



City of Clearwater

Public Utilities Department, Post Office Box 4748, Clearwater, Florida 33758-4748
1650 North Arcturus Avenue, Building C, Clearwater, Florida 33765-1945
Telephone (727) 562-4960, Fax (727) 562-4961

Date: January 7, 2026

To: Jennifer Poirrier, City Manager

From: Michael Flanigan, Interim Director of Public Utilities

Subject: Emergency Authorization Request: CMR 24 – 10-inch Water Main Repair (South Keystone Ave. & Gulf to Bay Blvd.)

Dear Ms. Poirrier,

I am requesting your formal authorization for an emergency procurement and the use of the **Construction Management at Risk (CMAR)** process to engage **TLC Diversified Inc.** for the repair of a 10-inch water main at the intersection of South Keystone Avenue and Gulf to Bay Boulevard. The estimated cost for this emergency work is **\$199,402.00**.

Context and Justification

On the night of January 6, 2026, a critical water main break occurred in this high-traffic area. While City crews responded immediately, they were unable to perform a permanent or safe repair due to the age and condition of the infrastructure (older universal pipe) and its proximity to an FDOT storm box. To ensure a successful repair and the safety of the workforce, the following specialized actions are required:

- **Infrastructure Protection:** Installation of cast-in-place concrete thrust blocks to secure the line and protect the integrity of the FDOT roadway.
- **Operational Continuity:** Installation of line stops (Team valves) and temporary service lines to minimize water outages for local commercial properties, including motels and dining establishments that operate late into the evening.
- **Safety & Resource Limits:** The Public Utilities Department does not currently have the specialized in-house resources to perform these complex repairs in the necessary timeframe.

Purchasing Manual Alignment

In accordance with the **City of Clearwater Purchasing Manual (issued September 29, 2025)**, this request is justified under the following provisions:

- **Section 13: Emergency Procurement:** Competitive bidding requirements are waived as this situation constitutes a threat to public health, safety, and City interests. Any delay caused by standard competitive bidding would be detrimental to the functioning of City services and the protection of property.
- **Section 8.V: Construction Management at Risk (CMAR):** Utilizing a CMAR under a continuing contract is the most effective method due to the extreme time constraints and the need for specialized technical expertise provided by TLC Diversified.
- **Fiscal Responsibility:** While the estimated cost of \$199,402.00 exceeds standard administrative approval limits, the manual permits emergency authorization when immediate action is required to mitigate risks to infrastructure and public safety.

Next Steps

Following the procedures outlined in the Purchasing Manual, the Department will initiate the following actions:

Ryan Cotton, Councilmember
Mike Mannino, Councilmember

Bruce Rector, Mayor



David Allbritton, Councilmember
Lina Teixeira, Councilmember

1. **Certification:** A written certification and detailed summary of the emergency facts will be recorded in the general notes of the purchase requisition.
2. **Mobilization:** TLC Diversified is scheduled to begin the installation of line stops as a rush order to facilitate the permanent repair.
3. **City Council Ratification:** As the emergency purchase exceeds \$100,000.00, this item will be presented to the City Council for ratification at the earliest available regular or special public meeting.

It is in the best interest of the City of Clearwater to proceed with this emergency repair immediately to protect public infrastructure, maintain reliable water services, and ensure the safety of pedestrians and vehicle traffic.

Thank you for your consideration.

Sincerely,

Michael Flanigan
Interim Director Public Utilities Department