

## Exhibit A – Scope of Work

### **SCOPE OF WORK – ACTUARIAL AND RELATED SERVICES.**

Annually and/or biannually:

- 1) Prepare and provide actuarial valuation reports for Other Post-Employment Benefits (OPEB) as of January 1 for fiscal year ending September 30, annually or biannually, to be delivered by December 31<sup>st</sup> annually. One electronic PDF version is to be provided.
- 2) As appropriate, prepare and provide biannual actuarial roll-forward reports for OPEB using the prior year OPEB valuation report. The roll-forward will be performed on the same basis as the regular actuarial valuation and must also be delivered to the City by December 31<sup>st</sup> annually. One electronic PDF version is to be provided.

Related services:

- 1) Provide other actuarial advice and calculations as requested.