

EXHIBIT "B"

CITY COUNCIL POLICY BRICK STREETS

The purpose of this policy is to provide a means by which residents that currently own property on an asphalt street or deteriorated existing brick street can obtain a brick street without unduly burdening the city's limited street repair funds. The intent of the policy is to define who bears the cost for the brick street surface upgrade.

The City is responsible for the maintenance of streets to insure vehicular and pedestrian safety, and improve and maintain ride-ability. The typical practice for road resurfacing is an asphalt overlay on an existing asphalt road. The Engineering Department has a budget for the maintenance of such roads. The life span of an asphalt road is approximately 10 - 15 years. The life span of a properly installed brick street is estimated to be 40 - 50 years.

Property owners residing within an easily delineated neighborhood within the city may request the City to resurface their street(s) with brick. The petitioning process and the cost-sharing principles for such action are described herein.

For the purpose of this policy, two categories for street bricking have been identified. The assessment to contiguous property owners will be determined based upon the category that fits the proposed street. The two categories are:

A. Existing Brick Street

This category includes all existing brick streets. On many of these streets the condition of the road base underlying the brick surface has deteriorated. Historically, the original brick roads were built upon existing sandy soil that has allowed the brick to shift and settle over time, creating an undesirable road surface.

To achieve a satisfactory road surface, the existing bricks must be removed and a proper road base installed. Since some loss of bricks occurs during the removal and reclamation process, there will not be a sufficient quantity of bricks remaining to be immediately replaced in the roadbed.

Property owners on these streets may request the City to remove the existing bricks and replace them with new clay street bricks by requesting the City to petition all property owners on the street(s). The clay bricks removed will be reclaimed by the city and stored for future use in other areas of the city. In this case, an assessment will not be levied on the property owners because of the pre-existence of clay bricks.

B. Existing Asphalt Street

Residents may request the City to replace an existing asphalt street with new street bricks by requesting the City to petition all property owners on the street(s).

The cost for the bricking project will be calculated and will include the costs of new street bricks, sand, curbs, bedding, leveling material, labor and equipment; less the cost for installation of a two inch thick asphalt surface.

The net cost will be assessed to each property owner based on the linear footage of property frontage or other basis consistent with Chapter 27 Clearwater Code of Ordinances, Chapter 170 Florida Statutes or other applicable laws.

The following procedure will be used by property owners and the City in upgrading existing asphalt streets in a residential or commercial area:

- A. Property owners may request the City to replace the existing street surface with new clay street bricks by requesting the City to petition all property owners on the street(s). For existing brick streets the petition results must show positive interest of a majority (51%) of property owners owning property on the street (or neighborhood) to be bricked. For existing asphalt streets the petition results must show positive interest of 65% of property owners owning property on the street (or neighborhood) to be bricked. The City petition process will be conducted so that 100% of the property owners on the proposed street(s) have been informed of the petition and the potential impact it may have on their property. A good faith attempt will be made to notify all property owners of the petition, i.e. registered letter or certified mail. Petitions not returned to the City within 30 days of receipt will be considered as a negative response.

The petition will include the following information and statements (see sample in Appendix A):

1. Identification of the area to include street names and lots or properties within the area. The proposed street must be at least one block long, i.e. intersection to intersection.
 2. A statement indicating that the individual signing a petition recognizes that there may be a cost increase borne by them through a special assessment program, if the petition is approved by the City of Clearwater. A preliminary non-binding cost estimate for each property will be included with the petition form.
 3. Signatures of individuals or entities owning property within the designated area. Signatures of persons or entities renting or leasing property will not be considered.
- B. The Engineering Department will review the request to identify issues that may relate to public safety, health and welfare. The Department will either recommend approval with conditions as necessary or reject the request if it is deemed invalid or not suitable due to public health, safety or welfare reasons.
 - C. For existing asphalt streets, if the 65% approval threshold is met the City will proceed with final design and obtain actual bid prices for the work. If the actual bid price is greater than 10% more than the preliminary estimate the City will conduct a second petition process to confirm that there is still a 65% approval to start the assessment process (see sample in Appendix B).
 - D. Implementation of the special assessment will comply with Chapter 27 Clearwater Code of

Ordinances, Chapter 170, Florida Statutes, or other applicable provisions of law. The City will coordinate the installation of new street bricks and curbing with the imposition and levy of the special assessments.

- E. Upon approval of the special assessment by the City Council, the Engineering Department will hold a coordination meeting between the appropriate City staff and the property owners in order to establish installation schedules and procedures.

It is the responsibility of City staff to prioritize requests when multiple requests for petitions have been submitted. The Engineering staff first will determine when the street is anticipated to be scheduled for resurfacing based on the latest Pavement Condition Survey. Priority will be given to those requests for roads that have the lowest Pavement Condition Index. Additionally, streets with scheduled underground utility projects which would necessitate complete resurfacing would be prioritized based on the scheduled date of the utility project.

