

**EMERGENCY MEDICAL SERVICES
ALS FIRST RESPONDER AGREEMENT**

AMENDMENT NO. 1

CITY OF CLEARWATER

2025

**PINELLAS COUNTY
EMERGENCY MEDICAL SERVICES AUTHORITY
12490 Ulmerton Road
Largo, Florida 33774**

ALS FIRST RESPONDER AGREEMENT AMENDMENT NO. 1

THIS FIRST AMENDMENT amending the Emergency Medical Services ALS First Responder Agreement, made this _____ day of _____ 2025, between the CITY OF CLEARWATER, a Florida municipal corporation (“Contractor”), and the PINELLAS COUNTY EMERGENCY MEDICAL SERVICES AUTHORITY, a special district (“Authority”).

In consideration of the mutual benefits set forth below, the parties agree as follows:

1. Contractor currently contracts with the Authority to provide Advanced Life Support (ALS) First Responder Services. The Contractor and the Authority are currently parties to the Emergency Medical Services ALS First Responder Agreement, dated October 1, 2024, which contract is referred to herein as the “Agreement”.
2. The Contractor’s funding for FY24-25 totaled \$9,186,432 and a budget request of \$9,369,655 for FY25-26 has been submitted, resulting in an increase of 2.0% or \$183,223.
3. The Authority hereby agrees to and has funded and authorized the Contractor’s budget request of \$9,369,655 for FY25-26, which change is reflected on Appendix A hereto.
4. Vehicle maintenance for Authority funded ALS Engines, Squads, and Ladder Trucks are allowable costs may be included in budgets submitted in accordance with Section 701(b) less 20% for non-EMS activity. Vehicle maintenance for Authority funded Medic Units and Rescue Units are allowable costs may be included in budgets submitted in accordance with Section 701(b) at 100%.
5. Authority and Contractor agree to update Appendix E as amended.
6. Except as is otherwise set out herein, the Contractor and the Authority agree that upon approval by the respective Boards of the Contractor

and the Authority and upon signing this Amendment, all terms of the Agreement will remain in full force and effect.

7. Contractor and Authority agree that the effective date is October 1, 2025.

[Signature Page to Follow]

IN WITNESS WHEREOF the parties hereto, by and through their undersigned authorized officers have caused this Agreement to be executed on this _____ day of _____, 2025.

ATTEST:
KENNETH BURKE, CLERK

PINELLAS COUNTY EMERGENCY
MEDICAL SERVICES AUTHORITY
By and through its Board of County
Commissioners

by: _____
Deputy Clerk

by: _____
Chairman

Countersigned:

CITY OF CLEARWATER, FLORIDA

by: _____
Mayor

by: _____
City Manager

Attest:

Approved as to form:

by: _____
City Clerk

by: _____
Assistant City Attorney

Appendix A

ALS First Responder Profile

Fiscal Year 2025-2026

Contractor	Clearwater
EMS District(s)	Clearwater EMS District
Authority Funded Units	Engine 44 Engine 45 Medic 45 Rescue 46 Medic 47 Rescue 48 Engine 49 Rescue 49 Engine 50 Engine 51
Contractor Funded Units	Engine 46 Engine 47 Engine 48
EMS Coordination	EMS Coordinator – 1 FTE (Clearwater 500) EMS Administrative Coordinator – 1 FTE (Clearwater 501) Rescue Lieutenant – 1 Position 24/7 (Rescue Lieutenant 45) EMS Administrative Support – 1 FTE
FY25-26 Annual Compensation	\$9,369,655
Projected Capital	FY25-26 Rescue 48, Medic 45 FY26-27 Rescue 46; Rescue 47 FY27-28 Clearwater 500 FY28-29 None FY29-30 None
Contractor Reviewed:	County Reviewed:
Initials _____ Date _____	Initials _____ Date _____

Appendix E

Personnel Reimbursement Process and Forms

702(b) CME Instructors

Follow the then current Authority provided process as outlined below.

Authority staff may update the process and/or forms.

702(c) Public Education

Submit the then current Authority provided reimbursement form.

Authority staff may update the process and/or forms.

702(d) Countywide Quality Improvement Committees

Submit the then current Authority provided reimbursement form.

Authority staff may update the process and/or forms.

702(e) Advanced Practice Paramed Training

Submit the then current Authority provided reimbursement form.

Authority staff may update the process and/or forms.

Processing CME Instructor Reimbursement Invoices

The following are the instructions for a Contractor to submit for Instructor reimbursement.

1. Open a new Excel "EMS Instructor Reimbursement Form."
 - a. Choose from one of the two tabs, 1-25 or 1-75 entries.
2. Open the Aladtec program.
 - a. In the "Reports" menu, select "Scheduled Time Report."
 - b. In the filter, choose your department.
 - c. Select the time frame you are seeking reimbursement
 - i. Make sure the start time is 00:00 and the end time is 23:45
 - d. Click the "Export CSV" button
 - e. Open the CSV file and copy the data from line 3 down (do not include the headers)
 - f. Paste this information into the open Excel file
3. Enter your information in the form.
 - a. The first entry is the type of reimbursement:
 - i. Straight Time (ST) is when the instructor is paid straight time.
 - ii. Overtime (OT) is when the instructor is paid overtime.
 - iii. Backfill (BF) is when someone other than the instructor is paid while the instructor is teaching.
 - iv. No Reimbursement (NR) is when the Contractor is not seeking reimbursement for the instructor's hours.
 - b. "Backfill Name" is the member providing the backfill for the instructor.
 - c. "Hourly Rate w/benefits" is the rate at which the contractor seeks reimbursable hours (\$75 per hour cap). If the time type is backfill, the rate is that of the member providing the backfill. If no reimbursement is being sought, then this is left blank.
 - d. The total cost is automatically calculated and totaled at the bottom.
4. Save the form as a PDF and sign at the bottom.
5. Return to the "scheduled Time Report" in Aladtec and click the "print" button in the upper right corner. Save(Print) this report as a PDF.
6. Combine your invoice, the "EMS Instructor Reimbursement Form," and the Aladtec report into one PDF.
7. Send the signed PDF to EMSInstructorlogistics@co.pinellas.fl.us within 20 days following the last day of each month.