



City of Clearwater

Subrecipient Progress Report

April 9, 2024



Public Services



WESTCARE GULFCOAST-FLORIDA, INC.

A TURNING POINT

CDBG FY 2023-24

| | |
|--|-------------|
| Amount funded | \$22,833 |
| Expenditure amount through the month of February | \$8,636.99 |
| Percentage of grant amount disbursed | 38% |
| Number of unduplicated beneficiaries expected to serve | 100 persons |
| Number of unduplicated beneficiaries served | 36 persons |

Difficulties Encountered:

Did not report any difficulties completing this activity.

If the expenditure trend continues, 45% of their funds should be disbursed by April 1.



METROPOLITAN MINISTRIES, INC.

COMMUNITY NAVIGATION AND HOMELESS PREVENTION SERVICES

CDBG FY 2023-24

| | |
|--|------------|
| Amount funded | \$15,983 |
| Expenditure amount through the month of February | \$0 |
| Percentage of grant amount disbursed | 0% |
| Number of unduplicated beneficiaries expected to serve | 30 persons |
| Number of unduplicated beneficiaries served | 0 persons |

Difficulties Encountered:

They expected to use grant funds for a new position to expand their program but are having a difficult time filling this position. They will start using grant funds for current staff in assisting Clearwater residents.



PERSONAL ENRICHMENT THROUGH MENTAL HEALTH SERVICES COMMUNITY NAVIGATOR AT THE NORTH GREENWOOD RESOURCE CENTER

CDBG FY 2023-24

| | |
|--|-------------|
| Amount funded | \$10,275 |
| Expenditure amount through the month of February | \$1,960 |
| Percentage of grant amount requested | 19% |
| Number of unduplicated beneficiaries expected to serve | 200 persons |
| Number of unduplicated beneficiaries served | 17 persons |

Difficulties Encountered:

PEMHS expected to use grant funds toward utilities and rental assistance instead of salary support. Funds cannot be used for utilities owned by the city of Clearwater. Now that we are close to six months into the project, funds will also be applied toward Case Management Salary Support.



INTERCULTURAL ADVOCACY INSTITUTE, INC.

LEADERS' PARTNERSHIP PROGRAM

CDBG FY 2023-24

| | |
|--|------------|
| Amount funded | \$22,833 |
| Expenditure amount through the month of February | \$4,861 |
| Percentage of grant amount requested | 17% |
| Number of unduplicated beneficiaries expected to serve | 60 persons |
| Number of unduplicated beneficiaries served | 57 persons |

Difficulties Encountered:

Did not report any difficulties at this time.



THE KIMBERLY HOME, INC. TRANSITIONAL HOUSING PROGRAM

CDBG FY 2023-24

| | |
|--|------------|
| Amount funded | \$15,983 |
| Expenditure amount through the month of February | \$7,784 |
| Percentage of grant amount requested | 49% |
| Number of unduplicated beneficiaries expected to serve | 30 persons |
| Number of unduplicated beneficiaries served | 17 persons |

Difficulties Encountered:

- Expanding clientele as clients do not follow up with appointments to complete required documentation.
- Clients enter program and quickly exit when realizing rules and regulations must be followed.



HOPE VILLAGES OF AMERICAN, INC. DOMESTIC VIOLENCE SHELTER

CDBG FY 2023-24

| | |
|--|------------|
| Amount funded | \$10,275 |
| Expenditure amount through the month of February | \$2,188 |
| Percentage of grant amount requested | 21% |
| Number of unduplicated beneficiaries expected to serve | 25 persons |
| Number of unduplicated beneficiaries served | 12 persons |

Difficulties Encountered:

Finding affordable housing for survivors who have no income due to leaving their abuser, combined with other economic stressors such as, employment, inflation, and cost of food has made it challenging.

