



ADMINISTRATIVE POLICY & PROCEDURE MANUAL

SECTION:

POLICY NO.:

ADMINISTERING DEPARTMENT (S): Parks & Recreation

SUBJECT: Clearwater Monument Lighting Policy

Purpose:

The City Council requested that staff develop a policy and procedural guidance for the operation of the variable lighting system on the Clearwater Monument, located at 3350 Gulf to Bay Boulevard.

Policy:

1. Purpose. This document establishes policy and provides procedural guidance on the variable lighting of the Clearwater Monument, located at 3350 Gulf to Bay Boulevard, Clearwater, FL 33759.

2. Procedures. The Monument shall be lit on a nightly basis, commencing two (2) hours prior to sundown and lasting until two (2) hours after sunrise. The colors of the Monument shall remain as static shades of blue and green as dictated by the City's logo and branding campaign.

3. Responsibilities. Staff members of the Parks & Recreation department shall be responsible for programming changes to the Monument colors. All maintenance requests and repairs will be handled by Parks & Recreation staff and appropriate contractors.

4. Alteration of Colors. On occasion, the Monument lighting shall be altered to the colors of red, white, and blue to coincide with patriotic Federal holidays. The change in colors shall take effect no more than two (2) days before the holiday and shall cease no more than two (2) days after the holiday. These holidays are as follows:

- Birthday of Martin Luther King, Jr.
- Presidents Day
- Memorial Day
- Independence Day
- Labor Day
- Columbus Day
- Veterans Day

Allow for the City Manager or his designee to approve additional lighting changes for specific holidays, and/or local celebrations.



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Definitions:

Patriotic Federal Holiday: Holidays designated by the United States Federal Government in accordance with federal law (5 U.S.C. 6103)

Administrative Repeal:

The provisions contained herein shall supersede and replace all prior policies and procedures regarding this subject.

William B. Horne II, City Manager Date

Procedure: See attached.

Effective Date:

Amended or Reissue Date:

Reference(s):

Statutes: _____ Ordinances: _____ Resolutions: _____ Legal Opinions: _____

Administering Department _____

Policy Committee _____

Procedure: