



Reference Guide

Construction and Industrial Equipment (22100000-21-STC)

This reference guide should be used as a reference and helpful guide to Customers. This guide does not take priority over Florida Statutes or Rule requirements.

- State Term Contracts (STC) are mandatory for state agencies and available for eligible users.
- For non-IT commodities, customers are encouraged, not required to obtain two quotes if less than Category 2, \$35,000 and shall document the justification for any selection based on receipt of fewer than two quotes.
- This contract offers authorized resellers, which can be found on the contractor's subpage.
- This contract also offers installation which may be an additional cost to Customers.
- **METHOD OF PROCUREMENT:** A – State Term Contract without RFQ
- Please contact the contractor(s) directly to request a quote; contractor contact information is accessible from the contract webpage. The contractor must provide a quote using the approved Price Quote Form within two business days; the requested base equipment, OEM options, and non-OEM options must be itemized on the form.
 - Create a requisition/purchase order in [MFMP](#); for additional information, open the [MFMP Buyer Guide](#) and go to the REQUISITIONS section. Attach the Price Quote Form [Price Quote Form](#) and a completed [Request for Acquisition of Motor Vehicle\(s\) and Mobile Equipment \(MP6301\)](#) to the purchase order; attach a copy of the MSRP list(s) for the requested base equipment, OEM options, and non-OEM options.
- If you have any questions or require assistance specific to the Request for Acquisition of Motor Vehicle(s) and Mobile Equipment (MP6301), please contact the Department of Management Services' Fleet Management Help Desk at 850-488-4929 or fleethelpdesk@dms.fl.gov

Frequently Asked Questions

- What should I do if I have an issue with the contractor?
 - Please refer to [CPO Memorandum #3](#) for contractor performance.