

Cut along the outer border and affix this label to your sealed bid envelope to identify it as a “Sealed Bid”. Be sure to include the name of the company submitting the bid where requested.

SEALED BID • DO NOT OPEN

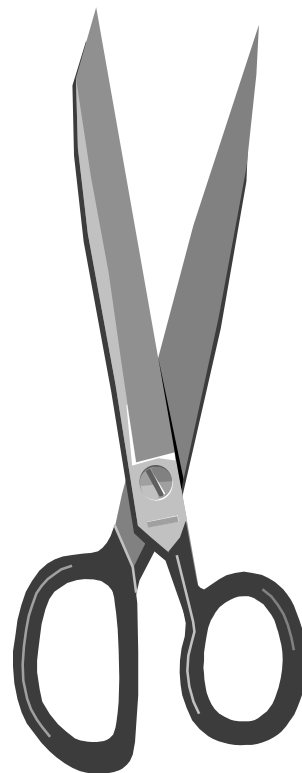
SEALED BID NO.: 156-0332-B(PF)

BID TITLE: OVERHEAD/SECURITY DOORS: MAINTENANCE,
REPAIR AND REPLACEMENT - REBID

DUE DATE/TIME: May 12, 2016 @ 3:00 P.M.

SUBMITTED BY: The Overhead Door of Clearwater
(Name of Company)

DELIVER TO: PURCHASING DEPARTMENT
Board of County Commissioners
Annex Building – 6th Floor
400 South Fort Harrison Avenue
Clearwater, FL 33756





Please Note:

From time to time, addenda may be issued to this bid. Any such addenda will be posted on the same Web site, www.pinellascounty.org/purchase/Current_Bids1.htm, from which you obtained this bid.

Before submitting your bid you should check our Web site to download any addenda that may have been issued. Please remember to sign and return Addenda Acknowledgement Form with completed bid package if applicable.

Matt Bigelow

SUBMIT TO: PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS 400 S. FT. HARRISON AVENUE ANNEX BUILDING – 6 TH FLOOR CLEARWATER, FL 33756	 <h1 style="text-align: right;">INVITATION TO BID</h1>
ISSUE DATE: April 20, 2016	BID SUBMITTALS RECEIVED AFTER SUBMITTAL DATE & TIME WILL NOT BE CONSIDERED
TITLE: OVERHEAD/SECURITY DOORS: MAINTENANCE, REPAIR AND REPLACEMENT - REBID	BID NUMBER: 156-0332-B(PF)
SUBMITTAL DUE: May 12, 2016 @ 3:00 P.M. AND MAY NOT BE WITHDRAWN FOR 60 DAYS FROM DATE LISTED ABOVE.	PRE-BID DATE & LOCATION: NOT APPLICABLE
DEADLINE FOR WRITTEN QUESTIONS: April, 29, 2016 BY 3:00 P.M. SUBMIT QUESTIONS TOPATTI FONTAINE AT pfontaine@pinellascounty.org Phone; 727-464-3147 Fax: 727/464-3925	
<p style="text-align: center;">THE MISSION OF PINELLAS COUNTY</p> Pinellas County Government is committed to progressive public policy, superior public service, courteous public contact, judicious exercise of authority and sound management of public resources to meet the needs and concerns of our citizens today and tomorrow.	 Director of Purchasing

NOTE: BIDS ARE TO BE SUBMITTED IN DUPLICATE

BIDDER MUST COMPLETE THE FOLLOWING

BIDDERS ARE CAUTIONED THAT THE POLICY OF THE BOARD OF COUNTY COMMISSIONERS, PINELLAS COUNTY, IS TO ACCEPT THE LOWEST RESPONSIBLE BID RECEIVED MEETING SPECIFICATIONS. NO CHANGES REQUESTED BY A BIDDER DUE TO AN ERROR IN PRICING WILL BE CONSIDERED AFTER THE BID OPENING DATE AS ADVERTISED. BY SIGNING THIS PROPOSAL FORM BIDDERS ARE ATTESTING TO THEIR AWARENESS OF THIS POLICY AND ARE AGREEING TO ALL OTHER BID TERMS AND CONDITIONS, INCLUDING ALL INSURANCE REQUIREMENTS.

PAYMENT TERMS: ____% ____DAYS, NET **45** (PER F.S. 218.73)

*BID DEPOSIT, IF REQUIRED, IS ATTACHED IN THE AMOUNT OF \$ _____

Stolze Door Company

D/B/A Overhead Door of Clearwater

BIDDER (COMPANY NAME): The Overhead Door of Clearwater

CITY / STATE / ZIP Clearwater FL 33762

MAILING ADDRESS: 12855A Daniel Dr, Clearwater FL 33762

COMPANY EMAIL ADDRESS: customerservice@overheadclw.com

PHN: (727) 561-9090 **FAX:** (727) 561-9191

***REMIT TO NAME:** Overhead Door of Clearwater

CONTACT NAME: Matt Bigelow

(As Shown On Company Invoice)

FEIN#59-3229344

PRINT NAME: Matt Bigelow

Proper Corporate Identity is needed when you submit your bid, especially how your firm is registered with the Florida Division of Corporations. Please visit www.sunbiz.org for this information. It is essential to return a copy of your W-9 with your bid. Thank you.

EMAIL ADDRESS: matt@overheadclw.com

I HEREBY AGREE TO ABIDE BY ALL TERMS AND CONDITIONS OF THIS BID, INCLUDING ALL INSURANCE REQUIREMENTS & CERTIFY I AM AUTHORIZED TO SIGN THIS BID FOR THE BIDDER.

FORMS CHECKLIST	
COPY OF COMPANY INVOICE	X
W-9 (TAXPAYER ID)	X

AUTHORIZED SIGNATURE: Matt Bigelow

Contractor license attached
Insurance certificate attached

PRINT NAME/TITLE: Matthew Bigelow, Commercial Sales

SEE PAGE 24 - 27 SECTION F FOR BID PRICING SUMMARY

THIS FORM MUST BE RETURNED WITH YOUR RESPONSE

Matt Bigelow

SECTION A - GENERAL CONDITIONS

1. PREPARATION OF BID:

Bid will be prepared in accordance with the following:

- (a) Our enclosed Bid Summary is to be used in submitting your bid.
- (b) All information required by the Bid Summary shall be furnished. The bidder should print or type his name and manually sign the schedule and each continuation sheet on which an entry is made.
- (c) Unit prices shall be shown and where there is an error in extension of price, the unit price shall govern.
- (d) Alternate bids will not be considered unless authorized by the Invitation to Bid.
- (e) Proposed delivery time must be shown and shall include Sundays and holidays.
- (f) The County is exempt from all state and federal sales, use, transportation and excise taxes. Taxes of any kind and character, payable on account of the work performed and materials furnished under the award, shall be paid by the bidder and deemed to have been included in the bid. The Laws of the State of Florida provide that sales and use taxes are payable by the bidder upon the tangible personal property incorporated in the work and such taxes shall be paid by the bidder and be deemed to have been included in the bid.
- (g) Bidders shall thoroughly examine the drawings, specifications, schedule, instructions and all other contract documents.
- (h) Bidders shall make all investigations necessary to thoroughly inform themselves regarding plant and facilities for delivery of material and equipment as required by the bid conditions. Plea of ignorance by the bidder of conditions that exist or that may hereafter exist as a result of failure or omission on the part of the bidder to make the necessary examinations and investigations, or failure to fulfill in every detail the requirements of the contract documents, will not be accepted as a basis for varying the requirements of the County or the compensation to the vendor.
- (i) Bidders are advised that all County Contracts are subject to all legal requirements provided for in the Purchasing Ordinance and/or State and Federal Statutes.

2. DESCRIPTION OF SUPPLIES:

- (a) Any manufacturer's names, trade names, brand name, or catalog numbers used in specifications are for the purpose of describing and establishing general quality levels. SUCH REFERENCES ARE NOT INTENDED TO BE RESTRICTIVE. Bids will be considered for all brands which meet the quality of the specifications listed for any items.
- (b) Bidders are required to state exactly what they intend to furnish, otherwise they shall be required to furnish the items as specified.
- (c) Bidders will submit, with their proposal, data necessary to evaluate and determine the quality of the item(s) they are bidding.

3. ALTERNATES:

Unless otherwise provided in an Invitation to Bid or Request for Proposals, ALTERNATIVES may be included in the plans, specifications, and/or proposals. When included, the Bidder or Offerer shall indicate on the proposal the cost of said alternate and sum to be deducted or added to the Base Bid. Such alternates may or may not be accepted by the County. If approved, it is at the County's discretion to accept said alternate(s) in any sequence or combination therein.

4. SUBMISSION OF BID:

- (a) Bids or proposals shall be submitted utilizing recycled paper copied on both sides' wherever possible. Failure to comply could result in the bid or proposal being rejected.
- (b) Bid and changes thereto shall be enclosed in sealed envelopes addressed to the Purchasing Department, Pinellas County. The name and address of the bidder, the date and hour of the bid submittal and the material or service bid on shall be placed on the outside of the envelope.
- (c) Bid must be submitted on the forms furnished. Electronic/facsimile bids will not be considered. The County reserves the right to modify the Bid Proposal by electronic/facsimile notice

5. REJECTION OF BID:

- (a) The County may reject a bid if:
 1. The bidder misstates or conceals any material fact in the bid.
 2. The bid does not strictly conform to the law or requirements of bid, including insurance requirements.
 3. The bid is conditional, except that the bidder may qualify his bid for acceptance by the County on an "all or none" basis, or a "low item" basis. An "all or none" basis bid must include all items upon which the bid was invited.
- (b) The respective constitutional officer, county administrator on behalf of the board of county commissioners or within his/her delegated financial approval authority, or director of purchasing, within his/her delegated financial approval authority shall have the authority when the public interest will be served thereby to reject all bids or parts of bids at any stage of the procurement process through the award of a contract.

SECTION A - GENERAL CONDITIONS

- (c) The County reserves the right to waive minor informalities or irregularities in any bid.
6. **WITHDRAWAL OF BID:**
- (a) Bid may not be withdrawn after the time set for the bid submittal for a period of time as specified.
- (b) Bid may be withdrawn prior to the time set for the bid submittal. Such request must be in writing.
7. **LATE BID OR MODIFICATIONS:**
- (a) Bid and modifications received after the time set for the bid submittal will not be considered. **In addition, late bids will not be accepted, will be rejected and will be returned for any reason. The time clock stamp located in Pinellas County Purchasing Department shall be the official time stamp.** This upholds the integrity of the bidding process.
- (b) Modifications in writing received prior to the time set for the bid submittal will be accepted.
8. **PUBLIC REVIEW AT BID OPENING:**
Bids will be opened immediately after the bid submittal date and time (3:00 PM) by the Pinellas County Purchasing Department, 400 South Fort Harrison Avenue, Annex Building, 6th Floor, Clearwater, FL 33756. The public may attend the bid opening, but may not immediately review any bids submitted. The names of respondents and their bids amounts will be read aloud at the time of opening. Pursuant to Florida Statute, Section 119.071(1)(b)2, all bids submitted shall be subject to review as public records after 30 days from opening, or earlier if an intended decision is reached before the thirty day period expires. Unless a specific exemption exists, all documents submitted will be released pursuant to a valid public records request. All trade secrets claims shall be dispositively determined by a court of law prior to trade secret protection being granted.
9. **BID TABULATION INQUIRIES:**
 Inquiries relating to the results of this bid, prior to the official bid award by the Pinellas County Board of County Commissioners may be made by visiting the Pinellas County Purchasing Office. Tabulations will be posted on the Purchasing Website (www.pinellascounty.org/purchase/Current_Bids1.htm) after 30 days to comply with Florida Statute, Section 119.071(1)(b)2.
10. **AWARD OF CONTRACT:**
- (a) The contract will be awarded to the lowest responsive, responsible bidder whose bid, conforming to the Invitation to Bid, is most advantageous to Pinellas County, price and other factors considered. For Invitation to Bid for Sale of Real or Surplus Property, award will be made to the highest and most advantageous bid including price and other factors considered.
- (b) The County reserves the right to accept and award item by item, and/or by group, or in the aggregate, unless the bidder qualifies his bid by specified limitations. See Rejection of Bids.
- (c) If two or more bids received are for the same total amount or unit price, or in the case of proposals, the qualifications, quality and service are equal, the contract shall be awarded to the local bidder/proposer. A local firm is defined as a firm with headquarters in geographical Pinellas County. Headquarters shall mean the office location that serves as the administrative center and principal place of business. If two or more bids received are for the same total amount or unit price or in the case of proposals, the qualifications, quality and service are equal and no firms are deemed local, then the contract shall be awarded by drawing lots in public.
- (d) Prices quoted must be FOB Pinellas County with all transportation charges prepaid unless otherwise specified in the Invitation to Bid.
- (e) A written award of acceptance (Purchase Order), mailed or otherwise furnished to the successful bidder, shall result in a binding contract without further action by either party.
11. **BIDS FROM RELATED PARTIES OR MULTIPLE BIDS RECEIVED FROM ONE VENDOR:**
 Where two (2) or more related parties each submit a bid or proposal or multiple bids are received from one (1) vendor, for any contract, such bids or proposals shall be judged non-responsive. Related parties mean bidders or proposers or the principles thereof, which have a direct or indirect ownership interest in another bidder or proposer for the same contract or in which a parent company or the principles thereof of one (1) bidder or proposer have a direct or indirect ownership interest in another bidder or proposer for the same contract.

