

Diane Achinelli

Senior Project Administrator



1365 Hamlet Avenue
Clearwater, FL 33756-3331

Office Phone

[\(727\) 442-7196](tel:(727)442-7196)

Office Fax

(727) 461-3827

Cell Phone

[727.510.7665](tel:727.510.7665)

Email

dachinelli@mckimcreed.com

Introduction

Ms. Achinelli's experience in the areas of construction administration, project accounting and onsite project administration and inspection adds depth to our team. Her current responsibilities include all aspects of project administration (project coordination, conflict resolution, submittal reviews, processing requests for information, writing and reviewing daily field reports, reviewing and processing contractor's pay estimates, attending meetings and producing the minutes, maintaining construction logs and permit closeout). She also assists during design compiling specifications, utility locate letters, assembles final bid documents, assists in issuance of addenda and performs reference checks on project bidders. Ms. Achinelli performs site construction observation working closely with the owners, contractors and subcontractors. Previously, she was an engineering technician for Pinellas County for which she supervised administrative staff and worked closely with the finance and contracts departments on bid documents for various utility projects. Prior to her working for the County, Ms. Achinelli performed inspection/construction management duties for a private engineering consultant on various water, wastewater, stormwater and environmental engineering projects.

Pipeline Design Build

Diane's role is to secure the utility permits required to construct the project, and will act as the liaison between the design and design-build and the permitting agencies.

Construction Services Bio 1

Diane experience in the areas of construction administration, project accounting and onsite project administration and inspection adds depth to our project team. She has been responsible for inspection and construction management duties on various wastewater, water, stormwater and environmental engineering projects. Her current responsibilities include all aspects of project administration (project coordination, conflict resolution, submittal reviews, processing requests for information, writing and reviewing daily field reports, reviewing and processing contractor's pay estimates, attending meetings and producing the minutes, maintaining construction logs and permit closeout). She performs site construction observation working closely with the owners, contractors and subcontractors. 190035, 180073

Construction Services Bio 2

Diane 32 years of experience in the areas of construction administration, project accounting and onsite project administration and inspection adds a depth to our construction services team. As engineering technician for Pinellas County, in addition to supervising the administrative staff , she worked closely with the finance and contracts departments on bid documents for various utility projects. Prior to her working for the county, Diane performed inspection/construction management duties for a private engineering consultant on various water, wastewater, stormwater and environmental engineering projects. Her current responsibilities include all aspects of project administration (project coordination, conflict resolution, submittal reviews, processing requests for information, writing and reviewing daily field reports, reviewing and processing contractor's pay estimates, attending meetings and producing the minutes, maintaining construction logs and permit closeout). She also assists during design compiling specifications, utility locate letters, assembles final bid documents, assists in issuance of addenda and performs reference checks on project bidders. Diane performs site construction observation working closely with the owners, contractors and subcontractors. 180494, 180284, 172265

Areas of Specialty

Construction Management

Cost Accounting

Administration

Construction Administration

LEED Building Principles Certificate

Regulatory Permitting

Onsite Inspection

Latest Projects

South County Potable Water Transmis	Tampa, FL
Shady Hills WWTP Headworks	Land O Lakes, FL
Southwest WRF Biosolids Conveyor System	Cape Coral, FL
20-C-0032 Water Main Improvements-D	, FL
Dewatering Improvements for South and Ce	Ft. Myers, FL
SEWRF Grease and Septage Facility Improv	Bradenton, FL
Plantation Bay WWTF Improvements - Preli	Bunnell, FL
MARS Management Improvements	Bradenton, FL

Lift Station 87 Design and Construction	Sarasota, FL
Foxfire Pump Station Modification	Naples, FL