

RESOLUTION NO. 23-16

A RESOLUTION OF THE CITY OF CLEARWATER,  
FLORIDA, CONFIRMING A DECLARATION OF A  
STATE OF EMERGENCY AND ESTABLISHING  
EMERGENCY PROCUREMENT PROCEDURES;  
ESTABLISHING EMERGENCY EMPLOYEE WORK  
SCHEDULES; PROVIDING AN EFFECTIVE DATE.

WHEREAS, a state of emergency in the City of Clearwater was proclaimed by Brian J. Aungst, Sr., Mayor, on August 28, 2023, based on conditions surrounding Tropical Storm Idalia; and

WHEREAS, the entire City of Clearwater is threatened by the wind and rain and attendant disruption of services and coastal areas are threatened by storm surge attendant to the arrival of Tropical Storm Idalia; and

WHEREAS, conditions arising from the above-stated emergency have necessitated the establishment of emergency procurement procedures; and

WHEREAS, conditions arising from the above-stated emergency have necessitated the establishment of emergency employee work schedules and compensation; now, therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE  
CITY OF CLEARWATER, FLORIDA;

Section 1. A declaration of a state of emergency proclaimed on August 28, 2023, is hereby confirmed.

Section 2. It was necessary to establish the following emergency procurement procedures:

- The bid/quote requirements were suspended;
- Awards of contract for specified department directors were increased from \$25,000 to \$50,000;
- The City Manager and Assistant City Manager were authorized to award contracts without bid through \$100,000;
- The City Manager had emergency authority above \$100,000, but must present an after action ratification item to the City Council for approval at the next available Council Meeting;
- Purchasing card dollar limits for single and monthly transactions and their usage (number of transactions) were increased to as much as \$100,000/transaction and \$500,000/month for personnel specifically approved by the City Manager; and

- Department directors involved in emergency and public services and other selected personnel were increased to a "reasonable" amount with the top limits reserved for the City Manager and Assistant City Manager only.

Section 3. It was necessary to implement emergency employee work schedules and compensation in accordance with established city policy and procedure as deemed appropriate by the City Manager.

Section 4. This resolution shall be effective and shall terminate concurrently with the Pinellas County declaration of a State of Emergency.

PASSED AND ADOPTED this 7th day of September, 2023.

Attest:

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Rosemarie Call  
City Clerk

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Brian J. Aungst, Sr.  
Mayor

Approved as to form:

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Owen Kohler  
Lead Assistant City Attorney