Matt Bigelow

SECTION A - GENERAL CONDITIONS

12. **LOCAL, STATE, AND FEDERAL COMPLIANCE REQUIREMENTS:**

The laws of the State of Florida apply to any purchase made under this Invitation to bid. Bidders shall comply with all local, state, and federal directives, orders and laws as applicable to this bid and subsequent contract(s) including but not limited to Americans with Disabilities Act (ADA), Section 504 of the Rehabilitation Act of 1973, Equal Employment Opportunity (EEO), Minority Business Enterprise (MBE), and OSHA as applicable to this contract.

13. **RIGHTS TO INVENTIONS MADE UNDER A CONTRACT OR AGREEMENT:** If the Federal award meets the definition of "funding agreement" under 37 CFR § 401.2 (a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that "funding agreement," the recipient or subrecipient must comply with the requirements of 37 CFR Part 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any implementing regulations issued by the awarding agency.

14. **PROVISION FOR OTHER AGENCIES:**

Unless otherwise stipulated by the bidder, the bidder agrees to make available to all Government agencies, departments, and municipalities the bid prices submitted in accordance with said bid terms and conditions therein, should any said governmental entity desire to buy under this proposal. Eligible Users shall mean all state of Florida agencies, the legislative and judicial branches, political subdivisions (counties, local district school boards, community colleges, municipalities, or other public agencies or authorities), which may desire to purchase under the terms and conditions of the contract.

15. **COLLUSION:**

The bidder, by affixing his signature to this proposal, agrees to the following: "Bidder certifies that his bid is made without previous understanding, agreement, or connection with any person, firm or corporation making a bid for the same item(s) and is in all respects fair, without outside control, collusion, fraud, or otherwise illegal action".

16. **CONTRACTOR LICENSE REQUIREMENT:**

All contractors performing construction and related work in Pinellas County must comply with our regulatory legislation, Chapter 75-489, Laws of Florida, as amended. Failure to have a competency license in a regulated trade will be cause for rejection of any bid and/or contract award.

17. **SAFETY DATA SHEETS REQUIREMENTS:**

If any chemicals, materials, or products containing toxic substances, in accordance with OSHA Hazardous Communications Standards, are contained in the products purchased by the County as a result of this bid, the successful bidder shall provide a Safety Data Sheet at the time of each delivery.

18. **RIGHT TO AUDIT:**

Pinellas County reserves the privilege of auditing a vendor's records as such records relate to purchases between Pinellas County and said vendor. Such audit privilege is provided for within the text of the Pinellas County Code §2-176(j). Records should be maintained for three (3) years from the date of final payment.

19. **PUBLIC ENTITY CRIME AND SCRUTINIZED COMPANIES:**

Contractor is directed to the Florida Public Entity Crime Act, Fla. Stat. 287.133, and Fla. Stat. 287.135 regarding Scrutinized Companies, and Contractor agrees that its bid and, if awarded, its performance of the agreement will comply with all applicable laws including those referenced herein. Contractor represents and certifies that Contractor is and will at all times remain eligible to bid for and perform the services subject to the requirements of these, and other applicable, laws. Contractor agrees that any contract awarded to Contractor will be subject to termination by the County if Contractor fails to comply or to maintain such compliance.

20. **MULTIPLE COPIES:**

Unless otherwise specified, responses to an Invitation to Bid (ITB) or Request for Proposal (RFP) should be submitted in duplicate.

21. **COUNTY INDEMNIFICATION:**

- a) The first ten dollars (\$10) of compensation received by the contractor pursuant to this contract represents specific consideration for the following indemnification: contractor shall indemnify, pay the cost of defense, including attorneys' fees, and hold harmless the County from all suits, actions or claims of any character brought on account of any injuries or damages received or sustained by any person, persons or property by or from the said contractor; or by, or in consequence of any neglect in safeguarding the work; or through the use of unacceptable

Matt Bigelow

SECTION A - GENERAL CONDITIONS

materials in the construction of improvements; or by, or on account of any act or omission, neglect or misconduct of the said contractor; or by, or on account of, any claim or amounts recovered under the "Workers' Compensation Law" or of any other laws, by-laws, ordinance, order or decree, except only such injury or damage as shall have been occasioned by the sole negligence of the County.

- b) Unless specifically prohibited by Florida Law, the successful bidder(s) agrees to indemnify the County and hold it harmless from and against all claims, liability, loss, damage or expense, including counsel fees, arising from or by reason of any actual or claimed trademark, patent or copyright infringement or litigation based thereon, with respect to the goods or any part thereof covered by this order, and such obligation shall survive acceptance of the goods and payment thereof by the County.
- c) The duty to defend under this Article is independent and separate from the duty to indemnify, and the duty to defend exists regardless of any ultimate liability of the CONSULTANT, the COUNTY and any indemnified party. The duty to defend arises immediately upon presentation of a claim by any party and written notice of such claim being provided to the CONSULTANT. The CONSULTANT'S obligation to indemnify and defend under this Article will survive the expiration or earlier termination of this Agreement until it is determined by final judgment that an action against the COUNTY or an indemnified party for the matter indemnified hereunder is fully and finally barred by the applicable statute of limitations.

22. **VARIANCE FROM STANDARD TERMS & CONDITIONS:**

All standard terms and conditions stated in Section A apply to this contract except as specifically stated in the subsequent sections of the document, which take precedence over Section A, and should be fully understood by bidders prior to submitting a bid on this requirement.

23. **ADA REQUIREMENT FOR PUBLIC NOTICES:**

Persons with disabilities requiring reasonable accommodation to participate in this proceeding/event, should call 727/464-4062 (voice/tdd) fax 727/464-4157, not later than seven days prior to the proceeding.

24. **"OR EQUAL" DETERMINATION:**

Where bidding other than specified, the determination of equivalency will be at the sole discretion of Pinellas County and its specialized person.

25. **INSURANCE:**

Notice: The Contractor/Vendor must provide a certificate of insurance and endorsement in accordance with the insurance requirements listed below (Section C). Failure to provide the required insurance within a ten (10) day period following the determination or recommendation of lowest responsive, responsible bidder may result in the County to vacate the original determination or recommendation and proceed with recommendation to the second lowest, responsive, responsible bidder.

26. **PROCUREMENT POLICY FOR RECYCLED MATERIALS:**

Pinellas County wishes to encourage its bidders to use recycled products in fulfilling contractual obligations to the County and that such a policy will serve as a model for other public entities and private sector companies.

When awarding a purchase of \$5,000 or less, or recommending a purchase in excess of \$5,000 for products, materials, or services, the Director of Purchasing may allow a preference to a responsive bidder who certifies that their product or material contains the greatest percentage of postconsumer material. If they are bidding on paper products they must certify that their materials and/or products contain at least the content recommended by the EPA guidelines.

On all bids over fifty thousand dollars (\$50,000) and formal quotes under fifty thousand dollars (\$50,000), or as required by law, the Director of Purchasing shall require vendors to specify which products have recycled materials, what percentage or amount is postconsumer material, and to provide certification of the percentages of recycled materials used in the manufacture of goods and commodities procured by the County.

Price preference is not the preferred practice the County wishes to employ in meeting the goals of this resolution. If a price preference is deemed to serve the best interest of the County and further supports the purchase of recycled materials, the Director of Purchasing will make a recommendation that a price preference be allowed up to an amount not to exceed 10% above the lowest complying bid received.

Matt Bigelow

SECTION A - GENERAL CONDITIONS

DEFINITIONS:

Recovered Materials: Materials that have recycling potential, can be recycled, and have been diverted or removed from the solid waste stream for sale, use or reuse, by separation, collection, or processing.

Recycled Materials: Materials that contain recovered materials. This term may include internally generated scrap that is commonly used in industrial or manufacturing processes, waste or scrap purchased from another manufacturer and used in the same or a closely related product.

Postconsumer Materials: Materials which have been used by a business or a consumer and have served their intended end use, and have been separated or diverted from the solid waste stream for the purpose of recycling, such as; newspaper, aluminum, glass containers, plastic containers, office paper, corrugated boxes, pallets or other items which can be used in the remanufacturing process.

27. **ASBESTOS MATERIALS:**

The contractor shall perform all work in compliance with Federal, State and local laws, statutes, rules, regulations and ordinances, including but not limited to the Department of Environmental Protection (DEP)'s asbestos requirements, 40 CFR Part 61, Subpart M, and OSHA Section 29 CFR 1926.58. Additionally, the contractor shall be properly licensed and/or certified for asbestos removal as required under Federal, State and local laws, statutes, rules, regulations and ordinances.

The County shall be responsible for filing all DEP notifications and furnish a copy of the DEP notification and approval for demolition to the successful contractor. The County will furnish a copy of the asbestos survey to the successful bidder. The contractor must keep this copy on site at all times during the actual demolition.

28. **PAYMENT/INVOICES:**

SUPPLIER shall submit invoices for payment due as provided herein with such documentation as required by Pinellas County and all payments shall be made in accordance with the requirements of Section 218.70 *et. seq.*, Florida Statutes, "The Local Government Prompt Payment Act." Invoices shall be submitted to the address below unless instructed otherwise on the purchase order, or if no purchase order, by the ordering department:

Finance Division Accounts Payable
Pinellas County Board of County Commissioners
P. O. Box 2438
Clearwater, FL 33757

Each invoice shall include, at a minimum, the Supplier's name, contact information and the standard purchase order number. In order to expedite payment, it is recommended the Supplier also include the information shown in below. The County may dispute any payments invoiced by SUPPLIER in accordance with the County's Dispute Resolution Process for Invoiced Payments, established in accordance with Section 218.76, Florida Statutes, and any such disputes shall be resolved in accordance with the County's Dispute Resolution Process.

INVOICE INFORMATION:

Supplier Information Company name, mailing address, phone number, contact name and email address as provided on the PO

Remit To Billing address to which you are requesting payment be sent

Invoice Date Creation date of the invoice

Invoice Number Company tracking number

Shipping Address Address where goods and/or services were delivered

Ordering Department Name of ordering department, including name and phone number of contact person

PO Number Standard purchase order number

Ship Date Date the goods/services were sent/provided

Matt Bigelow

SECTION A - GENERAL CONDITIONS

Quantity	Quantity of goods or services billed
Description	Description of services or goods delivered
Unit Price	Unit price for the quantity of goods/services delivered
Line Total	Amount due by line item
Invoice Total	Sum of all of the line totals for the invoice

Pinellas County offers a credit card payment process (ePayables) through Bank of America. Pinellas County does not charge vendors to participate in the program; however, there may be a charge by the company that processes your credit card transactions. For more information please visit Pinellas County purchasing website at www.pinellascounty.org/purchase.

29. **TAXES:**
Payments to Pinellas County are subject to applicable Florida taxes.
30. **TERMINATION:**
- (a) Pinellas County reserves the right to terminate this contract without cause by giving thirty (30) days prior notice to the contractor in writing of the intention to terminate or with cause if at any time the contractor fails to fulfill or abide by any of the terms or conditions specified.
 - (b) Failure of the contractor to comply with any of the provisions of this contract shall be considered a material breach of contract and shall be cause for immediate termination of the contract at the discretion of Pinellas County.
 - (c) In the event sufficient budgeted funds are not available for a new fiscal period, the County shall notify the vendor of such occurrence and contract shall terminate on the last day of current fiscal period without penalty or expense to the County.
 - (d) In addition to all other legal remedies available to Pinellas County, Pinellas County reserves the right to terminate and obtain from another source, any items/services which have not been delivered within the period of time stated in the proposal, or if no such time is stated, within a reasonable period of time from the date of order as determined by Pinellas County.
31. **BIDDER CAPABILITY/REFERENCES:**
Prior to contract award, any bidder may be required to show that the company has the necessary facilities, equipment, ability and financial resources to perform the work specified in a satisfactory manner and within the time specified. In addition, the company must have experience in work of the same or similar nature, and can provide references, which will satisfy the County. Bidders must furnish a reference list of at least four (4) customers for whom they have performed similar services (SEE SECTION D).
32. **DELIVERY/CLAIMS:**
Prices quoted shall be F.O.B. Destination, FREIGHT INCLUDED and unloaded to location(s) within Pinellas County. Actual delivery address(es) shall be identified at time of order. Successful bidder(s) will be responsible for making any and all claims against carriers for missing or damaged items.
33. **MATERIAL QUALITY:**
All materials purchased and delivered against this contract will be of first quality and not damaged and/or factory seconds. Any materials damaged or not in first quality condition upon receipt will be exchanged within twenty-four (24) hours of notice to the Contractor at no charge to the County.
34. **WRITTEN REQUESTS FOR INTERPRETATIONS/CLARIFICATIONS:**
No oral interpretations will be made to any firms as to the meaning of specifications or any other contract documents. All questions pertaining to the terms and conditions or scope of work of this bid/proposal must be sent in writing (mail or fax) to the Purchasing Department and received by the date specified in ITB. Responses to questions may be handled as an addendum if the response would provide clarification to requirements of the bid. All such addenda shall become part of the contract documents. The County will not be responsible for any other explanation or interpretation

Matt Bigelow

SECTION A - GENERAL CONDITIONS

of the proposed bid made or given prior to the award of the contract. The Purchasing Department will be unable to respond to questions received after the specified time frame.