GULFCOAST LEGAL SERVICES

HOUSING LEGAL SERVICES PROGRAM

CDBG FY 2023-24

| | |
|--|------------|
| Amount funded | \$22,833 |
| Expenditure amount through the month of February | \$3,080 |
| Percentage of grant amount requested | 13% |
| Number of unduplicated beneficiaries expected to serve | 25 Persons |
| Number of unduplicated beneficiaries served | 2 Persons |

Difficulties Encountered:

Finding clients within the city limits that qualify under CDBG guidelines.





Homeless Emergency Project, Inc.

ADULT EMERGENCY SHELTER

CDBG FY 2023-24

| | |
|---|-------------|
| Amount funded | \$15,983 |
| Expenditure amount through the month of February | \$0 |
| Percentage of grant amount requested | 0% |
| Number of Low/Moderate unduplicated beneficiaries expected to serve | 150 Persons |
| Number of Low/Moderate unduplicated beneficiaries served | 0 Persons |

Difficulties Encountered:

Had a difficult time filling the position; as of March 6th, the position was filled.

HISPANIC BUSINESS INITIATIVE FUND OF FLORIDA, INC.

TECHNICAL ASSISTANCE FOR HISPANIC BUSINESSES – MICROENTERPRISE ASSISTANCE

CDBG Economic Development FY 2023-24

| | |
|--|---------------|
| Amount funded | \$50,000 |
| Expenditure amount through the month of February | \$10,475 |
| Percentage of grant amount requested | 21% |
| Number of unduplicated beneficiaries expected to serve | 12 Businesses |
| Number of unduplicated beneficiaries served | 18 Businesses |

Difficulties Encountered:

Finding businesses that total household income does not exceed 80% AMI. They continue to attend Hispanic events and visit local businesses to market their program.



WeeCare - BOOST Program

Business Operations & Optimization
Support Tools

CDBG Economic Development FY 2023-24

| | |
|--|--------------|
| Amount funded | \$130,000 |
| Expenditure Amount through the month of February | \$0 |
| Percentage of grant amount requested | 0% |
| Number of unduplicated beneficiaries expected to serve | 22 Business |
| Number of unduplicated beneficiaries served | 3 Businesses |

There have been challenges with billing and providing the correct documentation. We are actively working on a solution.

Difficulties Encountered:

Sixty-seven percent (67%) of BOOST providers have shared their household size and income data during program registration. Some providers have reservations due to concerns about the increasing prevalence of scams in the tech industry. To address these valid concerns, they requested the city create an outreach letter to reassure providers the legitimacy of the program.



TAMPA BAY COMMUNITY DEVELOPMENT CORPORATION

HOMEOWNERSHIP EDUCATION AND COUNSELING

SHIP FY 2023-24

| | |
|--|---------------|
| Amount funded | \$25,000 |
| Expenditure amount through the month of February | \$1,475 |
| Percentage of grant amount disbursed | 6% |
| Number of unduplicated beneficiaries expected to serve | 75 Households |
| Number of unduplicated beneficiaries served | 12 Households |

Difficulties Encountered:

Significant drop in potential buyers within Pinellas County . The majority of their clients are from Pasco, and those from Pinellas seek to purchase in Pasco due to the increase in interest rates and high purchase prices. They provided services to 20 Clearwater residents with income over 120% AMI.



CLEARWATER NEIGHBORHOOD HOUSING SERVICES

HOMEOWNERSHIP EDUCATION AND COUNSELING SERVICES

SHIP FY 2023-24

| | |
|---|----------------|
| Amount funded | \$25,000 |
| Expenditure amount through the month of February | \$9,200 |
| Percentage of grant amount requested | 37% |
| Number of Low/Moderate unduplicated beneficiaries expected to serve | 170 Households |
| Number of Low/Moderate unduplicated beneficiaries served | 44 Households |

