

**DOWNTOWN DEVELOPMENT BOARD
ALL STAR AWARDS
CRITERIA AND PROCESS**

Selection Criteria

Recognition of individuals who actively and meaningfully participate with businesses, organizations, events, and projects located within the DDB district in a manner that positively impacts the DDB district and are in alignment with and support DDB purposes, its work plan and policies. While volunteer efforts are preferred, recognition can be given to paid employees for outstanding achievement that positively impacts the DDB district and are in alignment with and support DDB purposes, work plan, and policies.

Eligibility Criteria

Nominees may only be nominated by individuals who reside, work, own businesses, or own property in the DDB district and who are not elected officials or staff of the City of Clearwater Community Redevelopment Agency (“CRA”).

Nominees must reside, work, own a business, or own property in the DDB District. Elected officials and staff of the CRA are not eligible.

Nomination and Selection Process

Completed nomination forms and supporting evidence must be delivered by electronic transmission to _____ no later than 30 days prior to the meeting at which the award is to be presented.

CRA staff will verify compliance with the selection and eligibility criteria.

CRA staff will obtain a signed release from nominees consenting to receipt of the award and recognition at the DDB meeting and in related media.

The DDB Chair will work with staff to choose recipients.

Letters of Support

Letters of support should discuss history of involvement, extraordinary efforts, contributions made, outcomes achieved, encouragement of involvement by others, and challenges or obstacles overcome.

Recognition

Awards will be presented quarterly at DDB meetings. Awardee’s may, but need not, be present to be recognized.

**DOWNTOWN DEVELOPMENT BOARD
ALL STAR AWARDS
NOMINATING FORM**

Date: _____

Nominee

Name: _____ **Telephone:** _____

Address: _____ **Email:** _____

Check at least one qualification: Resides __, works __, owns a business __, owns property __ in the DDB district.

Nominator

Name: _____ **Telephone:** _____

Address: _____ **Email:** _____

Check at least one qualification: Resides __, works __, owns a business __, owns property __ in the DDB district.

Reason for Nomination

A brief description of the outstanding effort contributed by the nominee that positively impacts the DDB district and are in alignment with and support DDB purposes, work plan, and policies.

Supporting Evidence

Enclose supporting evidence, such as letter of support, newspaper clippings, citations, or other material to assist us in reaching thoughtful decision.