35. **ASSIGNMENT/SUBCONTRACTING/CORPORATE ACQUISITIONS AND/OR MERGERS:**

The Contractor shall perform this contract. If a bidder intends to subcontract a portion of this work, the bidder must disclose that intent in the bid. No assignment or subcontracting shall be allowed without prior written consent of the County. In the event of a corporate acquisition and/or merger, the Contractor shall provide written notice to the County within thirty (30) business days of Contractor's notice of such action or upon the occurrence of said action, whichever occurs first. The right to terminate this contract, which shall not be unreasonably exercised by the County, shall include, but not be limited to, instances in which a corporate acquisition and/or merger represent a conflict of interest or are contrary to any local, state, or federal laws. Action by the County awarding a bid to a bidder, which has disclosed its intent to assign or subcontract in its response to the ITB, without exception shall constitute approval for purposes of this Agreement.

36. **EXCEPTIONS:**

Contractor is advised that if it wishes to take exception to any of the terms contained in this Bid or the attached service agreement it must identify the term and the exception in its response to the Bid. Failure to do so may lead County to declare any such term non-negotiable. Contractor's desire to take exception to a non-negotiable term will not disqualify it from consideration for award.

37. **NON-EXCLUSIVE CONTRACT:**

Award of this Contract shall impose no obligation on the County to utilize the vendor for all work of this type, which may develop during the contract period. This is not an exclusive contract. The County specifically reserves the right to concurrently contract with other companies for similar work if it deems such action to be in the County's best interest. In the case of multiple-term contracts, this provision shall apply separately to each term.

38. **PUBLIC RECORDS/TRADE SECRETS:** Pinellas County Government is subject to the Florida Public Records law (Chapter 119, Florida Statutes), and all documents, materials, and data submitted to any solicitation as part of the response are governed by the disclosure, exemption and confidentiality provisions relating to public records in Florida Statutes. Except for materials that are "trade secrets" or "confidential" as defined by applicable Florida law, ownership of all documents, materials, and data submitted in response to the solicitation shall belong exclusively to the County.

To the extent that Proposer/Bidder/Quoter desires to maintain the confidentiality of materials that constitute trade secrets pursuant to Florida law, trade secret material submitted must be identified by some distinct method that the materials that constitute a trade secret, and Proposer/Bidder/Quoter shall provide an additional copy of the proposal/bid/quote that redacts all designated trade secrets. By submitting materials that are designated as trade secrets and signature of the Proposer/Bidder/Quoter Signature Page, Proposer/Bidder/Quoter acknowledges and agrees:

- (i) that after notice from the County that a public records request has been made for the materials designated as a trade secret, the Proposer/Bidder/Quoter shall be solely responsible for defending its determination that submitted material is a trade secret that is not subject to disclosure at its sole cost, which action shall be taken immediately, but no later than 10 calendar days from the date of notification or Proposer /Bidder/Quoter will be deemed to have waived the trade secret designation of the materials;
- (ii) that to the extent that the proposal/bid/quote with trade secret materials is evaluated, the County and its officials, employees, agents, and representatives in any way involved in processing, evaluating, negotiating contract terms, approving any contract based on the proposal/bid/quote, or engaging in any other activity relating to the competitive selection process are hereby granted full rights to access, view, consider, and discuss the materials designated as trade secrets through the final contract award;
- (iii) to indemnify and hold the County, and its officials, employees, agents and representatives harmless from any actions, damages (including attorney's fees and costs), or claims arising from or related to the designation of trade secrets by the Proposer/Bidder/Quoter, including actions or claims arising from the County's non-disclosure of the trade secret materials.
- (iv) that information and data it manages as part of the services may be public record in accordance with Chapter 119, Florida Statutes and Pinellas County public record policies. Proposer/Bidder/Quoter agrees prior to providing goods/services it will implement policies and procedures to maintain, produce, secure and retain public records in accordance with applicable laws, regulations, and County Policies, which are subject to approval by the County, including but limited to the Section 119.0701, Florida Statutes.
- (v) If the contractor has questions regarding the application of Chapter 119, Florida Statutes, to the Contractor's duty to provide public records relating to this contract, contact the Pinellas County Board of County Commissioners,

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SECTION A - GENERAL CONDITIONS

Purchasing Department, Operations Manager custodian of public records at 727-464-3311, purchase@pinellascounty.org, Pinellas County Government, Purchasing Department, Operations Manager, 400 S. Ft. Harrison Ave, 6th Floor, Clearwater, FL 33756.

Notwithstanding any other provision in the solicitation, the classification as trade secret of the entire proposal/bid/quote document, line item and/or total proposal/bid/quote prices, the work, services, project, goods, and/or products to be provided by Proposer/Bidder/Quoter, or any information, data, or materials that may be part of or incorporated into a contract between the County and the Proposer/Bidder/Quoter is not acceptable to the County and will result in a determination that the proposal/bid/quote is nonresponsive; the classification as trade secret of any other portion of a proposal/bid/quote document may result in a determination that the proposal/bid/quote is nonresponsive.

39. **LOBBYING:**

Lobbying shall be prohibited on all county competitive selection processes and purchasing contract awards pursuant to this division, including, but not limited to, requests for proposals, requests for quotations, requests for qualifications, bids or the award of purchasing contracts of any type. The purpose of this prohibition is to protect the integrity of the procurement process by shielding it from undue influences prior to the contract award, or the competitive selection process is otherwise concluded. However, nothing herein shall prohibit a prospective bidder/proposer/protestor from contacting the purchasing department or the county attorney's office to address situations such as clarification and/or pose questions related to the procurement process.

Lobbying of evaluation committee members, county government employees, elected/appointed officials, or advisory board members regarding requests for proposals, requests for quotations, requests for qualifications, bids, or purchasing contracts, by the bidder/proposer, any member of the bidder's/proposer's staff, any agent or representative of the bidder/proposer, or any person employed by any legal entity affiliated with or representing a bidder/proposer/protestor, is strictly prohibited from the date of the advertisement, or on a date otherwise established by the board of county commissioners, until either an award is final, or the competitive selection process is otherwise concluded. Any lobbying activities in violation of this section by or on behalf of a bidder/proposer shall result in the disqualification or rejection of the proposal, quotation, statement of qualification, bid or contract.

For purposes of this provision, lobbying shall mean influencing or attempting to influence action or non-action, and/or attempting to obtain the goodwill of persons specified herein relating to the selection, ranking, or contract award in connection with any request for proposal, request for quotation, request for qualification, bid or purchasing contract through direct or indirect oral or written communication. The final award of a purchasing contract shall be the effective date of the purchasing contract.

Any evaluation committee member, county government employee, elected/appointed official, or advisory board member who has been lobbied shall immediately report the lobbying activity to the director of purchasing.

40. **ADDITIONAL REQUIREMENTS:**

The County reserves the right to request additional goods or services relating to this Agreement from the Contractor. When approved by the County as an amendment to this Agreement and authorized in writing, the Contractor shall provide such additional requirements as may become necessary.

41. **ADD/DELETE LOCATIONS SERVICES:**

The County reserves the right to unilaterally add or delete locations/services, either collectively or individually, at the County's sole option, at any time after award has been made as may be deemed necessary or in the best interests of the County. In such case, the contractor(s) will be required to provide services to this contract in accordance with the terms, conditions, and specifications.

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SECTION A - GENERAL CONDITIONS

42. INTEGRITY OF BID DOCUMENTS:

Bidders shall use the original Bid Form(s) provided by the Purchasing Department and enter information only in the spaces where a response is requested. Bidders may use an attachment as an *addendum* to the Bid Form(s) if sufficient space is not available on the original form for the bidder to enter a complete response. **Any modifications or alterations to the original bid documents by the bidder, whether intentional or otherwise, will constitute grounds for rejection of a bid.** Any such modifications or alterations a bidder wishes to propose must be clearly stated in the bidder's proposal response and presented in the form of an addendum to the original bid documents.

43. PUBLIC EMERGENCIES:

It is hereby made a part of this bid that before, during, and after a public emergency, disaster, hurricane, tornado, flood, or other acts of God that Pinellas County shall require a "First Priority" for goods and services. It is vital and imperative that the majority of citizens are protected from any emergency situation that threatens public health and safety, as determined by the County. Vendor/contractor agrees to rent/sell/lease all goods and services to the County or governmental entities on a "first priority" basis. The County expects to pay a fair and reasonable price for all products and services rendered or contracted in the event of a disaster, emergency, hurricane, tornado or other acts of God.

44. JOINT VENTURES:

All Bidders intending to submit a bid as a Joint Venture are required to have filed proper documents with the Florida Department of State, the Division of Professions, Construction Industry Licensing Board and any other state or local licensing Agency prior to submitting the bid (see Section 489.119 Florida Statutes).

Joint Venture Firms must provide an affidavit attesting to the formulation of a joint venture and provide either proof of incorporation as a joint venture or a copy of the formal joint venture Agreement between all joint venture parties, indicating their respective roles, responsibilities and levels of participation for the project.

45. CONFLICT OF INTEREST:

- a) The Bidder represents that it presently has no interest and shall acquire no interest, either direct or indirect, which would conflict in any manner with the performance or services required hereunder. The Bidder further represents that no person having any such interest shall be employed by him/her during the agreement term and any extensions. In addition, the Bidder shall not offer gifts or gratuities to County Employees as County Employees are not permitted to accept gifts or gratuities. By signing this bid document, the Bidder acknowledges that no gifts or gratuities have been offered to County Employees or anyone else involved in this competitive invitation to bid process.
- b) The Bidder shall promptly notify the County's representative, in writing, by certified mail, of all potential conflicts of interest for any prospective business association, interest, or other circumstance, which may influence or appear to influence the Contractor's judgment or quality of services being provided hereunder. Such written notification shall identify the prospective business association, interest or circumstance, the nature of work that the Bidder may undertake and request an opinion of the County as to whether the association, interest or circumstance would, in the opinion of the County, constitute a conflict of interest if entered into by the Bidder. The County agrees to notify the Bidder of its opinion, by certified mail, within thirty days of receipt of notification by the Bidder.
- c) It is essential to government procurement that the process be open, equitable and ethical. To this end, if potential unethical practices including but not limited to collusion, receipt or solicitation of gifts and conflicts of interest (direct/indirect) etc. are observed or perceived, please report such activity to:

Pinellas County Clerk of Circuit Court – Division of Inspector General

Phone – (727) 45FRAUD (453-7283)

Fax – 727-464-8386

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SECTION A - GENERAL CONDITIONS

46. PROTEST PROCEDURE:

As per Section 2-162 of County Code

(a) *Bid/Proposal protests.* Any prospective bidder or proposer, who is aggrieved by the contents of the bid or proposal package, or any bidder or proposer who is aggrieved in connection with the recommended award on a bid or proposal solicitation, may file a written protest to the director of purchasing as provided herein. This right to protest is strictly limited to those procurements of goods or services solicited through invitations to bid or requests for proposals, including solicitations pursuant to § 287.055, Florida Statutes, the "Consultants' Competitive Negotiation Act." No other actions or recommendations in connection with a solicitation can be protested, including: (i) requests for quotations or requests for qualifications; (ii) rejection of some, all or parts of bids or proposals; (iii) disqualification of bidders or proposers as non-responsive or non-responsible; or (iv) recommended awards less than the mandatory bid or proposal amount. Protests failing to comply with the provisions of this section 2-162 shall not be reviewed.

(b) The purchasing department shall post the recommended award on the departmental website no less than five (5) full business days after the decision to recommend the award is made.

(c) *Requirements to Protest.*

(1) If the protest relates to the content of the bid/proposal package, a formal written protest must be filed no later than 5:00 p.m. on the fifth full business day after issuance of the bid/proposal package.

(2) If the protest relates to the recommended award of a bid or proposal, a formal written protest must be filed no later than 5:00 p.m., on the fifth full business day after posting of the award recommendation.

(3) The formal written protest shall identify the protesting party and the solicitation involved; include a statement of the grounds on which the protest is based; refer to the statutes, laws, ordinances or other legal authorities which the protesting party deems applicable to such grounds; and specifically request the relief to which the protesting party deems itself entitled by application of such authorities to such grounds.

(4) A formal written protest is considered filed with the county when the purchasing department receives it. Accordingly, a protest is not timely filed unless it is received within the time specified above by the purchasing department. Failure to file a formal written protest within the time period specified shall constitute a waiver of the right to protest and result in relinquishment of all rights to protest by the bidder/proposer.

(d) *Rights of interested parties.* Bidders or proposers, other than the protestor, which would be directly affected by the favorable resolution of a protest relating to a recommended award, shall have the right to provide written documentation related to the protested solicitation. Said interested parties shall be solely responsible for determining whether a protest has been filed. Any documentation submitted by an interested party must be filed with the director of purchasing no later than 5:00 p.m. on the fifth full business day after the purchasing department posts notification that a protest has been filed. Any interested party submitting documentation shall bear all costs, including legal representation, relating to the submission.