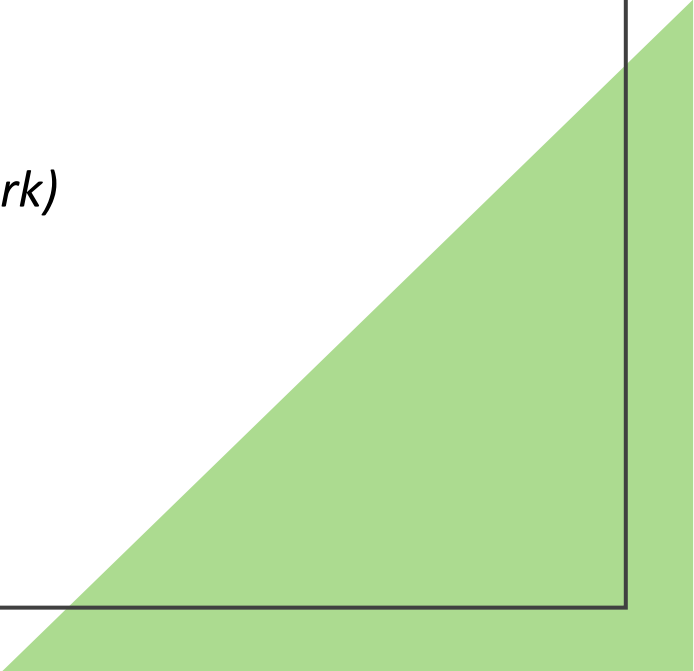
Difficulties Encountered:

- The low- to-moderate income clientele is decreasing due to housing affordability. As of January 2022, 30-year mortgage rates were below 3%, and today, they hover in the 6% range, which is discouraging potential homebuyers from purchasing within the county.
- Referrals have decreased because many banks are laying off their mortgage loan officers.

Public Facilities & Improvements



Project Phases

1. Agreement and Environmental Review
 2. Beginning of City's Administration (*Pre-Construction Work*)
 3. Davis Bacon Interviews and Permitting Process (*Pre-Construction Work*)
 4. Construction In Process: Partial Payment Request and Reports
 5. Project Completion: Final Draw Request and close out
- 



CLEARWATER NEIGHBORHOOD HOUSING SERVICES

MAIN OFFICE IMPROVEMENTS

608 North Garden Avenue

CDBG – FY 2022-2023

| | |
|---|--------------------|
| Amount funded | \$180,000 |
| Expenditure amount | \$177,649 |
| Number of beneficiaries expected to serve | 125 persons |
| Number of beneficiaries served | 99 persons |
| Project status | Recently completed |
| Agreement executed | November 2, 2022 |
| Contractor | Arrow Homes |

Difficulties Encountered:

Decrease in staff, contractor's registration in Sams.gov, delay in materials, and monthly reports.



Directions for Living

FUNDING PROVIDED FOR ELEVATOR UPGRADE
1437 S. Belcher Road

CDBG FY 2022-2023

| | |
|--|-----------------------|
| Amount funded | \$89,107 |
| Expenditure amount through the month of February | \$27,617 |
| Number of unduplicated beneficiaries expected to serve | 5,910 persons |
| Number of unduplicated beneficiaries | 5,927 persons |
| Project status | In progress |
| Agreement executed | January 13, 2023 |
| Contractor | Otis Elevator Company |

Difficulties Encountered:

There have been some difficulties working with the contractor. Unpleased with Otis' work on the elevator flooring after many months of trying to get them to repair the unsatisfactory work, Otis informed DFL that they would not complete the repairs and they would not charge them for the work. DFL found another vendor that will complete the work at no charge. As a result, total project cost will be reduced by \$3,000.



SOCIETY OF ST VINCENT DE PAUL CUPC, INC.
COMMUNITY KITCHEN FACILITY REHAB
135 Park Street

CDBG FY 2022-2023

| | |
|--|------------------------------------|
| Amount funded | \$122,700 |
| Expenditure amount through the month of February | \$122,700 |
| Number of unduplicated beneficiaries expected to serve | 1,835 persons |
| Number of unduplicated beneficiaries | 1,781 persons |
| Project status | Completed |
| Agreement executed | January 31, 2023 |
| Contractor | Handyworks Property Services, Inc. |

Difficulties Encountered:

Material shipment delays.

