

City of Clearwater

*City Hall
112 S. Osceola Avenue
Clearwater, FL 33756*



Meeting Minutes

Thursday, July 14, 2016

9:00 AM

Council Chambers - City Hall

Pension Advisory Committee

Roll Call

Present 5 - Chair Nathan Hightower, Vice Chair Tom Jensen, Committee Member Bill Jonson, Committee Member Hoyt Hamilton, and Committee Member Diane Devol

Absent 2 Committee Member Greg Newland and Committee Member Bob Cundiff

Also Present- Joe Roseto – Human Resources Director, Patricia O. Sullivan – Board Reporter

Awaiting approval

1. Call To Order

The Chair called the meeting to order at 9:10 a.m. at City Hall.

To provide continuity for research, items are in agenda order although not necessarily discussed in that order.

2. Approval of Minutes

2.1 Approve minutes of June 09, 2016 Pension Advisory Committee meeting as submitted in written summation.

Member Jensen moved to approve minutes of June 9, 2016 Pension Advisory Committee meeting as submitted in written summation. The motion was duly seconded and carried unanimously.

3. Citizens to be Heard Regarding Items Not on the Agenda: None.

4. New Business Items

4.1 Recommend approval of the new hires for acceptance into the Pension Plan as listed.

Name, Job Classification, Department	Pension Eligibility Date
Seth Stiers, Police Officer, Police Department	05/31/2016
Nathan Legg, Custodial Worker, Marine and Aviation	06/11/2016
Mark Bentoski, Police Officer, Police Department	06/13/2016
Dylan Drummond, Police Officer, Police Department	06/13/2016
Howard Brewer, Police Comm. Operator Trainee, Police Department	06/13/2016
Kathleen Selby, Accounting Technician, Public Utilities	06/13/2016
Derreck Nelson, Utilities Mechanic, Public Utilities	06/13/2016
Ismet Balovski, Water Distribution Operator Trainee, Public Utilities	06/13/2016
Christopher Johnson, Traffic Signal Technician, Engineering	06/13/2016
Lawrence Young, Neighborhood Svcs. Coord., Planning & Development	06/13/2016
Brighid McCann *, Library Assistant, Library	06/13/2016
Michael Bourne, Field Service Representative, Customer Service	06/27/2016
Felix Madera Ortiz, Traffic Signal Technician, Engineering	06/27/2016
Todd Berry, Traffic Signal Technician, Engineering	06/27/2016
James Garvey, Police Service Technician, Police Department	06/27/2016
Briana Howard, Police Comm. Operator Trainee, Police Department	06/27/2016
Hannah Eddy, Police Comm. Operator Trainee, Police Department	06/27/2016
Raul Garcia, Public Utilities Technician I, Public Utilities	06/27/2016
Graydon Vest, Utilities Mechanic, Public Utilities	06/27/2016
John Zeiders, Solid Waste Worker, Solid Waste	06/27/2016
Justin West **, Beach Lifeguard, Parks and Recreation	06/27/2016

* Brighid McCann was employed in a part time temporary position from 05/26/2015 to 10/02/2015, and a part time position from 10/03/2015 to 06/10/2016. She was hired into a full time position on 06/11/2016 and will be eligible for pension as of 06/11/2016.

** Justin West was employed in part time temporary positions from 11/30/2013 to 07/29/2014, 11/01/2014 to 07/21/2015, and 10/31/2015 to 6/23/2016. He was hired into a full time position on 06/25/2016 and will be eligible for pension as of 06/25/2016.

Member Jensen moved to recommend approval of the new hires for acceptance into the Pension Plan as listed. The motion was duly seconded and carried unanimously.

- 4.2** Recommend approval of the following request of employees Anne Downes Blackburn, Planning and Development Department, Randall Coffin, Engineering Department, Charles Gibson, Fire Department, Paul Henderson, Engineering Department, William Peterson, Finance Department, and Curtis Walser, Public Utilities for a regular pension as provided by Sections 2.416 and 2.424 of the Employees' Pension Plan.

Anne Downes Blackburn, Development Review Tech II, Planning and Development Department, was employed by the City on November 14, 1988, and her pension service credit is effective on that date. Her pension will be effective August 1, 2016. Based on an average salary of approximately \$54,298.87 over the past five years, the formula for computing regular pensions and Ms. Downes Blackburn's selection of the 100% Joint and Survivor Annuity, this pension benefit will be approximately \$32,418.60 annually.

Randall Coffin, Stormwater Tech III, Engineering Department, was employed by the City on July 11, 1994, and his pension service credit is effective on that date. His pension will be effective August 1, 2016. Based on an average salary of approximately \$46,140.55 over the past five years, the formula for computing regular pensions and Mr. Coffin's selection of the Life Annuity, this pension benefit will be approximately \$27,981.96 annually

Charles Gibson, Fire Medic Lt, Fire Department, was employed by the City on July 24, 1995, and his pension service credit is effective on that date. His pension will be effective August 1, 2016. Based on an average salary of approximately \$87,706.73 over the past five years, the formula for computing regular pensions and Mr. Gibson's selection of the Life Annuity, this pension benefit will be approximately \$53,121.00 annually.