(e) *Sole remedy.* These procedures shall be the sole remedy for challenging an award of bid. Bidder/proposers are prohibited from attempts to influence, persuade, or promote a bid protest through any other channels or means. Such attempts shall be cause for suspension in accordance with 2-161(b) of this article.

(f) *Lobbying.* Protestors, and interested parties as defined subsection (d), and anyone acting on their behalf, are prohibited from attempts to influence, persuade, or promote a bid or proposal protest through any other channels or means, and contacting any Pinellas County official, employee, advisory board member, or representative to discuss any matter relating in any way to the solicitation being protested, other than the purchasing department's or county attorney's office employees. The prohibitions provided for herein shall begin with the filing of the protest and end upon the final disposition of the protest; provided however, at all times protestors shall be subject to the procurement lobbying prohibitions in section 2-189 of this code. Failure to adhere to the prohibitions herein shall result in the rejection of the protest without further consideration.

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SECTION A - GENERAL CONDITIONS

- (g) *Time Limits.* The time limits in which protests must be filed as specified herein may be altered by specific provisions in the Bid/Request for Proposal.
- (h) *Authority to resolve.* The Director of Purchasing shall resolve the protest in a in accordance with the documentation and applicable legal authorities and shall issue a written decision to the protestor no later than 5:00 p.m. on the tenth full business day after the filing thereof.
- (i) *Review of Purchasing Director's decision.*
- (1) The protesting party may request a review of the Purchasing Director's decision to the County Administrator by delivering written request for review of the decision to the Director of Purchasing by 5:00 p.m. on the fifth full business day after the date of the written decision. The written notice shall include any materials, statements, arguments which the bidder/proposer deems relevant to the issues raised in the request to review the decision of the Purchasing Director.
- (2) The county administrator shall issue a decision in writing stating the reason for the action with a copy furnished to the protesting party no later than 5:00 p.m., on the seventh full business day after receipt of the request for review. The decision shall be final and conclusive as to the county unless a party commences action in a court of competent jurisdiction.
- (j) *Stay of Procurement During Protests.* There shall be no stay of procurement during protests.

47. **DISPUTE RESOLUTION FOR PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS IN MATTERS OF INVOICE PAYMENTS:**

Payment of invoices for work performed for Pinellas County Board of County Commissioners (County) is made, by standard, in arrears in accordance with Section 218.70, et. seq., Florida Statutes, the Local Government Prompt Payment Act.

If a dispute should arise as a result of non-payment of a payment request or invoice the following Dispute Resolution process shall apply:

- A. Pinellas County shall notify a vendor in writing within ten (10) days after receipt of an improper invoice, that the invoice is improper. The notice should indicate what steps the vendor should undertake to correct the invoice and resubmit a proper invoice to the County. The steps taken by the vendor shall be that of initially contacting the requesting department to validate their invoice and receive a sign off from that entity that would indicate that the invoice in question is in keeping with the terms and conditions of the agreement. Once sign off is obtained, the vendor should then resubmit the invoice as a "Corrected Invoice" to the requesting department which will initiate the payment timeline.
- 1 Requesting department for this purpose is defined as the County department for whom the work is performed.
- 2 Proper invoice for this purpose is defined as an invoice submitted for work performed that meets prior agreed upon terms or conditions to the satisfaction of Pinellas County.
- B. Should a dispute result between the vendor and the County about payment of a payment request or an invoice then the vendor should submit their dissatisfaction in writing to the Requesting Department. Each Requesting Department shall assign a representative who shall act as a "Dispute Manager" to resolve the issue at departmental level.
- C. The Dispute Manager shall first initiate procedures to investigate the dispute and document the steps taken to resolve the issue in accordance with section 218.76 Florida Statutes. Such procedures shall be commenced no later than forty-five (45) days after the date on which the payment request or invoice was received by Pinellas County, and shall not extend beyond sixty (60) days after the date on which the payment request or invoice was received by Pinellas County.
- D. The Dispute Manager should investigate and ascertain that the work, for which the payment request or invoice has been submitted, was performed to Pinellas County's satisfaction and duly accepted by the Proper Authority. Proper Authority for this purpose is defined as the Pinellas County representative who is designated as the

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SECTION A - GENERAL CONDITIONS

approving authority for the work performed in the contractual document. The Dispute Manager shall perform the required investigation and arrive at a solution before or at the sixty (60) days timeframe for resolution of the dispute, per section 218.76, Florida Statutes. The County Administrator or his or her designee shall be the final arbiter in resolving the issue before it becomes a legal matter. The County Administrator or his or her designee will issue their decision in writing.

- E. Pinellas County Dispute Resolution Procedures shall not be subject to Chapter 120 of the Florida Statutes. The procedures shall also, per section 218.76, Florida Statutes, not be intended as an administrative proceeding which would prohibit a court from ruling again on any action resulting from the dispute.
- F. Should the dispute be resolved in the County's favor interest charges begin to accrue fifteen (15) days after the final decision made by the County. Should the dispute be resolved in the vendor's favor the County shall pay interest as of the original date the payment was due.
- G. For any legal action to recover any fees due because of the application of sections 218.70 et. seq., Florida Statutes, an award shall be made to cover court costs and reasonable attorney fees, including those fees incurred as a result of an appeal, to the prevailing party. If it is found that the non-prevailing party held back any payment that was the reason for the dispute without having any reasonable lawful basis or fact to dispute the prevailing party's claim to those amounts.

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SECTION B - SPECIAL CONDITIONS

Bid Title: Overhead/Security Doors: Maintenance, Repair and Replacement – Rebid**Bid Number: 156-0332-B**

IMPORTANT NOTICE: Changes have been made to the Insurance process. INSURANCE IS NOW DUE WITH BID SUBMITTAL. See SECTION C – Insurance Requirements.

1. **INTENT:** In accordance with attached specifications, it is the intent of Pinellas County to establish a contract for **Overhead/Security Doors: Maintenance, Repair and Replacement** Services, as and when required.
2. **QUANTITIES:** Quantities stated are an estimate only and no guarantee is given or implied as to quantities that will be used during the contract period. Estimated quantities are based upon previous use and/or anticipated needs.
3. **PRICING/PERIOD OF CONTRACT:** Duration of the contract shall be for a period of five (5) years with unit prices adjustable (increase/decrease) at twelve (12) months after the date of award and thereafter annually for the life the contract award, in an amount not to exceed the average of the Consumer Price Index (CPI) for all Urban Consumers, Series Id: CUUR000SA0, Not Seasonally Adjusted, Area: U.S. city average, Item: All items, Base Period: 1982-84=100 for the twelve months prior.

It is the vendor's responsibility to request any pricing adjustment under this provision. For any adjustment to commence on the first day of any exercised extension period, the vendor's request for adjustment should be submitted at time of the extension request from the County. The vendor adjustment request should not be in excess of the relevant pricing index change. If no adjustment request is received from the vendor, the County will assume the vendor has agreed that the extension term may be exercised without pricing adjustment. Any adjustment request received after the commencement of a new extension period may not be considered.

4. **PRE-COMMENCEMENT MEETING**
Upon award of contract, the County will coordinate a pre-commencement meeting with the successful proposer. The meeting will require proposer and the County Representative to review specific contract details and deliverable documents at this meeting to ensure the scope of work and work areas are understood.
5. **BREACH OF CONTRACT:** Failure of Contractor to perform any of the services required by this contract within ten (10) days of receipt of written demand for performance from the County shall constitute breach of contract.
6. **PERMITS, FEES AND COSTS IMPOSED BY PINELLAS COUNTY TO BE OBTAINED BY AND/OR BORNE BY CONTRACTOR:** The Contractor is responsible for (1) determining and paying any fees that may be necessary to perform this contract and (2) determining and acquiring any and all permits and licenses required by any Federal, State or local government entity, agency or board that may be necessary to perform this contract. The Contractor shall maintain any and all permits and licenses required to complete this contract.
7. **WORKSITE SANITATION:** At the end of each workday, the contractor shall remove from the premises the daily accumulation of waste materials or rubbish caused by his operations. Safety hazards will be immediately corrected by the contractor. The contractor is also responsible for ensuring that any subcontractor hired by him or his subcontractors totally cleanup the worksite at the completion of the work. If the contractor fails to clean up at the completion of the work, the County may do so and deduct the cost of such cleanup from the contractor's most current invoice. The contractor will not be responsible for cleaning up debris left by the County's employees, the public utilizing other areas in the vicinity of the worksite, or left by other contractors.
8. **SUBMISSION OF BIDS:**

Paper documents must be provided, but should be accompanied by an equivalent electronic PDF file. Provide one original and one copy on paper, plus two (2) compact discs (CD). The preferred method is PDF conversion from your source files (to minimize file size and maximize quality and accessibility) rather than scanning.

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SECTION B - SPECIAL CONDITIONS**Instructions for Providing Files in PDF Format to Pinellas County Government****A. Why does Pinellas County Government want all the documents as PDF files?**

Answer- It's much more efficient to go paperless, and PDF is a universal file format that fits perfectly into government workflow processes.

B. How do I convert my files to PDF format?

Answer- If you have a program such as Adobe Acrobat, creating a PDF of any file is a simple print function. Rather than printing to a traditional printer, the file converts to a PDF format copy of your original. Any program (such as Word, PowerPoint, Excel, etc.) can be converted this way by simply selecting the print command and choosing PDF as the printer.

C. Should I scan everything and save as PDF?

Answer- Not unless you are scanning with OCR (optical character recognition). Scanning will create unnecessarily large files because a scan is just a picture of a page rather than actual page text. Furthermore, the result of scanning is that your pages will not look nearly as "clean" or professional as simply using the print to PDF method from the program from which the file originates. Additionally, since scan pages are pictures of text, not really text, they may not be considered accessible* under Federal ADA guidelines (*unless the scans are OCR.)

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SECTION C – INSURANCE REQUIREMENTS

Notice: The Contractor/Vendor must provide a certificate of insurance and endorsement in accordance with the insurance requirements listed below (Section C) prior to recommendation for award. Failure to provide the required insurance within a ten (10) day period following the determination or recommendation of lowest responsive, responsible bidder may result in the County to vacate the original determination or recommendation and proceed with recommendation to the second lowest, responsive, responsible bidder.

The Contracted vendor shall obtain and maintain, at all times during its performance of the Agreement, insurance of the types and in the amounts set forth. For projects with a Completed Operations exposure, Contractor shall maintain coverage and provide evidence of insurance for two (2) years beyond final acceptance. All insurance policies shall be from responsible companies duly authorized to do business in the State of Florida and have an AM Best rating of A- VIII or better.

- a) Bid submittals should include, the Bidder's current Certificate(s) of Insurance in accordance with the insurance requirements listed below. If Bidder does not currently meet insurance requirements, bidder shall also include verification from their broker or agent that any required insurance not provided at that time of submittal will be in place within 10 days after award recommendation.
- b) Within 10 days of **contract award** and prior to commencement of work, Bidder shall email certificate that is compliant with the insurance requirements to CertsOnly-Portland@ebix.com. If certificate received with bid was a compliant certificate no further action may be necessary. It is imperative that bidder include the unique identifier, which will be supplied by the County's Purchasing Department. The Certificate(s) of Insurance shall be signed by authorized representatives of the insurance companies shown on the Certificate(s). **A copy of the endorsement(s) referenced in paragraph d) for Additional Insured shall be attached to the certificate(s) referenced in this paragraph.**
- c) No work shall commence at any project site unless and until the required Certificate(s) of Insurance are received and approved by the County. Approval by the County of any Certificate(s) of Insurance does not constitute verification by the County that the insurance requirements have been satisfied or that the insurance policy shown on the Certificate(s) of Insurance is in compliance with the requirements of the Agreement. County reserves the right to require a certified copy of the entire insurance policy, including endorsement(s), at any time during the Bid and/or contract period.
- d) All policies providing liability coverage(s), other than professional liability and workers compensation policies, obtained by the Bidder and any subcontractors to meet the requirements of the Agreement shall be endorsed to include Pinellas County Board of County Commissioners as an Additional Insured.
- e) If any insurance provided pursuant to the Agreement expires prior to the completion of the Work, renewal Certificate(s) of Insurance and endorsement(s) shall be furnished by the Bidder to the County at least thirty (30) days prior to the expiration date.
 - (1) Bidder shall also notify County within twenty-four (24) hours after receipt, of any notices of expiration, cancellation, nonrenewal or adverse material change in coverage received by said Bidder from its insurer. Notice shall be given by certified mail to: Pinellas County, c/o Ebix BPO, PO Box 257, Portland, MI, 48875-0257; be sure to include your organization's unique identifier, which will be provided upon notice of award. Nothing contained herein shall absolve Bidder of this requirement to provide notice.
 - (2) Should the Bidder, at any time, not maintain the insurance coverages required herein, the County may terminate the Agreement, or at its sole discretion may purchase such coverages necessary for the protection of the County and charge the Bidder for such purchase or offset the cost against amounts due to bidder for services completed. The County shall be under no obligation to purchase such insurance, nor shall it be responsible for the coverages purchased or the insurance company or companies used. The decision of the County to purchase such insurance shall in no way be construed to be a waiver of any of its rights under the Agreement.
- f) The County reserves the right, but not the duty, to review and request a copy of the Contractor's most recent annual report or audited financial statement when a self-insured retention (SIR) or deductible exceeds \$50,000.

