



Practical Test Site Representative Agreement

FOR CCO PRACTICAL EXAMINATIONS

As a Practical Test Site Representative for CCO Practical Examinations, I certify and acknowledge that:

1. I am the responsible party for the testing facility listed below, or I have been granted the authority to enter into this agreement by the responsible party.
2. Based upon the foregoing, I expressly consent to CCO certification practical examinations being administered at this facility and I understand that candidates, testing personnel, auditors, and other individuals will need to access this facility in connection with the exam administration.
3. I agree to indemnify and hold CCO, its officers, directors, and other employees, harmless from any and all personal injuries, property damage or loss, and physical damage or loss to the facility, or any part thereof, arising out of any CCO practical exam administration held at this facility.
4. I understand that any and all applicable testing fees must be paid in a timely fashion, including any annual test site fee. I understand that if the fees are not paid in a timely fashion, the test site may be suspended.
5. I understand and agree that this facility may be audited by a CCO Auditor in relation to CCO testing.
6. I understand that, to ensure a high level of test security, CCO exam administrations may be subject to audio and video recordings or photographs by CCO of the administration and surrounding areas, and I expressly consent to such monitoring in connection with CCO exam administrations.
7. I agree not to make, and not to knowingly allow any other person to make, any material misrepresentation or omission of fact in any document I submit to CCO.
8. I am acting on my own behalf and/or on behalf of the company or organization listed below, and I am not acting to circumvent a prior CCO suspension or revocation.
9. I agree to conduct my affairs with CCO, any Proctor or other testing personnel, and candidates involved in CCO certification activities, in a professional manner, according to accepted codes of business conduct.

I agree that any questions or other matter arising under this agreement will be governed by and construed in accordance with the laws of the State of Utah, without regard to choice of law rules. All actions and proceedings arising out of or relating directly or indirectly to this agreement will be filed and litigated exclusively in any state court or federal court located in the State of Utah. I expressly consent to the jurisdiction of these courts.

SIGNED		DATE
NAME	EMAIL	
COMPANY/ORGANIZATION	CELL PHONE	
TESTING FACILITY ADDRESS		
TESTING FACILITY CITY	STATE	ZIP