CITY OF CLEARWATER
DEMO & ASBESTOS
Elks Lodge 1011 Engman Street

CDBG FY 2022-23

| | |
|--|-----------------------------------|
| Amount Funded | \$127,190 |
| Expenditure amount through the month of February | \$105,070 |
| Project status | Completed |
| Agreement executed | August 18, 2023 |
| Contractor | Stantec Consulting Services, Inc. |

Difficulties Encountered:

Difficulty with supporting documentation required for CDBG guidelines.

HOMELESS EMERGENCY PROJECT, INC.
ROOF REPLACEMENT FOR ADULT DORMITORY
1200 North Betty lane



CDBG FY 2022-2023

| | |
|---|------------------------------------|
| Amount funded | \$65,493 |
| Expenditure amount through the month of February | \$65,493 |
| Number unduplicated beneficiaries expected to serve | 900 persons |
| Number of unduplicated beneficiaries served | 107 persons |
| Project status | Completed |
| Agreement executed | July 18, 2023 |
| Contractor | Handyworks Property Services, Inc. |

Difficulties Encountered:

No difficulties reported, this project was completed within three months.



HOMELESS EMERGENCY PROJECT, INC.

ROOF REPLACEMENT AT ADULT EMERGENCY SHELTER – KITCHEN AND DINING HALL
1200 N. Betty Lane

CDBG FY 2022-2023

| | |
|--|------------------------------------|
| Amount funded | \$65,493 |
| Expenditure amount | \$65,493 |
| Number of unduplicated beneficiaries expected to serve | 900 persons |
| Number of unduplicated beneficiaries served | 287 persons |
| Project status | Completed |
| Agreement executed | July 11, 2023 |
| Contractor | Handyworks Property Services, Inc. |

Difficulties Encountered:

No difficulties reported, this project was completed within three months.

City of Clearwater - Parks and Recreation

Ross Norton Playground
1426 S. Martin Luther King Jr. Ave.

CDBG-CV

| | |
|--|---|
| Amount funded | \$185,000 |
| Expenditure amount | \$185,000 |
| Number of unduplicated beneficiaries expected to serve | 520 persons |
| Number of unduplicated beneficiaries served | 0 persons |
| Project status | Completed |
| Agreement executed | March 1, 2023 |
| Contractor | Keystone Excavators, Inc., and Rep Services, Inc. |

Difficulties Encountered:

Difficulty with supporting documentation required for CDBG guidelines.



R'CLUB CHILDCARE, INC.

COVID-19 AIR QUALITY UPGRADES - BREEDEN ELA

1235 Holt Avenue

CDBG-CV

| | |
|--|----------------------------------|
| Amount funded | \$155,310 |
| Expenditure amount through the month of February | \$30,675 |
| Number of unduplicated beneficiaries expected to serve | 55 persons |
| Number of unduplicated beneficiaries served | 124 persons |
| Project status | In progress |
| Agreement executed | January 26, 2023 |
| Contractor | Vinco Engineering and Handyworks |

Difficulties Encountered:

Project is on hold until summer when the children are on break.



R'CLUB CHILDCARE, INC.
PLAYGROUND SAFETY IMPROVEMENTS - GATEWAY ELA
211 S. Missouri Avenue

CDBG FY 2023-24

| | |
|--|---------------------|
| Amount funded | \$81,151 |
| Expenditure amount | \$0 |
| Number of unduplicated beneficiaries expected to serve | 44 persons |
| Number of unduplicated beneficiaries served | 43 persons |
| Project status /amendments to contract are in process | In progress |
| Agreement executed | September 20, 2023 |
| Contractor | Contract in process |

Difficulties Encountered:
Currently no difficulties reported.



DIRECTIONS FOR MENTAL HEALTH, INC.
FACILITY IMPROVEMENT PROJECT
1437 S. Belcher Road

CDBG FY 2023-24

| | |
|--|--|
| Amount funded | \$190,000 |
| Expenditure amount | \$0 |
| Number of unduplicated beneficiaries expected to serve | 10,826 persons |
| Number of unduplicated beneficiaries served | 2,574 persons |
| Project status / contracts are in process | In progress |
| Agreement executed | November 16, 2023 |
| Contractors | Global Painting and Carillon Flooring Center |

Difficulties Encountered:

No difficulties have been reported at this time.



