

Exhibit A – Scope of Work

SCOPE OF PROJECT

The Water Taxi operator agrees to provide scheduled water taxi services connecting the City's Downtown Harbor Marina, Island Estates, Clearwater Beach Marina, and the Clearwater Beach Recreation Center Loading Dock under the terms and conditions set forth in Request for Proposal (RFP) No.35-16, Water Taxi Services.

1. SCOPE OF WORK

The Water Taxi operator shall provide and maintain sufficient passenger vessels to provide year-round minimum standards of service as defined herein and in RFP#35-16. Operator provided water taxi vessels shall be suitable for safely docking, loading, unloading and securely transporting passengers between water taxi landing locations. Operators are required to perform their duties exercising accepted standards of good seamanship and adhere to the Navigational Rules of the Road during vessel transit, including mooring and departure. Operators should take into account environmental conditions such as tide and currents, and circumstantial conditions caused by interactions with other vessels such as vessel wakes. Operators are to follow all proper marine safety and right of way standards in any and all underway situations such as passing other vessels, being overtaken by other vessels, or any situations that may arise.

This is a partnered relationship with the City of Clearwater for public transportation to best provide a water borne alternative that is safe, efficient, clean, affordable, and ADA accessible vessels for Clearwater tourists, employees, and residents. Competitive pricing, enhanced rider experience as well as maintaining a consistent schedule is expected.

A. Operational Goals

- To operate a daily water taxi service between the Harbor Marina, Beach Marina, and Clearwater Beach Recreation Center, using the existing water taxi landing docks at city locations.
- Establish and maintain a positive relationship with the City and businesses along the waterfront to provide a safe transportation alternative to and from Clearwater Beach.
- Provide safe, high quality ADA accessible transportation and a pleasant ridership experience for patrons.
- Work with the City of Clearwater to maximize marketing tools available including, but not limited to, signage, social and print media to maximize ridership and engage public interest.
- To meaningfully involve all segments of the community in the employment and business opportunities that arise as a direct or indirect result of the taxi service operation.
- To contribute to easing the parking and traffic congestion on Clearwater Beach, as well as enhance the experience of the patrons be they tourists, employees or residents and add to the quality of vacationing, visiting, working or residing on Clearwater Beach
- Over time, expand services from the initial core route as demand increases; additional stops could be both scheduled and "on demand." Such services may be added when and where determined feasible. Where properties are private, the Water Taxi operator is encouraged to work with the private property owner to establish water taxi landings for the benefit of both parties that are fully ADA accessible, safe and with proper

- illumination for the time of day.
- The Operator is encouraged to provide additional vessels that are properly equipped and certified to USCG standards, whether contracted, rented or owned, to reasonably accommodate peak operations that occur seasonally as well as end-of-event departing crowds to prevent long delays in service, long lines and a degraded customer experience.

B. Scope Specifications

- All vessels must be USCG inspected passenger vessels for hire with current USCG certification.
- All vessels used must be ADA accessible.
- All Captains operating a water taxi must have an appropriate current USCG Master's License; Captains and Crews are not to exceed the maximum work hours as required in USCG regulations.
- All vessels must maintain and monitor a Marine VHF radio during operation.
- Base hours of service operations will be (unless weather conditions prevent the safe operation on the waters):
 - In Season between March 1st and Labor Day: Monday – Sunday: 8:00 AM – 11:59 PM
 - Out of Season between the Tuesday after Labor Day and February 28th: Monday - Sunday 8:00AM – 8:00 PM
- These hours may be adjusted for construction worker and service employee contracted operations as well as seasonal demand, special events and weather related conditions.
- All deviations from the scheduled operations are to be coordinated with the City Harbormaster's office, in writing.
- While additional service hours and pick up or drop off locations for special events are encouraged to meet or build demand, enhanced operations to the core scheduled route and times must not degrade the core scheduled service.
- All vessels must provide coverage from moderate rain showers and provide sun shade when needed.
- All vessels used to provide water taxi services shall be of size and displacement that can operate without causing damage to city docks.
- Contractor will be responsible for all damage caused to city docks.
- The contractor shall promptly report to the city any accident or incident occurring during water taxi service hours which results in personal injury, property damage or violation of City, County, State or Federal (including USCG) ordinances, regulations or laws and shall cooperate with the City in investigating such accidents or incidents.
- Logistics for operation during special events must be coordinated with and approved by the City Harbormaster.

C. Financial Responsibility

- The operator upon request must provide the City of Clearwater with complete and accurate records including annual audited financial statements prepared according to Generally Accepted Accounting Principles of all business transactions associated with the water taxi service conducted pursuant to the prior Agreement dated November 18,

2016. The Operator will be responsible for maximizing financial performance and utilization of the facilities through diligent promotion both independently and in cooperation with the City of Clearwater and astute management of resources such as fuel, staffing, promotions and advertising.

D. Employees

- At no time shall a vessel be operated without properly trained, licensed, and certified vessel captains and trained crew as required by USCG regulations.
- All employee licenses, Seamanship papers and other USCG required documents and training certificates shall be on file with the Harbormaster's Office at the onset of the contract and prior to any changes to staffing of any vessels used in the performance of this contract.

E. City's Responsibilities

- The City of Clearwater will maintain existing water taxi landings on municipally owned property. Additional water taxi landings may be added by mutual agreement in other waterway locations to expand the service opportunities where practical. The city reserves the right to work with the selected operator as well as other operators to provide increased service and passenger capacity as deemed necessary.
 - Initial landings:
 - The existing Downtown Harbor Marina landing on the North Basin floating G dock. A temporary relocation to the Seminole Street Boat Ramp is envisioned during the Imagine Clearwater redevelopment project.
 - The existing Clearwater Beach Marina landings consisting of one floating dock at the east end of the Marina and occupying slips 149 and 150.
 - The existing floating dock located at the Bay Esplanade launch ramp adjacent to the Beach Recreation Center.
 - The existing floating public docks located behind Island Way Grill on Island Estates.
- The City will provide directional signage and wayfinding signs where appropriate to improve visibility of downtown and beach landings and guide riders to the water taxi landings and nearby parking.

F. Corporation's Responsibilities

- Provide adequate and regular maintenance for all vessels and equipment providing water taxi services, to meet the scheduled service demands, and adhere to proper vessel maintenance IAW manufacturer's commercial use standards for inspections and engine fluid and filter changes. With respect to the Purchased vessel Monica's Crossing, an inspection by Marine & Aviation staff will be performed prior to the start of this renewal term. Any and all service related documentation will be made available at the time of this renewal inspection and any other time during the renewal term. If the City determines that Monica's Crossing is not being maintained pursuant to the requirements of this Agreement, the City shall provide the Corporation written notice of the specific maintenance deficiencies and the Corporation shall have 30 days to repair the vessel to comply with the maintenance requirements. Failure to properly maintain the Purchased Vessel shall constitute a default under the renewal term.
- In addition to the fiscal, ridership and revenue reports required above, provide sufficient vessels in number and size along with qualified staff for each vessel to meet all USCG standards for safe operation and provide documentation of performance of scheduled maintenance by appropriately trained personnel IAW manufacturers specifications and USCG rules and regulations.

2. INITIAL TERM & FIRST RENEWAL PERIOD

December 1, 2016 through December 1, 2018 & December 1, 2018 through December 1, 2020.

3. EXTENSION

The City and the Corporation may mutually agree to extend the term of this contract. The City or Corporation shall give written notice of their intention to extend this contract no later than ninety (90) days prior to the expiration date of the contract.