

# City of Clearwater

*Main Library - Council Chambers  
100 N. Osceola Avenue  
Clearwater, FL 33755*



## Meeting Minutes

**Wednesday, February 7, 2024**

**3:00 PM**

**Main Library - Council Chambers**

**Airpark Advisory Board**

## Roll Call

**Present 4** - Ex Officio Bruce Brock, Board Member Roger Schulman, Board Member Thomas Crockett, and Board Member John Renton

**Also Present** – Michael MacDonald - Marine & Aviation Director, Bill Hodgson – Marine & Aviation Assistant Manager, and Nicole Sprague – Deputy City Clerk

### 1. Call To Order

*The Chair called the meeting to order at 3:00 p.m.*

### 2. Approval of Minutes

2.1 Approval of November 1, 2023, Airpark Advisory Board Meeting Minutes

**Member Schulman moved to approve the minutes of the November 1, 2023 Airpark Advisory Board meeting as submitted in written summation. The motion was duly seconded and carried unanimously.**

**3. Citizens to be Heard Regarding Items Not on the Agenda:** None.

### 4. New Business Items

4.1 Work Order for Remill and Overlay Project.

*Marine and Aviation Director Michael MacDonald reviewed project details. In response to questions, he said the project should be complete next year. He said a rotating beacon has been in the plan and it will get built into the budget. The cost is unknown. The runway lights are older and contain aluminum wiring.*

4.2 Discuss Current Clearwater Airpark Grants the City is working on.

*Mr. MacDonald reviewed Airpark related grants. He said there is plenty of demand for hangar space. Per the lease agreement, FlyUSA reimburses the city for any matching fund requirements related to the grants for hangar design and construction. He said a land survey is being conducted on the entire Airpark which will be used for additional projects, instead of separately surveying just the portions needed for the terminal design and construction, hangar design and construction, and the instrument approach projects.*

4.3 Fixed-Base Operator's (FlyUSA) Verbal Quarterly Update.

*Flight Based Operator (FBO) representative Barry Shevlin said the Airpark*

*had a successful year with lots of improvements made and a new Standard of Procedure was implemented. The Airpark is now staffed day and night with security on premise at night. He said all aircraft are airworthy and insured, all derelict aircraft are gone. The relationship with the surrounding neighborhood has improved and the single biggest complaint from tenants is the golf balls.*

**4.4** Discuss Airpark Advisory Board presentation to the City Council.

*In response to a question, Mr. MacDonald said the Marine Advisory Board is presenting to Council on March 21, 2024.*

*There was consensus for Member Schulman to provide the Board update at the April 18, 2024 Council meeting.*

**4.5** Elect 2024 Chair and Vice Chair.

**Ex Officio Brock moved to appoint Member Schulman as Chair. The motion was duly seconded and carried unanimously.**

**Ex Officio Brock moved to appoint Member Renton as Vice-Chair. The motion was duly seconded and carried unanimously.**

**5. Old Business Items:** None.

**6. Director's Report:** None.

**7. Board Members to be Heard**

*In response to a question, Mr. MacDonald said he has not been involved with the airplane accident investigation that occurred at the Mobile Home Park.*

**8. Adjourn**

*The meeting adjourned at 3:44 p.m.*

\_\_\_\_\_  
Chair, Airpark Advisory Board

Attest:

\_\_\_\_\_  
Board Reporter