

**SENIOR CITIZENS SERVICES, INC.  
PO BOX 1229  
CLEARWATER, FL 33757  
727-442-8104**

November 30, 2017

City of Clearwater-Office on Aging  
ATTN: Kerry Kimball Marsalek, Office on Aging  
1501 N. Belcher Rd.  
Clearwater, FL 33765

Dear Kerry:

We are pleased to inform you that the Board of Directors of Senior Citizens Services, Inc. approved a grant in the amount of \$8,000 for your proposed project.

Please have a representative of your agency join us for the Grant Award Ceremony on Tuesday, December 19, 2017 at 9:00 am at 1204 Rogers Street, Clearwater, FL. The grant check will be provided to you at this ceremony. Before a check may be issued, we will need to have your W9 on file. It is very IMPORTANT to us that your organization be represented at the Award Ceremony. This event is a celebration of your idea, and we want you to receive your check on that day. Please notify us if you are not attending. If your agency is not present, your check will be presented at the next regular Board Meeting in 60 days, February 20, 2018.

This award is restricted to the project specified in your grant application and must be used to serve seniors 55 and over in Pinellas County. Impact Reports are due by July 15, 2018 (semi-annual) and Jan. 15, 2019 (annual). Failure to submit the reports will impact future funding requests. Your applications are scored. "Please use ALL current forms on our website to get the highest considerations." This is IMPORTANT! [www.seniorcitizenservices.org](http://www.seniorcitizenservices.org)

Enclosed is a list of organizations receiving grant funding in 2016/2017. We encourage you to collaborate with these organizations to enhance the delivery of services. Also enclosed for your reference is the list of focus areas for each of the four quarterly funding cycles.

If you have any questions regarding this award, please contact us via email at [Sheila@seniorcitizenservices.org](mailto:Sheila@seniorcitizenservices.org). We appreciate this opportunity to assist you in your efforts and look forward to hearing about the implementation of your project. This Approval Letter will also be Mailed.

Respectfully,

*Bill Sturtevant, President*

Senior Citizens Services, Inc.

Enclosures: Grant Funding Focus Areas  
Current List of Grantees Award