WILLA CARSON HEALTH AND WELLNESS CENTER

ADA ACCESSIBILITY

1108 N. Martin Luther King Jr. Ave

CDBG FY 2023-24

| | |
|--|-------------------|
| Amount funded | \$14,000 |
| Expenditure amount | \$0 |
| Number of unduplicated beneficiaries expected to serve | 520 persons |
| Number of unduplicated beneficiaries served | 0 persons |
| Project status | In progress |
| Agreement executed | November 16, 2023 |
| Contractor | Handyworks |

Difficulties Encountered:

No contractors attended the pre-bid meeting. City staff contacted a known, reliable contractor who agreed to do the work. Estimate exceeds allocated award.



PERSONAL ENRICHMENT THROUGH MENTAL HEALTH SERVICE, INC.

KEYLESS ENTRY SAFETY ENHANCEMENT PROJECT

11254 58th Street North, Pinellas Park

CDBG FY 2023-24

| | |
|--|---------------------|
| Amount funded | \$190,000 |
| Expenditure amount | \$15,000 |
| Number of unduplicated beneficiaries expected to serve | 57 persons |
| Number of unduplicated beneficiaries served | 25 persons |
| Project status | In progress |
| Agreement executed | November 16, 2023 |
| Contractors | Handyworks and ASIC |

Difficulties Encountered:

Contractor initially selected did not have required license. Alternate was then chosen.



The Arc Tampa Bay

Renovations to Adult Day Training Program Site – Phase 1
1501 N. Belcher Road

CDBG FY 2023-24

| | |
|--|-------------------|
| Amount funded | \$190,000 |
| Expenditure amount | \$0 |
| Number of unduplicated beneficiaries expected to serve | 57 Persons |
| Number of unduplicated beneficiaries served | 0 persons |
| Project status | In progress |
| Agreement executed | November 16, 2023 |
| Contractors | Certus Builders |

Difficulties Encountered:

To approve the permit the Fire Marshall is requiring a “Life Safety Plan” for the entire facility.



Hope Villages of America, Inc.
HVA Food Bank Renovations
700 Druid Road

CDBG FY 2023-24

| | |
|--|------------------|
| Amount funded | \$175,000 |
| Expenditure amount | \$0 |
| Number of unduplicated beneficiaries expected to serve | 1,365 persons |
| Number of unduplicated beneficiaries served | Under review |
| Project status | In progress |
| Agreement executed | October 18, 2023 |
| Contractor | Under review |

Difficulties Encountered:

Not enough bidders attended the bid meeting and the bidder selected doesn't appear to have the required licensing.



SOCIETY OF ST. VINCENT DE PAUL COUNCIL OF UPPER PINELLAS COUNTY
COMMUNITY KITCHEN REHAB
1345 Park Street

CDBG FY 2023-24

| | |
|--|------------------|
| Amount funded | \$147,500 |
| Expenditure amount | \$0 |
| Number of unduplicated beneficiaries expected to serve | 1,835 persons |
| Number of unduplicated beneficiaries served | 1,038 persons |
| Project status | In progress |
| Agreement executed | January 25, 2024 |
| Contractor | Handyworks |

Difficulties Encountered:

No difficulties encountered at this time.



CLEARWATER NEIGHBORHOOD HOUSING

HVAC SYSTEM (HEAD START BUILDING)
1045 North Martin Luther King Jr. Ave.

CDBG FY 2023-24

| | |
|--|-------------------------------|
| Amount funded | \$69,934 |
| Expenditure amount | \$0 |
| Number of unduplicated beneficiaries expected to serve | 80 persons |
| Number of unduplicated beneficiaries served | 0 persons |
| Project status | On hold |
| Agreement executed | Must be registered in Sam.gov |

Difficulties Encountered:

Sam.gov has expired and needs to be reactivated before project can continue.



City of Clearwater

Subrecipient Progress Report

April 9, 2024