Matt Bigelow

SECTION C – INSURANCE REQUIREMENTS

- g) If subcontracting is allowed under this Bid, the Prime Bidder shall obtain and maintain, at all times during its performance of the Agreement, insurance of the types and in the amounts set forth; and require any subcontractors to obtain and maintain, at all times during its performance of the Agreement, insurance limits as it may apply to the portion of the Work performed by the subcontractor; *but in no event will the insurance limits be less than \$500,000 for Workers' Compensation/Employers' Liability, and \$1,000,000 for General Liability and Auto Liability if required below.*
- (1) All subcontracts between Bidder and its subcontractors shall be in writing. Further, all subcontracts shall (1) require each subcontractor to be bound to Bidder to the same extent Bidder is bound to the County by the terms of the Contract Documents, as those terms may apply to the portion of the Work to be performed by the subcontractor; (2) provide for the assignment of the subcontracts from Bidder to the County at the election of Owner upon termination of the Contract; (3) provide that County will be an additional indemnified party of the subcontract; (4) provide that the County will be an additional insured on all insurance policies required to be provided by the subcontractor except workers compensation and professional liability; (5) provide waiver of subrogation in favor of the County and other insurance terms and/or conditions as outlined below; (6) assign all warranties directly to the County; and (7) identify the County as an intended third-party beneficiary of the subcontract. Bidder shall make available to each proposed subcontractor, prior to the execution of the subcontract, copies of the Contract Documents to which the subcontractor will be bound by this Section C and identify to the subcontractor any terms and conditions of the proposed subcontract which may be at variance with the Contract Documents.
- h) Each insurance policy and/or certificate shall include the following terms and/or conditions:
- (1) The Named Insured on the Certificate of Insurance and insurance policy must match the entity's name that responded to the solicitation and/or is signing the agreement with the County. If Bidder is a Joint Venture per Section A. titled Joint Venture of this Bid, Certificate of Insurance and Named Insured must show Joint Venture Legal Entity name and the Joint Venture must comply with the requirements of Section C with regard to limits, terms and conditions, including completed operations coverage.
- (2) Companies issuing the insurance policy, or policies, shall have no recourse against County for payment of premiums or assessments for any deductibles which all are at the sole responsibility and risk of Contractor.
- (3) The term "County" or "Pinellas County" shall include all Authorities, Boards, Bureaus, Commissions, Divisions, Departments and Constitutional offices of County and individual members, employees thereof in their official capacities, and/or while acting on behalf of Pinellas County.
- (4) The policy clause "Other Insurance" shall not apply to any insurance coverage currently held by County or any such future coverage, or to County's Self-Insured Retentions of whatever nature.
- (5) All policies shall be written on a primary, non-contributory basis.
- (6) Any Certificate(s) of Insurance evidencing coverage provided by a leasing company for either workers compensation or commercial general liability shall have a list of covered employees certified by the leasing company attached to the Certificate(s) of Insurance. The County shall have the right, but not the obligation to determine that the Bidder is only using employees named on such list to perform work for the County. Should employees not named be utilized by Bidder, the County, at its option may stop work without penalty to the County until proof of coverage or removal of the employee by the contractor occurs, or alternatively find the Bidder to be in default and take such other protective measures as necessary.
- (7) Insurance policies, other than Professional Liability, shall include waivers of subrogation in favor of Pinellas County from both the Bidder and subcontractor(s).

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SECTION C – INSURANCE REQUIREMENTS

- i) The minimum insurance requirements and limits for this Agreement, which shall remain in effect throughout its duration and for two (2) years beyond final acceptance for projects with a Completed Operations exposure, are as follows:

(1) Workers' Compensation Insurance

Limit Florida Statutory

Employers' Liability Limits

Per Employee	\$ 100,000
Per Employee Disease	\$ 100,000
Policy Limit Disease	\$ 500,000

- (2) Commercial General Liability Insurance including, but not limited to, Independent Contractor, Contractual Liability Premises/Operations, Products/Completed Operations, and Personal Injury.

Limits

Combined Single Limit Per Occurrence	\$ 1,000,000
Products/Completed Operations Aggregate	\$ 1,000,000
Personal Injury and Advertising Injury	\$ 1,000,000
General Aggregate	\$ 2,000,000

- (3) Business Automobile or Trucker's/Garage Liability Insurance covering owned, hired, and non-owned vehicles. If the Bidder does not own any vehicles, then evidence of Hired and Non-owned coverage is sufficient. Coverage shall be on an "occurrence" basis, such insurance to include coverage for loading and unloading hazards, unless Bidder can show that this coverage exists under the Commercial General Liability policy.

Limit

Combined Single Limit Per Accident	\$ 1,000,000
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- (4) Excess or Umbrella Liability Insurance excess of the primary coverage required, in paragraphs (1), (2), and (3) above:

Limits

Each Occurrence	\$ 1,000,000
General Aggregate	\$ 1,000,000

- (5) Property Insurance Bidder will be responsible for all damage to its own property, equipment and/or materials.

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SECTION E – SPECIFICATIONS

Bid Title: Overhead/Security Doors: Maintenance, Repair and Replacement – Rebid

Bid Number: 156-0332-B

THE FOLLOWING INFORMATION IS REQUIRED IN ORDER THAT YOUR BID MAY BE REVIEWED AND PROPERLY EVALUATED.

COMPANY NAME: The Overhead Door of Clearwater

LENGTH OF TIME COMPANY HAS BEEN IN BUSINESS: 22 years

BUSINESS ADDRESS: 12855A Daniel Dr, Clearwater FL 33762

HOW LONG IN PRESENT LOCATION: 10 years

TELEPHONE NUMBER: 727-561-9090 FAX NUMBER: 727-561-9191

TOTAL NUMBER OF CURRENT EMPLOYEES: 21 FULL TIME 4 PART TIME

NUMBER OF EMPLOYEES YOU PLAN TO USE TO SERVICE THIS CONTRACT: 4

All references will be contacted by a County Designee via email, fax, mail or phone call to obtain answers to questions, as applicable before an evaluation decision is made.

LOCAL COMMERCIAL AND/OR GOVERNMENTAL REFERENCES THAT YOU HAVE PREVIOUSLY PERFORMED SIMILAR CONTRACT SERVICES FOR:

1.
COMPANY: City of Saint Petersburg
ADDRESS: PO Box 1257, St Pete 33731
TELEPHONE/FAX: 727-893-7220
CONTACT: Accounting
CONTACT EMAIL: _____
COMPANY EMAIL ADDRESS: _____

2.
COMPANY: St Pete Fire
ADDRESS: 400MLK Jr St, St Pete 33701
TELEPHONE/FAX: 727-893-7741ph 727-893-7148 fx
CONTACT: Ed Deitz
CONTACT EMAIL: _____
COMPANY EMAIL ADDRESS: _____

3.
COMPANY: City of Dunedin
ADDRESS: PO Box 1348, Dunedin 34698
TELEPHONE/FAX: 727-733-4151ph 727-738-1927fx
CONTACT: Accounting
CONTACT EMAIL: _____
COMPANY EMAIL ADDRESS: _____

4.
COMPANY: Pinellas Park Fire
ADDRESS: PO Box 1100, Pinellas Park 33780
TELEPHONE/FAX: 727-541-0715ph 727-541-0812
CONTACT: Mary Ann
CONTACT EMAIL: _____
COMPANY EMAIL ADDRESS: _____

SECTION E – SPECIFICATIONS

Bid Title: Overhead/Security Doors: Maintenance, Repair and Replacement – Rebid**Bid Number: 156-0332-B****A. INTENT**

Pinellas County seeks to secure a contract to provide preventative maintenance, installation and repair services for manual and powered overhead doors as well as the purchase and installation of overhead/security doors to be provided on an as needed basis.

- B. SCOPE OF WORK:** Work shall include all labor, tools, materials, equipment, permits, and facilities necessary to provide routine maintenance, new installation, repair and replacement of overhead doors, manual doors, openers, at multiple facilities. All are property of Pinellas County Government and are located within geographic Pinellas County. Additional required services shall include scheduled semi-annual (every six months) preventative maintenance and inspection of manual and powered overhead/security doors at the locations specified.

Due the nature of some locations, certain doors will only require repair services (refer to Attachment A for list of doors with description, size and quantity along with locations).

Installation, maintenance and repairs shall meet or exceed industry standards.

1. Preventive Maintenance Service

The Contractor shall perform each of the applicable tasks below and all other operations as recommended by the door and/or manufacturer. Semi-annual maintenance and inspections include but are not limited to the following:

- a. Inspect all doors for proper working condition.
- b. Clean, lubricate and adjust all rollers, springs, and controls, as needed.
- c. Adjust and test all door safeties, as needed.
- d. Adjust and align all rails, tracks, drive motors, tensioners, sheaves, belts and chains, as needed.
- e. Inspect general arrangement of door and mechanism mountings, guides, wind locks, anchor bolts, counterbalances, weather stripping, etc. Clean, tighten, and adjust as required.
- f. Operate with power from stop to stop and at intermediate positions.
- g. Observe performance of various components such as brake, limit switches, motor, gear box, etc. clean and adjust as needed.
- h. Check operation of electric eye, treadle, or other operating devices. Clean and make adjustments.
- i. Check manual operations. Note brake releases, motor disengagement, functioning or hand pulls, chains sprockets, clutch, etc.
- j. Examine motor, starter, push button, etc., blow out or vacuum if needed.
- k. Inspect gear box, change or add oil as required.
- l. Perform required lubrication. Remove old or excess lubricant.
- m. Clean unit and mechanism thoroughly. Touch up paint where required.
- n. Clean up and remove all debris.

2. Inspection Reporting

The contractor's technicians shall document in writing the finding of each inspection and the preventative maintenance actions performed for each motorized door, motorized sliding door, sally port, fire door, and sign the report as certification of service provided.

The contractor's technicians shall sign in and out of the County's facilities. Reports are to be provided the appropriate County site contact/facility manager no later than 3 (three) business days after inspection. Failure to do so may result in a non-payment of the invoice for the provided service.

Matt Bigelow

SECTION E – SPECIFICATIONS

In the event that an inspection reveals a safety concern or major deficiency, the contractor shall report the condition the appropriate county representative within two (2) hours of when the problem was discovered.

Major deficiencies are defined as any condition affecting the safety of County personnel or public, inability of an overhead door to function reliably, inability of an overhead door to be shut and secured, as well as cracked, broken or missing window glass.

3. Repair Service Calls

The contractor shall be required to respond (on site) within twenty-four (24) hours of notification to perform normal repairs or adjustments. Work shall be completed during standard working hours unless authorized by the site's facility manager. Failure to respond to a service call, within the designated time, may be considered valid cause for termination of this contract. In the event the contractor does not comply with this requirement, Pinellas County reserves the right to contact an alternate contractor for services.

The contractor shall submit a cost proposal for all issued repair service calls based on bid submittal labor rates and parts markup costs. The cost proposal must be submitted within two (2) days after the contractor visits the site and scopes the work and must include the original state and condition found.

The contractor shall notify the County if it determined to be less expensive to install a new door rather than refurbish the old door. A cost proposal for the new door including labor shall be submitted to the County.

4. New Installation And Replacement Service

The County reserves the right to seek competitive pricing on all work under this section at its own discretion, for any new installations or replacement that is deemed necessary to modernize, upgrade and bring the equipment up to the manufacturer's operating standards.

All work is to be performed during standard hours of operation.

5. Material Requirements:

Contractor is to furnish all consumable materials and replacement parts for this contract.

6. Tools And Equipment Requirements:

Contractor is required to own and/or lease its vehicles and all related tools required to complete all tasks that pertain to the scope of the contract. Service vehicle shall be readily stocked to respond to after hours and emergency service calls.

All rental equipment such as 2 man-lift or oversize forklift, and additional materials must be pre-approved and must be the results of extenuated circumstances. This documentation (copy of rental receipt verifying price and quantity), along with site sign in/out verification sheet and a draft invoice clearly marked draft will be delivered to the county representative for review and approval. Contractor actual cost for such expenses, with no-mark-up, as a separate line item on the final invoice(s) submitted upon completion of the project.

7. Warranty:

The contractor and/or manufacturer shall fully warrant all equipment furnished under the conditions of this contract against defect in material and/or workmanship for a period of one year from the date of delivery/acceptance by the county representative. All material and/or equipment shall be warranted for one year or manufacturer's warranty, which is greater.

Should defects in material or workmanship, except normal wear and tear, appear during the above stated warranty period, the contractor shall repair or replace at no cost to the County, immediately upon written notice from the county representative. The contractor shall be responsible for either repairing the equipment on site or transport the equipment to its repair facility at no cost to the county and shall provide temporary equipment replacement if repairs exceed 5 (five) days.