All street bricking requests will be subject to the availability of interim funding. In the situation where there are more requests than funds available, the proposed requests will be delayed until sufficient funds are available.

The following brick types are acceptable for this policy:

New Clay Brick Pavers:

8"L x 4"W x 2 3/4" min. H heavy vehicular clay paving brick, meeting ASTM C 1272, Type F as manufactured by Pine Hill Brick or equal as determined by the Engineering Department.

Color will be determined jointly with city staff and the area property owners from an approved City color palette.

The developer of a new subdivision may elect to install brick streets. However, installation costs in new subdivisions are required to be paid by the developer at the time of installation and will not be assessed to the individual lots. The developer is required to follow City of Clearwater Engineering Standards for brick road installation.

**APPENDIX A
INITIAL BRICK STREET POLICY PETITION**

The purpose of this form is to provide a means by which residents may request the City of Clearwater to install an upgraded brick street surface in place of asphalt or replace a deteriorated existing brick street. This form is to be utilized in conjunction with the City of Clearwater's Brick Street Policy adopted by the City Council on September 3, 2015. Each person or entity listed on the deed will receive a petition.

As outlined in the Brick Street Policy, the additional costs of upgrading from an asphalt street to a brick street will be assessed to the property owners with property adjacent the proposed brick street. The net cost, as determined by the City, will be assessed to each property owner based on the Brick Street Policy. Specific costs will be determined prior to City Council adoption of the final assessment roll. There will be no assessment levied in the case of upgrading an existing brick street. Included in this petition is an estimate of the proposed cost for this property.

Street Name: _____

From Cross Street: _____ To Cross Street: _____

Including _____ frontage along _____ Street

I understand, by my checking the "Yes" box below, that the purpose of this petition is to demonstrate my support of the installation/restoration of brick on the proposed street. I also understand that the cost associated with this upgrade will be borne by myself and other property owners on the proposed street. Furthermore, I also understand that by signing this petition, I am authorizing the City of Clearwater to proceed with the establishment of a preliminary assessment roll and I am in no way obligated to accept this assessment at this time. I understand the estimate listed below is preliminary only and may be adjusted up or down based upon actual construction bid results.

Property Owner Name: _____
Property Address: _____
Property Owner phone number: _____ *please provide*
Street Square Footage (this property only): _____
Preliminary Price per Sq. Ft.: _____
Preliminary Assessment/Cost
(this property only): _____
Property Owner Signature _____ *please sign*

Yes, I am interested in proceeding based on the information and preliminary costs provided.

No, I am not interested in proceeding based on the information and preliminary costs provided.

Please submit this petition to:
City of Clearwater - Engineering Department
Attn: Scott Rice, Assistant Director
P.O. Box 4748, Clearwater, FL 33758
(stamped envelope provided for your convenience)

Petitions must be returned by: DAY, Month Date, Year



APPENDIX B

SAMPLE SECOND BRICK STREET POLICY PETITION

The purpose of this form is to provide a means by which residents may request the City of Clearwater to install an upgraded brick street surface in place of asphalt or replace a deteriorated existing brick street. This form is to be utilized in conjunction with the City of Clearwater's Brick Street Policy adopted by the City Council on September 3, 2015. Each person or entity listed on the deed will receive a petition.

As outlined in the Brick Street Policy, the additional costs of upgrading from an asphalt street to a brick street will be assessed to the property owners with property adjacent the proposed brick street. The net cost, as determined by the City, will be assessed to each property owner based on the Brick Street Policy. Specific costs have been determined based on the project design and actual construction bids.

Street Name: _____

From Cross Street: _____ To Cross Street: _____

Including _____ frontage along _____ Street

I understand, by my checking the "Yes" box below, that the purpose of this petition is to demonstrate my support of the installation/restoration of brick on the proposed street. I also understand that the cost associated with this upgrade will be borne by myself and other property owners on the proposed street. Furthermore, I also understand that by signing this petition, I am authorizing the City of Clearwater to proceed with the establishment of a preliminary assessment roll and I am in no way obligated to accept this assessment at this time. I understand the cost below is for this property based on the project design and actual construction bids.

Property Owner Name: _____
Property Address: _____
Property Owner phone number: _____ *please provide*
Street Square Footage (this property only): _____
Preliminary Price per Sq. Ft.: _____
Preliminary Assessment/Cost
(this property only): _____
Property Owner Signature _____ *please sign*

Yes, I am interested in proceeding based on the information and preliminary costs provided.

No, I am not interested in proceeding based on the information and preliminary costs provided.

Please submit this petition to:

City of Clearwater - Engineering Department
Attn: Scott Rice, Assistant Director
P.O. Box 4748, Clearwater, FL 33758
(stamped envelope provided for your convenience)

Petitions must be returned by: DAY, Month Date, Year

