

City of Clearwater

*City Hall
112 S. Osceola Avenue
Clearwater, FL 33756*



Meeting Minutes

Wednesday, August 1, 2018

3:00 PM

Council Chambers

Airpark Advisory Board

Roll Call

Present 5 - Chair Denise Rosenberger, Board Member Richard Porraro, Vice Chair Bruce Brock, Board Member Paul Doric, and Board Member Ronald Mason

Also Present: Ed Chesney, P.E. – Marine & Aviation Director, Michael MacDonald - Marine & Aviation Operations Manager, Nicole Sprague – Official Records & Legislative Services Coordinator

Awaiting approval

1. Call To Order

The Chair called the meeting to order at 3:00 p.m. at City Hall.

To provide continuity for research, items are in agenda order although not necessarily discussed in that order.

2. Approval of Minutes

2.1 Approve May 2, 2018 Airpark Advisory Board Meeting Minutes

Member Doric moved to approve minutes of the May 2, 2018 Airpark Advisory Board meeting as submitted in written summation. The motion was duly seconded and carried unanimously.

3. Citizens to be Heard Regarding Items Not on the Agenda: None.

4. New Business Items

4.1 Airpark Master Plan Update Presentation

Brian Witaconis will provide a presentation on the Airpark Master Plan Update.

Brian Witaconis with AECOM provided a PowerPoint update on the Airpark Master Plan.

In response to a question, Marine & Aviation Operations Manager Michael MacDonald said an arborist shaped the large tree on the hill and determined it was healthy. FBO(Fixed Base Operator) David King said it was not possible to move the 100 year-old tree. FBO representative Barbara Cooper said the tree was part of the Airpark's character and removing it would not improve the layout for any future expansion.

Discussion ensued with comments that a terminal would need multi-use space for general use and community meetings, a 2-story terminal would be preferable with runway views from a restaurant, and a suggestion that

an aviation facility be constructed along Keene Road. A printed copy of the presentation was requested.

Marine & Aviation Director Ed Chesney said it was most unlikely the Airpark's footprint could be expanded. Land abutting the Airpark may be useful as a buffer. The golf course was leased; a referendum would be required to change the use of that property. Concern was expressed the size of the Airpark property limited its ability to meet future needs for additional parking, hard stands, etc.

In response to a question, Mr. Witaconis said average wingspans were based on single engine planes. Working paper #3, with cost estimates, a CIP (Capital Improvement Project) plan and ALP (Airport Layout Plan) to be submitted to FDOT (Florida Department of Transportation) will be presented in November.

It was stated Malibu and Meridian wingspans were too large for many hangars and double engine planes typically were stored in hangars. Ms. Cooper said wider hard stands were available for transient use. She said while taxiway A was so narrow it was only used by tenants, it provided flexibility and an increased level of safety.

Mr. King said CAP (Civil Air Patrol) typically used its space only 1 night per week. He suggested the CAP trailer could be relocated and scaled down in size. He said the CAP did not generate revenue but he liked their presence. He said limiting the 2nd story to a portion of the terminal could reduce the facility's size. He said funds to match FDOT's contribution were required. He said a 12,500 square-foot terminal was needed; anything larger would be part of a wish list. In response to a suggestion that Frank Chavez be approached re a terminal restaurant, Mr. King said he had talked to several people re the opportunity.

Ms. Cooper said the CAP could be provided a small office for the Commander and use of a common meeting room. It was noted the CAP's 5 buildings had only 1 meeting room.

Mr. Chesney said the Airpark could not obtain FDOT grant money for projects not included in this update to the 18-year old Master Plan; every listed project would not have to be built. The update was intended to anticipate and support future growth. City management and Council approval would be required to construct every project. The CAP and Tampa Bay Alliance were at the Airpark because space was available; according to organization leases, the Airpark could move them anytime. Joint-use space was preferable as the organizations were not onsite every day.

In response to a suggestion that the new corporate hangar be constructed

to support a rotating beacon, Ms. Cooper said a beacon could be turned on during daytime IFR (Instrument Flight Rules) conditions but would have to be turned off when the Airpark was closed. Mr. Witaconis said the update would include the beacon.

4.2 Hangar C Reconstruction Recommendation

Hangar C is at the end of its useful life. The Airpark and the City have identified Grants through the Florida Department of Transportation that replaces aircraft hangars when they have passed their useful life. The new hangar will consist of a 10 bay T-hangar. The Grant for Hangar C will be an 80/20 percentage split with the Florida Department of Transportation funding 80 percent (\$960,000.00) of the project and the Airpark funding the other 20 percent (\$240,000.00). The 20 percent will be expended out of money secured through the Penny for Pinellas III fund and not out of Airpark Reserves. The Marine and Aviation Department staff recommends this project.

Mr. MacDonald said once FDOT returned the grant paperwork, staff will submit it to City Council for approval. The design will be presented to the board. Construction was anticipated to begin by early Spring.

Mr. Chesney said the project's Construction at Risk Manager would employ value engineering to complete the design. The hangar will not have a bathroom but will feature a hose for washing. Costs included an asbestos survey and demolition of the current structure.

4.3 Fixed-Base Operator's Report

Quarterly Report from Fixed-Base Operator on Clearwater Airpark activities.

Ms. Cooper reported on tenant levels and visitors. She said this was the slow time of the year. She said the City's new tractor arrived.

Mr. King said planning had started for next year's ARC fundraising event, tentatively scheduled for November 2019 with a theme of wine, wings, wheels, and water. He said Mr. MacDonald was working with the fire marshal to determine the corporate hangar's maximum occupancy. He said almost \$3 million was contributed during previous events; the last one brought in \$80,000. He said next year's goal was to raise \$100,000.

Mr. MacDonald said the Airpark had secured a surplus Ford Ranger and started planning next April's Open House which will coincide with Lakeland's SUN 'n FUN annual fly-in.

The Airpark Advisory Board recessed from 3:17 to 3: 32 p.m.

5. Director's Report: None.

6. Board Members to be Heard

Member Brock said June's Young Eagles rally had great weather and was a success with about 55 youth participants. He appreciated Airpark support of the event.

7. Adjourn

The meeting adjourned at 4:03 p.m.

Chair – Airpark Advisory Board

Attest:

Board Reporter