Matt Bigelow

SECTION E – SPECIFICATIONS

8. Invoices:

The amount for repairs, new installation and replacement of doors to be reimbursed to the Contractor, based on the total of actual receipts and invoices documenting a percent discount from manufacturer's list price for parts and replacement doors identified in the bid submittal. Documentation of costs in the form of the manufacturer's published list price shall accompany all invoices that show the discount off calculations.

Pinellas County reserves the right to audit a vendor's invoice for parts and labor as such records relate to purchases between Pinellas County and said vendor at any time throughout the term of the contract per Pinellas County Code §2-176(j).

C. REQUIREMENTS**1. HOURS OF OPERATION:**

All work is to be performed during standard working hours. County standard working hours are Monday through Friday, 7:00 AM to 5:00 PM.

Non-standard working hours are Monday through Friday, 5:01 PM to 6:59 AM, weekends, and Pinellas County holidays. The contractor must provide a 24-hour point of contact for non-standard working hours.

All work must be scheduled with the County site contact (listed on Attachment A).

2. AVAILABILITY AND RESPONSE TIMES:

Contractor must respond to emergency calls within two (2) hours and routine repair request within twenty-four (24) hours. New installations must begin within thirty (30) days of authorization by the Pinellas County representative.

If anticipated response time on new installation is expected to exceed thirty (30) days, facility manager approval must be obtained.

If the awarded contractor cannot provide repairs within the timeframes specified by the terms of this contract, the County reserves the right to utilize another contractor.

3. SECURITY AND IDENTIFICATION REQUIREMENTS:

All contractor employees are required to submit to a background check. The background check process shall be completed at least ten (10) days prior to the start of service. The contractor shall be responsible for all costs associated with the background checks. A valid driver license and Social Security card are required for completing the background check and obtaining security clearance.

Step One – The contractor shall obtain a Level One Criminal History Records Check (FDLE Records Check) through the Florida Department of Law Enforcement (FDLE) for each assigned employee.

Step Two – The contractor shall submit the FDLE Records Check along with a copy of the driver license, Social Security card and completed Sheriff's Office Security Clearance Application, for each employee, to the Facility Manager. The Pinellas County Sheriff's Office shall have and exercise full and complete control over granting, denying, withholding, withdrawing, or terminating security clearances for contractor employees.

Step Three – The Facility Manager will communicate the results of the Sheriff's Office review to the contractor.

A list of all assigned personnel, showing the employee's full name, address, telephone number, date and place of birth, and driver license number shall be submitted to the Facility Manager. This list is to be kept current by the contractor and promptly submitted to the Facility Manager at the beginning of each month.

Matt Bigelow

SECTION E – SPECIFICATIONS

The contractor shall provide an updated FDLE Records Check for all personnel on an annual basis. The annual updates are to be sent to the respective Facility Manager for review by the Sheriff Office. Background check updates shall remain on file at the contractor's location for three (3) years from the date of the last invoice.

All contractor employees are required to wear picture identification (ID) badges, to be furnished by Pinellas County for the various facility locations. The contractor shall make the employees available for photographs on a schedule to be worked out with the Facility Manager. Access to sites not managed by the Real Estate Management Department needs to be coordinated with the county site representative for the specific department. The badges shall be made by the County before an individual may begin work and only after a favorable security clearance has been received. Contractor employees shall sign each badge at the time of receipt.

The contractor will notify the respective Facility Manager when an employee badge is lost. It shall be the responsibility of the contractor to pay for replacement badges at the rate of \$10.00 per badge. No employee shall be allowed to work without a current badge. Any contract employee who does not have proper identification shall be cause for the County to require removal of that employee from the property. The Contractor shall see that all badges are returned to the Facility Manager when employees are dismissed or terminated.

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SECTION F – BID SUBMITTAL

Bid Title: Overhead/Security Doors: Maintenance, Repair and Replacement – Rebid

Bid Number: 156-0332-B

BI-ANNUAL PREVENTATIVE MAINTENANCE						
REAL ESTATE MANAGEMENT NORTHWEST (NORTH)						
Location	# of Doors	Unit Price per PM (per door)	Extended Price per PM	Frequency Five (5) Years	Total Five (5) Years	
Utilities Admin. Bldg. 14 S. Ft. Harrison, Clearwater	1	\$ 18.00	\$ 18.00	10	\$ 180.00	
Utilities Field Services 9837 Ulmerton Rd., Largo	1	\$ 18.00	\$ 18.00	10	\$ 180.00	
Operations – North District 4314 US Hwy. 19A, Palm Harbor	2	\$ 18.00	\$ 36.00	10	\$ 360.00	
440 Court St., Clearwater	1	\$ 18.00	\$ 18.00	10	\$ 180.00	
315 Court St., Clearwater	3	\$ 18.00	\$ 54.00	10	\$ 540.00	
509 East Ave., S., Clearwater	4	\$ 18.00	\$ 72.00	10	\$ 720.00	
Warehouse 303 Chestnut St., Clearwater	1	\$ 18.00	\$ 18.00	10	\$ 180.00	
Operations Central Maintenance District 22211 US Hwy. 19 N., Clearwater	17	\$ 18.00	\$ 306.00	10	\$ 3060.00	
REAL ESTATE MANAGEMENT NORTHWEST (MID)						
SAB 10750 Ulmerton Rd. Largo	13	\$ 18.00	\$ 234.00	10	\$ 2340.00	
Cooling Tower Yard	1	\$ 18.00	\$ 18.00	10	\$ 180.00	
Emergency Management System 12490 Ulmerton Rd., Largo	35	\$ 18.00	\$ 630.00	10	\$ 6300.00	
Field Services 9837 Ulmerton Rd., Largo	2	\$ 18.00	\$ 36.00	10	\$ 360.00	
Fleet Main & Body Shops 9685 Ulmerton Rd., Largo	29	\$ 18.00	\$ 522.00	10	\$ 5220.00	
Supervisor of Elections 13001 Starkey Rd., Largo	9	\$ 18.00	\$ 162.00	10	\$ 1620.00	
Medical Examiner's Building 10900 Ulmerton Rd., Largo	2	\$ 18.00	\$ 36.00	10	\$ 360.00	
Gulf Coast Museum 12211 Walsingham Rd, Largo	1	\$ 18.00	\$ 18.00	10	\$ 180.00	
REAL ESTATE MANAGEMENT SOUTHEAST (CENTRAL)						
Operations – Mosquito Control 4100 118 th Ave., N., St. Petersburg	12	\$ 18.00	\$ 216.00	10	\$ 2160.00	
Operations – Southeast District 3755 46 th Avenue N., Lealman	5	\$ 18.00	\$ 90.00	10	\$ 900.00	
Operations – Permitted Facilities Management District 4550 126 th St. N., Clearwater	12	\$ 18.00	\$ 216.00	10	\$ 2160.00	
Sub-Fleet 14204 46 th Street North, Clearwater	5	\$ 18.00	\$ 90.00	10	\$ 900.00	
Justice Center 14250 49 th St., N., Clearwater	18	\$ 18.00	\$ 324.00	10	\$ 3240.00	

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SECTION F – BID SUBMITTAL

REAL ESTATE MANAGEMENT SOUTHEAST (CENTRAL)						
Location	# of Doors	Unit Price per PM (per door)	Extended Price per PM	Frequency Five (5) Years	Total Five (5) years	
Sheriff Tech 2 4707 145 TH Ave. N., Clearwater	1	\$ 18.00	\$ 18.00	10	\$ 180.00	
Sheriff Tech 3 4645 145 th Ave. N., Clearwater	2	\$ 18.00	\$ 36.00	10	\$ 360.00	
Sheriff Hangar 15250 Spadco Dr., N., Clearwater	6	\$ 18.00	\$ 108.00	10	\$ 1080.00	
Surplus Warehouse 14390 Roosevelt Blvd., Clearwater	2	\$ 18.00	\$ 36.00	10	\$ 360.00	
Records Retention 14155 49 th St., N., Clearwater	3	\$ 18.00	\$ 54.00	10	\$ 540.00	
K9/Gun Range 11700 34 th St., N., Clearwater	2	\$ 18.00	\$ 36.00	10	\$ 360.00	
Weedon Island 1800 Weedon Blvd., St. Petersburg	2	\$ 18.00	\$ 36.00	10	\$ 360.00	
REAL ESTATE MANAGEMENT SOUTHEAST (SOUTH)						
Bldg. B 545 1 st Ave. N., St. Petersburg	6	\$ 18.00	\$ 108.00	10	\$ 1080.00	
UTILITIES DEPARTMENT						
North General Maintenance District 3900 Dunn Drive, Palm Harbor	8	\$ 18.00	\$ 144.00	10	\$ 1440.00	
South General Maintenance District 6730 142 nd Ave. N., Largo	11	\$ 18.00	\$ 198.00	10	\$ 1980.00	
Solid Waste 2929 109 th Ave. N., St. Petersburg	13	\$ 18.00	\$ 234.00	10	\$ 2340.00	
Keller Water Treatment Plant 3655 Keller Circle, Tarpon Springs	4	\$ 18.00	\$ 72.00	10	\$ 720.00	
Keller Water Treatment Plant Connector Poly Building 3655 Keller Circle, Tarpon Springs	1	\$ 18.00	\$ 18.00	10	\$ 180.00	
Oldsmar RCW 3120 Tampa Rd., Oldsmar	1	\$ 18.00	\$ 18.00	10	\$ 180.00	
No. Booster Station 27707 US Hwy. 19 N., Clearwater	1	\$ 18.00	\$ 18.00	10	\$ 180.00	
Logan Station 1620 Ridge Rd., Largo	2	\$ 18.00	\$ 36.00	10	\$ 360.00	
Oakhurst Station 11323 74 th Ave., Seminole	1	\$ 18.00	\$ 18.00	10	\$ 180.00	
WE Dunn RCW Facility 4111 Dunn Drive, Palm Harbor	10	\$ 18.00	\$ 180.00	10	\$ 1800.00	
South Cross RCW Facility 7401 54 th Ave. N., St. Petersburg	29	\$ 18.00	\$ 522.00	10	\$ 5220.00	
McKay Creek Pump Station 14800 Hamlin Bld., Largo	2	\$ 18.00	\$ 36.00	10	\$ 360.00	

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SECTION F – BID SUBMITTAL

ST.PETERSBURG-CLEARWATER INTERNATIONAL AIRPORT						
Location	# of Doors	Unit Price per PM (per door)	Extended Price per PM	Frequency Five (5) Years	Total Five (5)	
14700 Terminal Blvd., Suite 221, Clearwater	67	\$ 18.00	\$ 1206.00	10	\$ 12060.00	
DETENTION CENTER						
Detention Facilities 14400 49 th St. N., Clearwater	48	\$ 18.00	\$ 864.00	10	\$ 8640.00	
REAL ESTATE MANAGEMENT YOUNG-RAINEY STAR CENTER						
STAR Center – All buildings	40	\$ 18.00	\$ 720.00	10	\$ 7200.00	
Total Bi-Annual Preventative Maintenance - Five(5) Years					\$ 78480.00	

REPAIRS, NEW INSTALLATION AND REPLACEMENT OF DOORS (SERVICES / PARTS)

The allowance for repairs, new installation and replacement of doors (services and parts) for the 60-month contract term is an estimate only and no guarantee is given or implied that will be used during the contract period.

LABOR RATES PER HOUR FOR REPAIRS, REPLACEMENT AND INSTALLATION OF DOORS	HOURLY RATE	ESTIMATED HOURS FIVE(5) YEAR PERIOD)	EXTENDED Price
Labor Rate Per Hour - Normal work hours are Monday through Friday, 7:00 AM to 5:00 PM	\$ 74.00	1700	\$ 125,800.00
Labor Rate Per Hour - Emergency, Overtime & After Hours are Monday through Friday, 5:01 PM to 6:59 AM, weekends, and Pinellas County holidays	\$ 74.00	450	\$ 33,300.00
Total Repair, Replacement, and Installation Labor - Five(5) Years			\$ 159,100.00

The County is seeking a percent discount from manufacturer's list price for parts and replacement doors throughout the term of the contract. Bidder shall enter the discount from manufacturer's list price in the pricing table below. Bidder shall determine the amount of discount from the manufacturer's published list price, they shall provide to the County.

DESCRIPTION	ESTIMATED FIVE (5) YEARS EXPENDITURE total	DISCOUNT % OFF PUBLISHED MSRP PRICE LIST	EXTENDED PRICE to County
Repair Parts	\$140,000.00	11 %	\$ 124,600.00
Replacement Doors	\$100,000.00	11 %	\$ 89,000.00
Total Repair Parts and Replacement Doors - Five(5) Years			\$ 213,600.00

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SECTION F – BID SUBMITTAL

1	Total Bi-Annual Preventative Maintenance	\$ 78,480.00
2	Total Repair, Replacement, and Installation Labor	\$ 159,100.00
3	Total Repair, Replacement, and Installation Parts	\$ 213,600.00
	Grand Total Bid - Five(5) Years	\$ 451,180.00

IF THE COUNTY IS EXPECTED TO SIGN ANY AGREEMENTS, PLEASE SUBMIT DOCUMENTS WITH YOUR BID.

