

City of Clearwater

*Main Library - Council Chambers
100 N. Osceola Avenue
Clearwater, FL 33755*



Meeting Minutes

Tuesday, March 18, 2025

1:00 PM

Main Library - Council Chambers

Community Development Board

Roll Call

Present 6 - Board Member Andrew Hupp, Board Member Diane Achinelli, Board Member Kurt Hinrichs, Board Member Michael Boutzoukas, Board Member Michael Mastruserio, and Board Member Michelle Chenault

Absent 2 - Board Member Andrew Park, and Board Member Aubrey Haudricourt

Also Present – Randy Mora – Attorney for the Board, Matthew Mytych – Assistant City Attorney, Lauren Matzke – Planning & Development Interim Director, and Nicole Sprague – Deputy City Clerk

To provide continuity for research, items are in agenda order although not necessarily discussed in that order.

1. Call To Order

1.1 Roll Call: (Chair) Vacant; Members: Achinelli, Boutzoukas, Chenault, Haudricourt, (Alternate) Hinrichs, Hupp, Mastruserio, Park; Assistant City Attorney Matthew Mytych; Attorney Jay Daigneault; and City Staff

The meeting was called to order at 1:00 p.m.

2. Approval of Minutes

2.1 Approve the minutes of the January 21, 2025 CDB meeting.

Board Member Mastruserio moved to approve the minutes of the January 21, 2025 CDB meeting. The motion was duly seconded and carried unanimously.

3. Citizens to be Heard Regarding Items Not on the Agenda – None.

4. Consent Agenda: The following cases are not contested by the applicant or city staff. If no objections are raised by a member of the public, and member(s) of the Board do not request to remove an item from the Consent Agenda, items will be approved by a single vote at the beginning of the meeting.

4.1 FLD2024-12026: Flexible Development approval to install a non-opaque sand fence located in the Low Medium Density Residential (LMDR) District for the property located at 710 Eldorado Avenue. The fence will not exceed four feet in height. Requested is flexibility to install a structure (fence) at a maximum distance of 30 feet seaward of the Coastal Construction Control Line (CCCL). (Community Development Code Section 3-905) (Level Two Application)

Case: FLD2024-12026 - 710 Eldorado Ave

Owner(s): Martha Posey Burke Trust

Applicant: Martha Burke, 710 Eldorado Avenue, Clearwater, FL 33767; phone 816-807-1730; email: Martha.Posey.Burke@gmail.com

Location: West side of Eldorado Avenue approximately 660 feet south of the intersection of Eldorado Avenue and Bohemia Circle (0.18 acres)

Request: Flexible Development approval to install a non-opaque sand fence located in the Low Medium Density Residential (LMDR) District for the property located at 710 Eldorado Avenue. The fence will not exceed four feet in height. Requested is flexibility to install a structure (fence) at a maximum distance of 30 feet seaward of the Coastal Construction Control Line (CCCL). (Community Development Code Section 3-905)

Associations: Board of County Commissioners, Clearwater Beach Association, Clearwater Neighborhood Coalition, Pinellas County School Board

Assigned Planner: Melissa Hauck-Baker, AICP, Planner III; email: Melissa.Hauckbaker@MyClearwater.com; phone: 727-444-8769

Board Member Chenault moved to approve FLD2024-12026, 710 Eldorado Ave., on today's Consent Agenda based on the evidence in record including the application and the Staff Report, and hereby adopt the Findings of Fact and Conclusions of Law states in the Staff Report, with conditions of approval as listed. The motion was duly seconded and carried unanimously.

5. Director's Report

5.1 Election of Officers

Board Member Mastruserio moved to elect Vice Chair Michael Boutzoukas as Chair. The motion was duly seconded and carried unanimously.

Board Member Achinelli moved to elected Board Member Andrew Hupp as Vice Chair. The motion was duly seconded and carried unanimously.

Vice Chair Boutzoukas and Interim Planning and Development Director Lauren Matzke thanked former Chair John Quattrocki for his service on the Board.

6. Board Members to be Heard – None.

7. Adjourn

The meeting was called to order at 1:00 p.m.

Chair, Community Development Board

Attest:

City Clerk