



# City of Clearwater Subrecipient Progress Report

April 9, 2024



**CLEARWATER**  
BRIGHT AND BEAUTIFUL • BAY TO BEACH

**Public Services**



## WESTCARE GULFCOAST-FLORIDA, INC.

### A TURNING POINT

#### CDBG FY 2023-24

Amount funded	\$22,833
Expenditure amount through the month of February	\$8,636.99
Percentage of grant amount disbursed	38%
Number of unduplicated beneficiaries expected to serve	100 persons
Number of unduplicated beneficiaries served	36 persons

#### Difficulties Encountered:

Did not report any difficulties completing this activity.

If the expenditure trend continues, 45% of their funds should be disbursed by April 1.



# METROPOLITAN MINISTRIES, INC.

## COMMUNITY NAVIGATION AND HOMELESS PREVENTION SERVICES



### CDBG FY 2023-24

Amount funded	\$15,983
Expenditure amount through the month of February	\$0
Percentage of grant amount disbursed	0%
Number of unduplicated beneficiaries expected to serve	30 persons
Number of unduplicated beneficiaries served	0 persons

### Difficulties Encountered:

They expected to use grant funds for a new position to expand their program but are having a difficult time filling this position. They will start using grant funds for current staff in assisting Clearwater residents.



## PERSONAL ENRICHMENT THROUGH MENTAL HEALTH SERVICES

### COMMUNITY NAVIGATOR AT THE NORTH GREENWOOD RESOURCE CENTER

#### CDBG FY 2023-24

Amount funded	\$10,275
Expenditure amount through the month of February	\$1,960
Percentage of grant amount requested	19%
Number of unduplicated beneficiaries expected to serve	200 persons
Number of unduplicated beneficiaries served	17 persons

#### Difficulties Encountered:

PEMHS expected to use grant funds toward utilities and rental assistance instead of salary support. Funds cannot be used for utilities owned by the city of Clearwater. Now that we are close to six months into the project, funds will also be applied toward Case Management Salary Support.



**INTERCULTURAL ADVOCACY INSTITUTE, INC.**  
**LEADERS' PARTNERSHIP PROGRAM**

**CDBG FY 2023-24**

Amount funded	\$22,833
Expenditure amount through the month of February	\$4,861
Percentage of grant amount requested	17%
Number of unduplicated beneficiaries expected to serve	60 persons
Number of unduplicated beneficiaries served	57 persons

**Difficulties Encountered:**

Did not report any difficulties at this time.



## THE KIMBERLY HOME, INC. TRANSITIONAL HOUSING PROGRAM

### CDBG FY 2023-24

Amount funded	\$15,983
Expenditure amount through the month of February	\$7,784
Percentage of grant amount requested	49%
Number of unduplicated beneficiaries expected to serve	30 persons
Number of unduplicated beneficiaries served	17 persons

### Difficulties Encountered:

- Expanding clientele as clients do not follow up with appointments to complete required documentation.
- Clients enter program and quickly exit when realizing rules and regulations must be followed.



## HOPE VILLAGES OF AMERICAN, INC. DOMESTIC VIOLENCE SHELTER

CDBG FY 2023-24

Amount funded	\$10,275
Expenditure amount through the month of February	\$2,188
Percentage of grant amount requested	21%
Number of unduplicated beneficiaries expected to serve	25 persons
Number of unduplicated beneficiaries served	12 persons

### Difficulties Encountered:

Finding affordable housing for survivors who have no income due to leaving their abuser, combined with other economic stressors such as, employment, inflation, and cost of food has made it challenging.

**GULFCOAST LEGAL SERVICES**  
HOUSING LEGAL SERVICES PROGRAM

**CDBG FY 2023-24**



Amount funded	\$22,833
Expenditure amount through the month of February	\$3,080
Percentage of grant amount requested	13%
Number of unduplicated beneficiaries expected to serve	25 Persons
Number of unduplicated beneficiaries served	2 Persons

**Difficulties Encountered:**

Finding clients within the city limits that qualify under CDBG guidelines.



## Homeless Emergency Project, Inc. ADULT EMERGENCY SHELTER

### CDBG FY 2023-24

Amount funded	\$15,983
Expenditure amount through the month of February	\$0
Percentage of grant amount requested	0%
Number of Low/Moderate unduplicated beneficiaries expected to serve	150 Persons
Number of Low/Moderate unduplicated beneficiaries served	0 Persons

### Difficulties Encountered:

Had a difficult time filling the position; as of March 6th, the position was filled.