DELIVERY N/A DAYS AFTER RECEIPT OF ORDER

An award may not be issued without proof that your firm is registered with the Florida Division of Corporations, as per Florida Statute §607.1501 (<http://www.flsenate.gov/Laws/Statutes/2011/607.1501>).

A foreign corporation (foreign to the State of Florida) may not transact business in this state until it obtains a certificate of authority from the Department of State. Please visit www.sunbiz.org for this information on how to become registered.

Matt Bigelow

SECTION F – BID SUBMITTAL**Electronic Payment (ePayables)**

The Board of County Commissioners (County) is offering faster payments. The County would prefer to make payment using credit card through the ePayables system. See Section A, number 27.

Would your company accept to participate in the ePayables credit card program?

Yes No

For more information about ePayables credit card program please visit Purchasing Department website www.pinellascounty.org/purchase.

The Overhead Door of Clearwater

Company Name

Matt Bigelow

Signature

Matt Bigelow

Printed Signature

727-561-9090

Phone Number

Matt Bigelow

W-9 REQUEST FOR TAXPAYER ID NUMBER AND CERTIFICATION

Substitute Form **W-9**

Request for Taxpayer Identification Number and Certification

Give form to the requester. Do not send to the IRS.

Print or type See Specific Instructions on page 2.

Name (as shown on your income tax return)
Stolze Door Company

Business name, if different from above
DBA Overhead Door of Clearwater

Check appropriate box: Individual/Sole proprietor Corporation Partnership
 Limited liability company. Enter the tax classification (D=disregarded entity, C=corporation, P=partnership) ▶ Exempt payee
 Other (see instructions) ▶

Address (number, street, and apt. or suite no.)
12855-A Daniels Dr

City, state, and ZIP code
Clearwater, FL 33762

List account number(s) here (optional)

Requester's name and address (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on Line 1 to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Social security number

or

Employer identification number
59 | 3229344

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
- I am a U.S. citizen or other U.S. person (defined in the instructions).

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN. See the instructions on page 4.

Sign Here Signature of U.S. person ▶ *Matt Bigelow* Date ▶ **5/6/16**

***Instructions to Form W-9 available upon request.**

Detach on the perforation

Section 119.071(5), Florida Statutes Notice:

Your Tax Identification Number (which for individuals is your social security number) is collected on Form W9 for use in filing information returns with the IRS as described more fully below. Collection of the tax identification number (or social security number as applicable) is mandatory pursuant to Section 6109 of the Internal Revenue Code (26 U.S.C § 6109).

Privacy Act Notice:

Section 6109 of the Internal Revenue Code requires you to provide your correct TIN to persons who must file information returns with the IRS to report interest, dividends, and certain other income paid to you, mortgage interest you paid, the acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA, or Archer MSA or HSA. The IRS uses the numbers for identification purposes and to help verify the accuracy of your tax return. The IRS may also provide this information to the Department of Justice for civil and criminal litigation, and to cities, states, the District of Columbia, and U.S. possessions to carry out their tax laws. We may also disclose this information to other countries under a tax treaty, to federal and state agencies to enforce federal nontax criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism.

You must provide your TIN whether or not you are required to file a tax return. Payers must generally withhold 28% of taxable interest, dividend, and certain other payments to a payee who does not give a TIN to a payer. Certain penalties may also apply.

Matt Bigelow

SECTION G - ADDENDA ACKNOWLEDGMENT FORM

Bid Title: Overhead/Security Doors: Maintenance, Repair and Replacement – Rebid

Bid Number: 156-0332-B

PLEASE ACKNOWLEDGE RECEIPT OF ADDENDA FOR THIS ITB/RFP BY SIGNING AND DATING BELOW:

ADDENDUM NO.

SIGNATURE/PRINTED NAME

DATE RECEIVED

ADDENDUM NO.	SIGNATURE/PRINTED NAME	DATE RECEIVED

Note: Prior to submitting the response to this solicitation, it is the responsibility of the firm submitting a response to confirm if any addenda have been issued. If such document(s) has been issued, acknowledge receipt by signature and date in section above. Failure to do so may result in being considered non-responsive or result in lowering the rating of a firm's proposal.

Information regarding Addenda issued is available on the Purchasing Department's website at, www.pinellascounty.org/purchase/Current_Bids1.htm, listed under category 'Current Bids'.

ATTACHMENT A

NOTE: If you do not intend to bid on this requirement, please return this form immediately. **Thank you.**

[Pinellas County Purchasing Department
400 South Fort Harrison Avenue, 6th Floor
Clearwater, Florida 33756]

We, the undersigned have declined to submit a bid for No. **156-0332-B(PF)** for **Overhead/Security Doors: Maintenance, Repair and Replacement – Rebid**

- Specifications too "tight", i.e., geared toward one brand or manufacturer only (explain below).
- Insufficient time to respond to the Invitation to Bid.
- We do not offer this product or service.
- Our schedule would not permit us to perform.
- Unable to meet specifications.
- Unable to meet Bond requirement.
- Specifications unclear (explain below).
- Unable to Meet Insurance Requirements.
- Remove Us from Your "Notification List" Altogether
- Other (specify below).

REMARKS:

We understand that if the "No Bid" letter is not executed and returned our name may be deleted from the Bidders List of Pinellas County.

COMPANY NAME: _____

DATE: _____

SIGNATURE: _____

TYPED NAME OF ABOVE: _____

TELEPHONE: _____

FAX: _____

EMAIL: _____

ATTACHMENT A

LIST OF DOORS, LOCATIONS AND CONTACT INFORMATION

DOORS REQUIRING BI-ANNUAL MAINTENANCE SERVICES				
REAL ESTATE MANAGEMENT NORTHWEST (NORTH)				
Contact: Damon Hostetler 727-464-3488, dhostetler@pinellascounty.org				
	Location	Description	Size	Qty
	Utilities Admin. Bldg. 14 S. Ft. Harrison, Clearwater	Security Grill Roll-up Electric	18' X 14'	1
	Utilities Field Services 9837 Ulmerton Rd., Largo	Metal Roll-up	12' X 13'	1
	Operations – North District 4314 US Hwy. 19A, Palm Harbor	Overhead Door with Hoist 790CW	12' X 14'	2
	440 Court St., Clearwater	Fiberglass Automatic Overhead Door	8' X 20'	1
	315 Court St., Clearwater	Metal bar security roll up gate – EXIT	8' x 15'	1
		Metal bar security roll up gate – ENTRANCE Garage Door	8' X 13' 8' X 8'	1 1
	509 East Ave., S., Clearwater			
	Records Center (Turner St. Entrance) Records Center (East Ave Entrance)	Fiberglass Door Fiberglass Door	8' X 10' 8' X 8'	1 1
	Telephone Supply Dock	Fiberglass Door	10' X 12'	1
	Cabinet Shop (Chestnut Entrance)	Overhead Door	9' X 10'	1
	Warehouse 303 Chestnut St., Clearwater	Metal Automatic Door	12' X 10'	1
	Operations Central Maintenance District 22211 US Hwy. 19 N., Clearwater			
		Overhead Door	14' X 14'	5
		Overhead Door	18' X 15'	2
		Overhead Door	18' X 18'	2
		Overhead Door	9' X 8'	1
		Overhead Door	12' X 14'	2
		Overhead Door	10' X 10'	3
		Overhead Door	14' X 12'	1
		Overhead Door	8' X 8'	1
	SAB – Sheriff's Administration Bldg 10750 Ulmerton Rd. Largo			
	Building 2	Electric	10' X 12'	6
	Building 3	Electric	12' X 12'	2
		Electric	19' X 14'	2
	Building 3	Manual	10' X 9'	1
		Manual	10' X 10'	1
		Manual	8' X 8'	1

ATTACHMENT A

DOORS REQUIRING BI-ANNUAL MAINTENANCE SERVICES				
REAL ESTATE MANAGEMENT NORTHWEST (MID)				
Contact: Scott Rozell 727-582-6472, srozell@pinellascounty.org				
	Location	Description	Size	Qty
	Cooling Tower Yard	Electric	12' X 12'	1
	Field Services 9837 Ulmerton Rd., Largo	Electric	12' X 12'	2
	Fleet Main & Body Shops 9685 Ulmerton Rd., Largo	Overhead Doors	14' x 16' 20' X 20' 14' X 20' 14' X 12' 14' X 11'	10 4 2 1 1
	Up-Fit Bldg Sheriff	Electric Manual	20' X 18' 16' X 14'	4 10
	Special OPS Bldg. Sheriff	Electric	12' X 12'	1
	Main Garage	Electric Electric Electric Manual Electric Electric Electric Electric Electric Electric	12' X 10' 20' X 14' 12' X 15' 8' X 8' 16' X 10' 14' X 9' 16' X 14' 12' X 14' 12' X 12'	1 6 1 1 2 3 1 1 1
	Emergency Management System 12490 Ulmerton., Largo			
	Ambulance Repair Shop	Overhead Doors	10' X 12' 10' X 9' 10' X 13' 8' x 8'	4 3 1 3
	Warehouse	Electric	10' X 10'	2
	Garage	Electric – Plastic Storm Electric	12' X 12' 12' X 12'	10 10
	Carwash	Storm Electric	12' X 12'	2
	Restocking Bay	Storm Electric	12' X 12'	8
	Restocking Bay Warehouse	Electric Storm Electric	10' X 10' 10' X 10'	1 1

ATTACHMENT A

DOORS REQUIRING BI-ANNUAL MAINTENANCE SERVICES				
REAL ESTATE MANAGEMENT NORTHWEST (MID)				
Contact: Scott Rozell 727-582-6472, srozell@pinellascounty.org				
Location	Description	Size	Qty	
Supervisor of Elections 13001 Starkey Rd., Largo	Overhead Doors	10' x 12'	4	
		10' X 9'	3	
		10' X 13'	1	
		8' X 8'	1	
Medical Examiner's Building 10900 Ulmerton Rd., Largo	Overhead Door	22' X 15'	2	
1211 Gulf Coast Museum	Electric	8' X 12'	1	
REAL ESTATE MANAGEMENT SOUTHEAST (CENTRAL)				
Contact: Carlos Negron 727-464-6154, cnegron@pinellascounty.org				
Location	Description	Size	Qty	
Operations – Mosquito Control 4100 118 th Ave., N., St. Petersburg	Metal Roll-up Electric Door	12'2" X 12'	5	
	Metal Roll-up Electric Door	7'4" X 9'	1	
	Metal Roll-up Electric Door	12'2" X 18'2"	1	
	Metal Roll-up Electric Door	10'4" X 20'6"	3	
	Metal Roll-up Electric Door	20'8" X 20'6"	1	
	Metal Roll-up Electric Door	18'6" X 50'	1	
Operations – Southeast District 3755 46 th Avenue N., Lealman	Metal Roll-up Electric Door	14' X 14'	3	
	Metal Roll-up Electric Door	14' X 12'	2	
Operations – Permitted Facilities Management District 4550 126 th St. N., Clearwater	Metal Roll-up Electric Door	16' X 14'	3	
	Metal Roll-up Electric Door	16' X 12'	1	
	Metal Roll-up Electric Door	12' X 12'	1	
	Metal Roll-up Electric Door	10' X 12'	1	
	Metal Roll-up Electric Door	14' X 12'	2	
	Metal Roll-up Electric Door	10' X 14'	2	
	Metal Roll-up Electric Door	10' X 10'	1	
	Metal Roll-up Electric Door	8' X 10'	1	
Sub-Fleet 14204 46 th Street North, Clearwater	Metal Roll-up Electric Door	12' X 12'	5	

ATTACHMENT A

DOORS REQUIRING BI-ANNUAL MAINTENANCE SERVICES				
REAL ESTATE MANAGEMENT SOUTHEAST (CENTRAL)				
Contact: Carlos Negron 727-464-6154, cnegron@pinellascounty.org				
Location	Description	Size	Qty	
Justice Center 14250 49 th St., N., Clearwater	Metal Roll-up Electric Door	15' X 12'6"	3	
	Metal Roll-up Electric Door	10' X 10'	1	
	Metal Roll-up Electric Door	10' X 9'5"	2	
	Metal Roll-up Electric Door	10' X 10'	2	
	Metal Roll-up Electric Door	8'4" X 23'2"	6	
	Metal Roll-up Electric Door	8'1" X 17'2"	1	
	Metal Roll-up Electric Door	11' X 12'	1	
	Metal Roll-up Electric Door	11' X 10'	1	
	Metal Roll-up Electric Door	3'8" X 12'	1	
Sheriff Tech 2 4707 145 TH Ave. N., Clearwater	Metal Roll-up Electric Door	14' X 12'	1	
Sheriff Tech 3 4645 145 th Ave. N., Clearwater	Metal Roll-up Electric Door	14' X 12'	1	
	Metal Roll-up Electric Door	14' X 10'	1	
Sheriff Hangar 15250 Spadco Dr., N., Clearwater	Metal Roll-up Electric Door	18' X 19'5"	6	
Surplus Warehouse 14390 Roosevelt Blvd., Clearwater	Metal Roll-up Electric Door	9'5" X 10'7"	2	
Records Retention 14155 49 th St., N., Clearwater	Metal Roll-up Electric Door	10'5" X 12'7"	2	
	Metal Roll-up Electric Door	7' X 5'4"	1	
K9/Gun Range 11700 34 th St., N., Clearwater	Metal Roll-up Electric Door	8'4" X 8'2"	2	
Weedon Island 1800 Weedon Blvd., St. Petersburg	Metal Roll-up Electric Door	10'4" X 10'2"	2	
REAL ESTATE MANAGEMENT SOUTHEAST (SOUTH)				
Contact: Kevin Rzeszut 727-582-7745, krzeszut@pinellascounty.org				
Location	Description	Size	Qty	
Bldg. B 545 1 st Ave. N., St. Petersburg	Metal Roll-up Electric Door	8' X 10'	3	
	Metal Roll-up Manual Door	8'4" X 10'	3	