Paul Henderson, Traffic Signal Technician, Engineering Department, was employed by the City on June 16, 1986, and his pension service credit is effective on that date. His pension will be effective July 1, 2016. Based on an average salary of approximately \$55,084.42 over the past five years, the formula for computing regular pensions and Mr. Henderson's selection of the 100% Joint and Survivor Annuity, this pension benefit will be approximately \$42,102.84 annually.

William Peterson, Risk Management Specialist, Finance Department, was employed by the City on July 24, 2006, and his pension service credit is effective on that date. His pension will be effective August 1, 2016. Based on an average salary of approximately \$49,435.48 over the past five years, the formula for computing regular pensions and Mr. Peterson's selection of the 100% Joint and Survivor Annuity, this pension benefit will be approximately \$11,199.36 annually.

Curtis Walser, Water Distribution Operator, Public Utilities Department, was employed by the City on July 14, 1986, and his pension service credit is effective on that date. His pension will be effective August 1, 2016. Based on an average salary of approximately \$47,548.43 over the past five years, the formula for computing regular pensions and Mr. Walser's selection of the 100% Joint and Survivor Annuity, this pension benefit will be approximately \$38,146.68 annually.

Section 2.416 provides for normal retirement eligibility for non-hazardous duty employees hired prior to the effective date of this reinstatement (1/1/13), a member shall be eligible for retirement following the earlier of the date on which a participant has reached the age of fifty-five (55) years and completed twenty (20) years of credited service; the date on which a participant has reached age sixty-five (65) years and completed ten (10) years of credited service; or the date on which a member has completed thirty (30) years of service regardless of age. For non-hazardous duty employees hired on or after the effective date of this restatement, a member shall be eligible for retirement following the earlier of the date on which a participant has reached the age of sixty (60) years and completed twenty-five (25) years of credited service; or the date on which a participant has reached the age of sixty-five (65) years and completed ten (10) years of credited service. Ms. Downes Blackburn, Mr. Coffin, Mr. Henderson, Mr. Peterson and Mr. Walser meet the non-hazardous duty criteria.

Section 2.416 provides for normal retirement eligibility for hazardous duty employees, a member shall be eligible for retirement following the earlier of the date on which the participant has completed twenty (20) years of credited service regardless of age, or the date on which the participant has reached fifty-five (55) years and completed ten (10) years of credited service. Mr. Gibson has met the hazardous duty criteria.

Member Jonson moved to recommend approval of the following request of employees Anne Downes Blackburn, Planning and Development Department; Randall Coffin, Engineering Department; Suzanne Sobkowiak, Police Department; Charles Gibson, Fire Department; Paul Henderson, Engineering Department; William Peterson, Finance Department; Curtis Walser, Public Utilities for a regular pension as provided by Sections 2.416 and 2.424 of the Employees' Pension Plan. The motion was duly seconded and carried unanimously.

4.3 PAC Policy and Procedures Manual.

At the June 9, 2016 Meeting it was requested that cross references re policies and procedures that are in the Code be provided for the next meeting. Staff will provide a copy to the Committee Members.

The Committee will review this manual at the August 11, 2016 meeting.

Human Resources Director Joe Roseto said PAC Policy and Procedures Manuals with staff suggested changes and Code references were distributed. Some committee suggested amendments may be subject to collective bargaining and Council, Pension Trustee, and referendum approval. The Pension Plan's attorney will attend the August meeting. Members were requested to email their recommendations/suggestions to Mr. Roseto for distribution to Committee members prior to the August meeting.

5. Old Business Item

Mr. Roseto reported technical support work was almost completed; Committee members soon will have electronic access to disability application medical records.

6. Director's Report

Mr. Roseto announced Human Resources Manager Dina Hyson retired and introduced Human Resources Manager Carl Sieber.

7. Board Members to be Heard

The Committee welcomed new Member Devol.

Member Jensen said officers were elected at the Florida Public Pension Trustees Association Annual Conference. He suggested the PAC discuss the plank prior to the next biannual election, determine which candidates to support, and direct a PAC member to vote on behalf of the committee. He encouraged member participation in the association's certification program.

In response to questions from Member Jonson, Mr. Roseto said injuries received by Police Officers while performing extra duty assignments were on-the-job. Circumstances related to injuries incurred by off-duty Police Officers required review to determine if the incident related to on-the-job duties.

8. Adjourn

The meeting adjourned at 9:30 a.m.

Attest:

Chair
Pension Advisory Committee

Board Reporter