# HISPANIC BUSINESS INITIATIVE FUND OF FLORIDA, INC.

## TECHNICAL ASSISTANCE FOR HISPANIC BUSINESSES – MICROENTERPRISE ASSISTANCE

### CDBG Economic Development FY 2023-24

Amount funded	\$50,000
Expenditure amount through the month of February	\$10,475
Percentage of grant amount requested	21%
Number of unduplicated beneficiaries expected to serve	12 Businesses
Number of unduplicated beneficiaries served	18 Businesses



### Difficulties Encountered:

Finding businesses that total household income does not exceed 80% AMI. They continue to attend Hispanic events and visit local businesses to market their program.



## WeeCare - BOOST Program

Business Operations & Optimization  
Support Tools

### CDBG Economic Development FY 2023-24

Amount funded	\$130,000
Expenditure Amount through the month of February	\$0
Percentage of grant amount requested	0%
Number of unduplicated beneficiaries expected to serve	22 Business
Number of unduplicated beneficiaries served	3 Businesses

There have been challenges with billing and providing the correct documentation. We are actively working on a solution.

#### Difficulties Encountered:

Sixty-seven percent (67% ) of BOOST providers have shared their household size and income data during program registration. Some providers have reservations due to concerns about the increasing prevalence of scams in the tech industry. To address these valid concerns, they requested the city create an outreach letter to reassure providers the legitimacy of the program.



**SUNCOAST  
HOUSING  
CONNECTIONS**

**TAMPA BAY COMMUNITY DEVELOPMENT CORPORATION  
HOMEOWNERSHIP EDUCATION AND COUNSELING**

**SHIP FY 2023-24**

Amount funded	\$25,000
Expenditure amount through the month of February	\$1,475
Percentage of grant amount disbursed	6%
Number of unduplicated beneficiaries expected to serve	75 Households
Number of unduplicated beneficiaries served	12 Households

**Difficulties Encountered:**

Significant drop in potential buyers within Pinellas County . The majority of their clients are from Pasco, and those from Pinellas seek to purchase in Pasco due to the increase in interest rates and high purchase prices. They provided services to 20 Clearwater residents with income over 120% AMI.



## CLEARWATER NEIGHBORHOOD HOUSING SERVICES

### HOMEOWNERSHIP EDUCATION AND COUNSELING SERVICES

#### SHIP FY 2023-24

Amount funded	\$25,000
Expenditure amount through the month of February	\$9,200
Percentage of grant amount requested	37%
Number of Low/Moderate unduplicated beneficiaries expected to serve	170 Households
Number of Low/Moderate unduplicated beneficiaries served	44 Households

#### Difficulties Encountered:

- The low- to-moderate income clientele is decreasing due to housing affordability. As of January 2022, 30-year mortgage rates were below 3%, and today, they hover in the 6% range, which is discouraging potential homebuyers from purchasing within the county.
- Referrals have decreased because many banks are laying off their mortgage loan officers.

## Public Facilities & Improvements



## Project Phases

1. Agreement and Environmental Review
2. Beginning of City's Administration (*Pre-Construction Work*)
3. Davis Bacon Interviews and Permitting Process (*Pre-Construction Work*)
4. Construction In Process: Partial Payment Request and Reports
5. Project Completion: Final Draw Request and close out



## CLEARWATER NEIGHBORHOOD HOUSING SERVICES

### MAIN OFFICE IMPROVEMENTS

608 North Garden Avenue

### CDBG – FY 2022-2023

Amount funded	\$180,000
Expenditure amount	\$177,649
Number of beneficiaries expected to serve	125 persons
Number of beneficiaries served	99 persons
Project status	Recently completed
Agreement executed	November 2, 2022
Contractor	Arrow Homes

### Difficulties Encountered:

Decrease in staff, contractor's registration in Sams.gov, delay in materials, and monthly reports.