ATTACHMENT A

DOORS REQUIRING BI-ANNUAL MAINTENANCE SERVICES				
UTILITIES				
Contact Ruth Alber at 727-464-4180, ralber@pinellascounty.org				
	Location	Description	Size	Qty
	North General Maintenance District 3900 Dunn Drive, Palm Harbor	Metal Roll-up Manual Door Metal Roll-up Manual Door	16' X 16' 16' X 12'	6 2
	South General Maintenance District 6730 142 nd Ave. N., Largo	Metal Roll-up Manual Door Metal Roll-up Manual Door Metal Roll-up Manual Door Metal Roll-up Manual Door	12' X 12' 10' X 12' 16' X 12' 16' X 16'	2 3 4 2
	Solid Waste 3095 114 th Ave N, St Petersburg	Metal Roll-Up Doors: Water Plant -Electric Landfill Contractor -Electric Landfill Contractor -Electric HEC3 Warehouse -Electric HEC3 Warehouse -Electric Maint Warehouse -Electric Truck Wash -Manual	14' X 15' 20' X 15' 14' X 15' 22' X 15' 16' X 11' 14' X 15' 16' X 15'	3 2 2 2 3 2 2
	Water & Sewer 3655 Keller Cir., Tarpon Springs	Metal Roll-up Manual Door Metal Roll-up Manual Door Metal Roll-up Manual Door	10' X 10' 16' X 14' 14' X 12'	1 1 2
	Keller Connector Poly Building 3655 Keller Cir., Tarpon Springs	Metal Roll-up Manual Door	16' X 10'	1
	Oldsmar RCW 3120 Tampa Rd., Oldsmar	Metal Roll-up Manual Door	10' X 10'	1
	No. Booster Station 27707 US Hwy. 19 N., Clearwater	Metal Roll-up Manual Door	12' X 12'	1
	Logan Station 1620 Ridge Rd., Largo	Metal Roll-up Manual Door Metal Roll-up Electric Door	12' X 9'4" 12' X 8'	1 1
	Oakhurst Station 11323 74 th Ave., Seminole	Metal Roll-up Manual Door	8'9" X 6'10"	1

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DOORS REQUIRING BI-ANNUAL MAINTENANCE SERVICES				
UTILITIES DEPARTMENT				
Contact Ruth Alber at 727-464-4180, ralber@pinellascounty.org				
Location	Description	Size	Qty	
WE Dunn RCW Facility 4111 Dunn Drive, Palm Harbor	Metal Roll-up Maintenance Bldg. – Electric RAS Bldg. – Manual Dewat Bldg. – Manual Headworks – Manual	12' X 12' 10' X 10' 10' X 10' 10' X 10' 10' X 10'	3 1 1 4 1	
South Cross RCW Facility 7401 54 th Ave. N., St. Petersburg	Metal Roll-Up Doors: Tram Bldg – Manual 2 Electric – 3 Manual Dewatering Bldg Manual Electric Manual Gen 1 Bldg – Manual Gen 2 Bldg - Manual Gen 3 Bldg – Manual Gen 4 Bldg – Manual Maint Bldg – Electric Boiler Bldg – Manual South Train Bldg Manual Manual North Train Bldg – Manual Equalizer Bldg – Electric ABB Bldg – Electric Chlorine Bldg – Electric Dechlorine Bldg – Electric Warehouse - Electric	8' X 10' 12' X 10' 10' X 14' 15' X 14' 12' X 14' 10' X 10' 12' X 14' 12' X 12' 12' X 14' 12' X 14' 10' X 10' 10' X 10' 12' X 12' 10' X 10' 12' X 14' 12' X 14' 12' X 14' 12' X 14' 12' X 14' 12' X 14' 12' X 14' 12' X 12'	1 5 3 2 1 1 2 1 1 1 1 1 1 1 1 1 1 2 2 1	
McKay Creek Pump Station 14800 118 th Ave. N., Largo	Roll-up	12' X 14' 10' X 10'	1 1	
ST.PETERSBURG-CLEARWATER INTERNATIONAL AIRPORT				
Contact: Michael Iguina 727-453-7841, miguina@pinellascounty.org				
Location	Description	Size	Qty	
14700 Terminal Blvd., Suite 221, Clearwater	Overhead Door Overhead Door – Aluminum Overhead Door – Fiberglass Baggage Belt Doors	12' X 16' 12' X 16' 12' X 16' 4' X 4'	3 4 2 17	
Ticketing A	Metal Metal Metal	4' X 8' 5' X 9' 4' X 4'	3 3 6	

ATTACHMENT A

DOORS REQUIRING BI-ANNUAL MAINTENANCE SERVICES				
ST.PETERSBURG-CLEARWATER INTERNATIONAL AIRPORT				
Contact: Michael Iguina 727-453-7841, miguina@pinellascounty.org				
	Location	Description	Size	Qty
	Ticketing B	Metal	4' X 6'	2
		Metal	4' X 4'	2
		Metal	19' X 8'	1
		Metal	19' X 15'	1
	U S Customs	Metal	5' X 4'	2
	Baggage Claim	Metal	5' X 4'	8
	ARFF	Metal	14' X 15'	4
		Fiberglass	14' X 15'	2
	Cartbarn	Metal	17' X 14'	2
	Hallway	Aluminum	19' X 10'	4
		Aluminum	9' X 8'	1
DOORS REQUIRING BI-ANNUAL MAINTENANCE SERVICES				
DETENTION CENTER				
14400 49 th St. N., Clearwater				
Contact: Ron Acoff 727-453-7788, racoff@pinellacounty.org				
	Location	Description	Size	Qty
	Real Estate Management Building			
	Main Shop Gate	Overhead Door with Controller	12' X 12'	1
	Welding Shop	Overhead Door	8' X 10'2"	1
	Central Building			
	SE Sally Port Gate	Overhead Door with Controller	10'6" X 13'	1
	SW Sally Port Gate	Overhead Door with Controller	10'6" X 13'	1
	NE Sally Port Gate	Overhead Door with Controller	10'6" X 13'	1
	NW Sally Port Gate	Overhead Door with Controller	10'6" X 13'	1
	Fire Curtain, Door C142	Overhead Door	8' X 8'	1
	Fire Curtain, Door C141	Overhead Door	8' X 8'	1
	East Dock Gate	Overhead Door	8' X 8'	1
	West Dock Gate	Overhead Door	6' X 8'	1
	General Building Storage Room for Specialist Area	Roll-Up Door	8' X 10'	1
	Max			
	A wing – North Sally Port Gate	Roll-up Gate with Controller	20' X 13'8"	1
	A Wing – South Sally Port Gate	Roll-up Gate with Controller	20' X 13'8"	1

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DOORS REQUIRING BI-ANNUAL MAINTENANCE SERVICES				
DETENTION CENTER 14400 49 th St. N., Clearwater Contact: Ron Acoff 727-453-7788, racoff@pinellacounty.org				
Location	Description	Size	Qty	
Max Phase 1	Roll-up Gate	7'6" X 7'6"	1	
Max F Wing – Laundry F Wing – Kitchen Dry Storage	Roll-up Door Roll-up Door	10' X 10' 8' X 8'	1 1	
Max Phase II	Roll-up Gate with Controller	8' X 10'	1	
Healthcare Building NE Sally Port Gate SE Sally Port Gate NW Sally Port Gate SW Sally Port Gate Receiving	Roll-up Gate with Controller Roll-up Gate with Controller Roll-up Gate with Controller Roll-up Gate with Controller Overhead Door	11' X 14' 11' X 14' 11' X 14' 11' X 14' 7' X 10'	1 1 1 1 1	
Healthcare & North Division MSC East MSC West Main Perimeter Annex II	Roll Gate Roll Gate Roll Gate Roll Gate		1 1 1 1	
JAC Sally Port			1	
Water Storage	Roll-up Gate	10' X 11'	1	
DETENTION CENTER 14400 49 th St. N., Clearwater Contact: Ron Acoff 727-453-7788, racoff@pinellacounty.org				
Location	Description	Size	Qty	
PTEC Storage Storage Storage	Overhead Door Overhead Door Overhead Door	4' X 6'6" 4' X 6'6" 4' X 6'6"	1 1 1	
MSC - Kitchen Dock Roll-up Gate Dry Storage Dish Room East Gate Dish Room South Gate Boiler Room	Roll-up Gate Door Roll-up Gate Roll-up Gate Door	6' X 7' 6' X 7' 4'6" X 7' 4'6" X 7' 6' X 8'	1 1 1 1 1	
MSC – Laundry Main Roll-up Gate Boiler Room Storage Storage Storage	Roll-up Gate Overhead Door Overhead Door Overhead Door Overhead Door	10' X 10' 8' X 10' 4 x 6'6" 4' X 6'6" 6' X 6'6"	1 1 1 1 1	

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DOORS REQUIRING BI-ANNUAL MAINTENANCE SERVICES				
DETENTION CENTER 14400 49 th St. N., Clearwater Contact: Ron Acoff 727-453-7788, racoff@pinellacounty.org				
	Location	Description	Size	Qty
	Safe Harbor			
	SW Garage	Overhead Door	14' X 14'	1
	Inside Corridor	Door	10' x 10'	1
	South Division			
	F-Wing East	Roll Gate		1
	F-Wing West	Roll Gate		1
	Tower 8 South	Roll Gate		1
	South Perimeter	Roll Gate		1
REAL ESTATE MANAGEMENT YOUNG-RAINEY STAR CENTER 7887 Bryan Dairy Rd. Largo Contact: Jeffrey Sibbach 727-541-8713, jsibbach@pinellascounty.org				
	Location	Description	Size	Qty
	Building # 100			
	1st Floor			
	Fire Door # 141	Overhead Steel with Controller	10' x 42"	1
	Fire Door # 133	Overhead Steel with Controller	10' x 8'	1
	Fire Door # 018	Overhead Steel with Controller	10' x 8'	1
	Fire Door # 176	Overhead Steel	10' x 8'	1
	Fire Door # 124	Overhead Steel	10' x 8'	1
	Fire Door # 127	Overhead Steel with Controller	10' x 10'	1
	Fire Door # 157	Overhead Steel with Controller	10' x 22'.7"	1
	Fire Door # 147	Overhead Steel with Controller	10'.8" x 10'	1
	Door # 349	Overhead Steel	12' x 10'	1
	Fire Door # 143	Overhead Steel with Controller	12' x 12'	1
	Fire Door # 130	Overhead Steel with Controller	12' x 12'	1
	Door # 012	Overhead Steel with Controller	12' x 12'	1
	Fire Door # 180	Overhead Steel	12' x 12'	1
	Fire Door # 152	Overhead Steel with Controller	12'.3" x 10'	1
	Door # 185	Overhead Steel	12' x 16'	1
	Door # 183	Overhead Steel	12' x 16'	1
	Fire Door # 149	Overhead Steel with Controller	14'.10" x 14'	1
	Building # 100			
	2nd Floor			
	Fire Door # 191M	Overhead Steel	7'.6" x 8'	1
	Fire Door # 194M	Overhead Steel	7'.6" x 8'	1
	Building # 400			
	Fire Door 401	Overhead Steel with Controller	11'2" x 12'	1
	Fire Door 402	Overhead Steel with Controller	11'2" x 12'	1

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DOORS REQUIRING BI-ANNUAL MAINTENANCE SERVICES				
REAL ESTATE MANAGEMENT YOUNG-RAINEY STAR CENTER				
7887 Bryan Dairy Rd. Largo Contact: Jeffrey Sibbach 727-541-8713, jsibbach@pinellascounty.org				
	Location	Description	Size	Qty
	Building # 500			
	North Door 501	Overhead Aluminum with	12'.3" x 10'	1
	East Door 502	Controller Overhead Steel	12'.11" x 10'	1
	Building # 600			
	North Fire Doors # 601 -604	Overhead Steel with Controller	9' x 8'	4
	North Fire Door # 605	Overhead Steel with Controller	12' x 10'	1
	South Fire Doors # 606 -608	Overhead Steel with Controller	9' x 8'	3
	South Fire Door # 609	Overhead Steel with Controller	12' x 10'	1
	Building # 700			
	West Doors # 701-702	Overhead Steel	12' x8'	2
	West Door # 703	Overhead Steel	8' x 8'	1
	West Door # 704	Overhead Steel	8' x 10'	1
	East Doors # 705-706	Overhead Steel with Controller	10' x 8'	2
	East Doors # 707-708	Overhead Steel	10' x 12'	2