

From: Straker, Sarah Sarah.Straker@MyClearwater.com 
Subject: #25-122 Fall Y'All at Coachman Park
Date: April 8, 2025 at 8:35 AM
To: saucyqueentampa@gmail.com

SS

Good morning Michele,

You've been tentatively approved for the *Fall Y'All at Coachman Park* event on *October 4-5, 2025!*

Attached is your tentative letter of approval and permitting checklist to begin the final steps in our process. Each item on the checklist may not apply for your event, so if it doesn't apply, please add "N/A" to that column. Please ask if something applies before putting the "N/A" if not specific to the beach. Please return a **completed checklist by September 4, 2025**, along with all supporting documents. You are welcome to submit documents as you receive them, or all at once.

COMMITTEE FEEDBACK

The Committee has offered the following feedback (you may follow up with the respective department contacts as needed, using your checklist):

- PD:
 - Approved. Food trucks are used for mitigation in the roadway.
 - PD may be required for this event based on the expected crowd size.
- Fire:
 - Approved. With the condition that all food and trucks must be inspected, approved, and have a current City of Clearwater food truck inspection decal prior to event.
 - Spacing between food trucks must be minimum of 10ft.
 - Event coordinator is responsible to confirm with food truck owner that all fire protection components are present at the event with current inspection tags. (Fire Suppression System, Hood Cleaning, and Fire Extinguishers)
- CRA:
 - Approved. You are eligible for the DDB funding.
- Special Events/Parks and Rec:
 - Approved. Please check with Fire if tents are potentially going to be a concern in the fire lane areas.
 - Vendor setup "within the vendor plaza" or the footprint of the BayCare Sound is tentatively denied.
 - Approval from REH is required.
 - You will need to resubmit site map and change the location of the stage and generators should not be placed in flower beds.
 - As a reminder driving on the green is prohibited.
 - Estimated Parks & Recreation fees: App fee (\$50); Venue fee, Green, Lower plaza, Cleveland St ext, and Baywalk Promenade - \$1250.00 per day.
 - Setup day fees will apply and ESS fees for access and monitoring usage.

If you have any questions, please let me know!

Best regards,

Sarah Straker
Recreation Permits Specialist
Office: 727-444-8152
Cell: 727-224-7102



4/08/25

To Whom It May Concern,

The Special Events Department has tentatively approved Special Event **#25-122, Fall Y'All**, scheduled for **October 4-5, 2025**, at Coachman Park in Clearwater. Final approval is dependent on the satisfactory completion of the items on the PRE-EVENT CHECKLIST. Once the completed checklist has been received by the required due date, a Special Event Permit will be issued.

If applicable, please provide this letter to the following entities to continue planning your event:

- **Tent Permits - Clearwater Planning & Development Dept.**
 - Required for tents larger than 100 sq. ft.
 - **727.562.4567**
- **State Alcohol Permit - Department of Business & Professional Regulations (DBPR)**
 - Required if selling or serving alcohol on City of Clearwater Property
 - **850.487.1395**
- **Downtown Clearwater Event Funding - Downtown Development Board (DDB)**
 - Organizers may apply for funding if event falls within the Downtown Development Board (DDB) boundaries
 - **727.562.4044**
- **City of Clearwater Business Tax Receipt - Clearwater Planning & Development Dept.**
 - Required if event is charging admission or hosting vendors
 - **727.562.4005**
- **Department of Environmental Protection (DEP) Permit - Office of Resilience and Coastal Protection**
 - Required for events covering an area of 1000 square feet or larger and located seaward of the coastal construction control line on the coastal sands of Clearwater Beach
 - **850.245.2094**

Before submitting this letter for any purpose other than those listed above, please contact the Special Events Department for approval

We wish you the best with your activity and we remain available should you have questions or

the main goal was to get your agency and the other agencies aware of the questions and concerns.

Sincerely,

Sarah Straker

Sarah Straker

Special Event Permitting Specialist & Committee Co-Chair

Clearwater Special Events

(727) 444-8152



#25-122 Fall
Y'All M...list.pdf