## Directions for Living

FUNDING PROVIDED FOR ELEVATOR UPGRADE  
1437 S. Belcher Road

### CDBG FY 2022-2023

Amount funded	\$89,107
Expenditure amount through the month of February	\$27,617
Number of unduplicated beneficiaries expected to serve	5,910 persons
Number of unduplicated beneficiaries	5,927 persons
Project status	In progress
Agreement executed	January 13, 2023
Contractor	Otis Elevator Company

### Difficulties Encountered:

There have been some difficulties working with the contractor. Unpleased with Otis' work on the elevator flooring after many months of trying to get them to repair the unsatisfactory work, Otis informed DFL that they would not complete the repairs and they would not charge them for the work. DFL found another vendor that will complete the work at no charge. As a result, total project cost will be reduced by \$3,000.



# SOCIETY OF ST VINCENT DE PAUL CUPC, INC.

COMMUNITY KITCHEN FACILITY REHAB  
135 Park Street

## CDBG FY 2022-2023

Amount funded	\$122,700
Expenditure amount through the month of February	\$122,700
Number of unduplicated beneficiaries expected to serve	1,835 persons
Number of unduplicated beneficiaries	1,781 persons
Project status	Completed
Agreement executed	January 31, 2023
Contractor	Handyworks Property Services, Inc.

### Difficulties Encountered:

Material shipment delays.

**CITY OF CLEARWATER  
DEMO & ASBESTOS  
Elks Lodge 1011 Engman Street**

**CDBG FY 2022-23**

Amount Funded	\$127,190
Expenditure amount through the month of February	\$105,070
Project status	Completed
Agreement executed	August 18, 2023
Contractor	Stantec Consulting Services, Inc.

**Difficulties Encountered:**

Difficulty with supporting documentation required for CDBG guidelines.

**HOMELESS EMERGENCY PROJECT, INC.**  
ROOF REPLACEMENT FOR ADULT DORMITORY  
1200 North Betty lane



## CDBG FY 2022-2023

Amount funded	\$65,493
Expenditure amount through the month of February	\$65,493
Number unduplicated beneficiaries expected to serve	900 persons
Number of unduplicated beneficiaries served	107 persons
Project status	Completed
Agreement executed	July 18, 2023
Contractor	Handyworks Property Services, Inc.

### **Difficulties Encountered:**

No difficulties reported, this project was completed within three months.



## HOMELESS EMERGENCY PROJECT, INC.

ROOF REPLACEMENT AT ADULT EMERGENCY SHELTER – KITCHEN AND DINING HALL  
1200 N. Betty Lane

### CDBG FY 2022-2023

Amount funded	\$65,493
Expenditure amount	\$65,493
Number of unduplicated beneficiaries expected to serve	900 persons
Number of unduplicated beneficiaries served	287 persons
Project status	Completed
Agreement executed	July 11, 2023
Contractor	Handyworks Property Services, Inc.

### Difficulties Encountered:

No difficulties reported, this project was completed within three months.

## City of Clearwater - Parks and Recreation

Ross Norton Playground  
1426 S. Martin Luther King Jr. Ave.

### CDBG-CV

Amount funded	\$185,000
Expenditure amount	\$185,000
Number of unduplicated beneficiaries expected to serve	520 persons
Number of unduplicated beneficiaries served	0 persons
Project status	Completed
Agreement executed	March 1, 2023
Contractor	Keystone Excavators, Inc., and Rep Services, Inc.

### Difficulties Encountered:

Difficulty with supporting documentation required for CDBG guidelines.



## R'CLUB CHILDCARE, INC.

COVID-19 AIR QUALITY UPGRADES - BREEDEN ELA  
1235 Holt Avenue

### CDBG-CV

Amount funded	\$155,310
Expenditure amount through the month of February	\$30,675
Number of unduplicated beneficiaries expected to serve	55 persons
Number of unduplicated beneficiaries served	124 persons
Project status	In progress
Agreement executed	January 26, 2023
Contractor	Vinco Engineering and Handyworks

### Difficulties Encountered:

Project is on hold until summer when the children are on break.



**R'CLUB CHILDCARE, INC.**  
PLAYGROUND SAFETY IMPROVEMENTS - GATEWAY ELA  
211 S. Missouri Avenue

**CDBG FY 2023-24**

Amount funded	\$81,151
Expenditure amount	\$0
Number of unduplicated beneficiaries expected to serve	44 persons
Number of unduplicated beneficiaries served	43 persons
Project status /amendments to contract are in process	In progress
Agreement executed	September 20, 2023
Contractor	Contract in process

**Difficulties Encountered:**

Currently no difficulties reported.



