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May 12, 2016

Mr. Michael Delk
Ms. Gina L. Clayton
City of Clearwater
100 South Myrtle Avenue, 3rd Floor
Clearwater, FL 33756

Michael and Gina,

Per our conversation yesterday morning, we have prepared the following draft scope of work and budget projection associated with the evaluation of possible downtown terminus locations for an aerial transit connection to Clearwater Beach, including an assessment of technical and downtown redevelopment implications.

Task 1. Data Collection and Information Gathering (~4 Weeks Beginning with Project Kick-off)

The HR&A Team, led by Kimley-Horn, will review relevant data and reports provided by the City, including:

- US 19 Corridor Redevelopment Plan;
- Pinellas Suncoast Transit Authority Terminal Study; and
- Water Taxi ridership data.

Kimley-Horn will then review relevant data with regard to comparable aerial transit systems, including:

- Ridership capacity, taking into account potential speed and headways;
- Aerial car/tram characteristics;
- Pylon placement ranges;
- Terminal requirements, including public-facing program and ticketing needs and back-of-house equipment space; and
- Typical supporting infrastructure, including parking and access needs.

Task 2. Downtown Site(s) Analysis (~4 Weeks)

The HR&A Team will conduct an analysis of downtown sites that will take into account:

- Site needs identified in Task 1, including terminal and parking requirements;
- The implications of site selection on downtown economic development; and
- Connectivity and corridor expansion implications.

Task 3. Conceptual Technical Memorandum (~2 Weeks)

The HR&A Team will summarize its findings from Tasks 1 and 2 in a conceptual technical memorandum that will identify specific downtown sites for an aerial transit terminal and describe any positive and negative



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implications of selecting each site. The Team will deliver this memorandum within approximately ten weeks of Project kick-off.

Preliminary Budget Projection

We have estimated a fee of between \$50,000 and \$60,000 associated with the above scope of work. Please note that this projection is preliminary and is subject to change as the scope of work becomes more defined.

Any work outside of the final scope will be billed on a time and materials basis.

We look forward to working with you on this new phase of work.

Sincerely,

A handwritten signature in cursive script that reads 'Kate Coburn'.

Kate Coburn
Partner