operations, in the amount of \$350,000.00 and 0421-02053, Water Plant Operations, in the amount of \$190,000.00, to fund the current fiscal year's cost of the contract. The funding for the remaining balance of \$10,000.00 will be included in the Water and Sewer recommended operating budget from the Director.

**USE OF RESERVE FUNDS: N/A**

**Councilmember Hamilton moved to approve a Blanket Purchase Order (contract) to Odyssey Manufacturing Company of Tampa, FL in the annual amount of \$550,000.00 with the option for two, one-year term extensions, for the purchase of Liquid Sodium Hypochlorite, and authorize the appropriate officials to execute same. The motion was duly seconded and carried unanimously.**

- 8.21** Award a Purchase Order (Contract) to De Nora Water Technologies Inc. of Pittsburgh, PA in the amount of \$150,000.00 for the purchase of media change-out service and repairs to the arsenic adsorption system at the Reverse Osmosis Water Treatment Plant 1 and authorize the appropriate officials to execute same.

Reverse Osmosis Water Treatment Plant 1 (RO1) has an adsorption filter system that is used to meet primary drinking water compliance for arsenic. The filter system utilizes a synthetic granular iron media specifically designed to remove Arsenic and has a specific life. There are 2 filter vessels; A and B within the system. It is estimated that every year at least one filter will require new media. The media in Filter A has already been replaced once. Filter B has media that is very close to the end of its useful life.

De Nora Water Technologies will provide the media change-out service and repairs for the arsenic adsorption system at RO1 to continue compliance with primary drinking water regulations. In accordance with City Code Section 2.564 (1)(b), Exceptions to Bidding, De Nora is the sole source provider and the only qualified vendor to work on the underdrain of the adsorption filter system.

Public Utilities Water Division believes there is a broken section of underdrain material in the vessel. Siemens makes a similar iron based media, which has a higher density and moisture content. As the media vessel is currently configured, the import media from Siemens is not compatible with the underdrain and using this product would cause failures and plant shutdowns. Per the manufacturer's recommendation, De Nora will add a layer of gravel to prevent future underdrain failures.

The City currently has a 5-year performance bond on the Bayoxide E33, which

was a part of the RO1 expansion project. The City required a 5-year performance bond as it needed assurance that this new technology to remove arsenic would be effective and the replacement media would continue to be available for at least that time period. Using any other media for the change-out would void the performance bond. However, the proposed modification to this underdrain system by De Nora would then allow the Siemens product to be considered in the future.

**APPROPRIATION CODE AND AMOUNT:**

0327-96721-563800-533-000-0000 \$150,000.00

Sufficient funding is available in the Utility Renewal and Replacement Fund 0327-96721, System R & R Maintenance to fund the current fiscal year's cost of \$150,000.00 of the contract.

**USE OF RESERVE FUNDS: N/A**

**Vice Mayor Jonson moved to award a Purchase Order (Contract) to De Nora Water Technologies Inc. of Pittsburgh, PA in the amount of \$150,000.00 for the purchase of media change-out service and repairs to the arsenic adsorption system at the Reverse Osmosis Water Treatment Plant 1 and authorize the appropriate officials to execute same. The motion was duly seconded and carried unanimously.**

*Stormwater Update -*

*Utilities Director David Porter said an announcement will be going out to some of our customers. Earlier this year during the annual water testing at all water treatment facilities, the 1, 2-Dichloroethylene tested at .6 parts per million, requiring the City to retest the sample. Staff thought the test results for the Dichloroethylene was low enough and did not retest the sample. Mr. Porter said normally DEP would have notified the City of the test results, but did not in this case. He said the water is safe and a recent test result showed that the Dichloroethylene compound was non-detectable. The City is required to notify the customers what happened.*

*PSTA Update –*

*1) Trolley Procurement*

*Deputy City Manager Jill Silverboard said the City will not be participating in the procurement process since the City will be providing a grant that would assist the trolley provider to comply with federal*

transportation requirements. Staff has consulted with the City Attorney who concurred that it would not be appropriate for the City to participate in the RFP selection if grant funds are provided. The DDB and the CRA will be participating in the procurement process. Ms. Silverboard said the City's grant will be provided to PSTA to ensure one proposer is not disadvantaged from other proposers.

In response to a question, Ms. Silverboard said the new transportation planner is not on board yet; staff is shortlisting potential candidates.

2) Bus Bay Out - West side of Memorial Causeway for Express TIA service and Jolley Trolley

Ms. Silverboard said the design is underway but it is clear that PSTA is not optimistic about being able to bid, construct, and complete the improvement prior to Spring Break 2017. If the work cannot be completed prior to Spring Break, staff will recommend that construction begin after Spring Break.

## **9. City Attorney Reports – None.**

## **10. Closing comments by Councilmembers (limited to 3 minutes)**

Vice Mayor Jonson said he attended the Coalition of Homeowners meeting where excitement was expressed for the Imagine Clearwater plan and that the consultants would be coming back in the November timeframe with a draft. Countryside residents expressed interest in a briefing session in the Countryside area for the third round of presentations. He said he would like to provide the opportunity for those folks to provide input.

Councilmember Caudell thanked staff and council for moving the date of the Council meeting to accommodate her MPO meeting at the Kennedy Space Center, but due to Hurricane Matthew the meeting has been cancelled. She offered her prayers to the countries that have been affected by Hurricane Matthew. She stressed water conservation in preparation of storm related impacts.

The City Manager said Coast Guard requested space for their boats the downtown docks in preparation of Hurricane Matthew.

## **11. Closing Comments by Mayor**

Mayor Cretelos reviewed recent and upcoming events.

## **12. Adjourn**



*The meeting adjourned at 8:49 p.m.*

Attest

\_\_\_\_\_  
Mayor  
City of Clearwater

\_\_\_\_\_  
City Clerk