**DIRECTIONS FOR MENTAL HEALTH, INC.**  
FACILITY IMPROVEMENT PROJECT  
1437 S. Belcher Road

**CDBG FY 2023-24**

Amount funded	\$190,000
Expenditure amount	\$0
Number of unduplicated beneficiaries expected to serve	10,826 persons
Number of unduplicated beneficiaries served	2,574 persons
Project status / contracts are in process	In progress
Agreement executed	November 16, 2023
Contractors	Global Painting and Carillon Flooring Center

**Difficulties Encountered:**

No difficulties have been reported at this time.



## WILLA CARSON HEALTH AND WELLNESS CENTER

### ADA ACCESSIBILITY

1108 N. Martin Luther King Jr. Ave

### CDBG FY 2023-24

Amount funded	\$14,000
Expenditure amount	\$0
Number of unduplicated beneficiaries expected to serve	520 persons
Number of unduplicated beneficiaries served	0 persons
Project status	In progress
Agreement executed	November 16, 2023
Contractor	Handyworks

### Difficulties Encountered:

No contractors attended the pre-bid meeting. City staff contacted a known, reliable contractor who agreed to do the work. Estimate exceeds allocated award.



**PERSONAL ENRICHMENT THROUGH MENTAL HEALTH SERVICE, INC.**  
KEYLESS ENTRY SAFETY ENHANCEMENT PROJECT  
11254 58<sup>th</sup> Street North, Pinellas Park

**CDBG FY 2023-24**

Amount funded	\$190,000
Expenditure amount	\$15,000
Number of unduplicated beneficiaries expected to serve	57 persons
Number of unduplicated beneficiaries served	25 persons
Project status	In progress
Agreement executed	November 16, 2023
Contractors	Handyworks and ASIC

**Difficulties Encountered:**

Contractor initially selected did not have required license. Alternate was then chosen.



## The Arc Tampa Bay

Renovations to Adult Day Training Program Site – Phase 1  
1501 N. Belcher Road

### CDBG FY 2023-24

Amount funded	\$190,000
Expenditure amount	\$0
Number of unduplicated beneficiaries expected to serve	57 Persons
Number of unduplicated beneficiaries served	0 persons
Project status	In progress
Agreement executed	November 16, 2023
Contractors	Certus Builders

### Difficulties Encountered:

To approve the permit the Fire Marshall is requiring a “Life Safety Plan” for the entire facility.



## Hope Villages of America, Inc.

HVA Food Bank Renovations

700 Druid Road

### CDBG FY 2023-24

Amount funded	\$175,000
Expenditure amount	\$0
Number of unduplicated beneficiaries expected to serve	1,365 persons
Number of unduplicated beneficiaries served	Under review
Project status	In progress
Agreement executed	October 18, 2023
Contractor	Under review

### Difficulties Encountered:

Not enough bidders attended the bid meeting and the bidder selected doesn't appear to have the required licensing.



**SOCIETY OF ST. VINCENT DE PAUL COUNCIL OF UPPER PINELLAS COUNTY**  
COMMUNITY KITCHEN REHAB  
1345 Park Street

**CDBG FY 2023-24**

Amount funded	\$147,500
Expenditure amount	\$0
Number of unduplicated beneficiaries expected to serve	1,835 persons
Number of unduplicated beneficiaries served	1,038 persons
Project status	In progress
Agreement executed	January 25, 2024
Contractor	Handyworks

**Difficulties Encountered:**

No difficulties encountered at this time.



GUIDING COMMUNITIES TOWARD A BETTER TOMORROW SINCE 1979.

## CLEARWATER NEIGHBORHOOD HOUSING

HVAC SYSTEM (HEAD START BUILDING)

1045 North Martin Luther King Jr. Ave.

### CDBG FY 2023-24

Amount funded	\$69,934
Expenditure amount	\$0
Number of unduplicated beneficiaries expected to serve	80 persons
Number of unduplicated beneficiaries served	0 persons
Project status	On hold
Agreement executed	Must be registered in Sam.gov

### Difficulties Encountered:

Sam.gov has expired and needs to be reactivated before project can continue.



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