

Entire Application
DEPARTMENT OF HOMELAND SECURITY
Federal Emergency Management Agency
AFG Application (General Questions and Narrative)

OMB No.: 1660-0054
Expiration Date: August, 31 2019

PAPERWORK BURDEN DISCLOSURE NOTICE

Public reporting burden for this data collection is estimated to average 9 hours per response for FEMA Form 080-0-2 "AFG Application (General Questions and Narrative)". The burden estimate includes the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and submitting this form. This collection of information is required to obtain or retain benefits.

You are not required to respond to this collection of information unless a valid OMB control number is displayed on this form. Send comments regarding the accuracy of the burden estimate and any suggestions for reducing the burden to: Information Collections Management, Department of Homeland Security, Federal Emergency Management Agency, 500 C Street, SW., Washington, DC 20472-3100, Paperwork Reduction Project (1660-0054) NOTE: Do not send your completed form to this address.

Applicant's Acknowledgements

- * I certify the DUNS number in this application is our only DUNS number and we have confirmed it is active in SAM.gov as the correct number.
- * As required per 2 CFR § 25, I certify that prior to submission of this application I have checked the DUNS number listed in this application against the SAM.gov website and it is valid and active at time of submission.
- * I certify that the applicant organization has consulted the appropriate Notice of Funding Opportunity and that all requested activities are programmatically allowable, technically feasible and can be completed within the award's one (1) year Period of Performance (POP).
- * I certify that the applicant organization is aware that this application period is open from 12/26/2017 to 02/02/2018 and will close at 5 PM EST; further that the applicant organization is aware that once an application is submitted, even if the application period is still open, a submitted application cannot be changed or released back to the applicant for modification.
- * I certify that the applicant organization is aware that it is solely the applicant organization's responsibility to ensure that all activities funded by this award(s) comply with Federal Environmental planning and Historic Preservation (EHP) regulations, laws, and Executive Orders as applicable. The EHP Screening Form designed to initiate and facilitate the EHP Review is available at: http://www.fema.gov/media-library-data/1431970163011-80ce3cd907072a91295b1627c56d8fd2/gpd_ehp_screening_form_51815.pdf
- * I certify that the applicant organization is aware that the applicant organization is ultimately responsible for the accuracy of all application information submitted. Regardless of the applicant's intent, the submission of information that is false or misleading may result in actions by FEMA that include, but are not limited to: the submitted application not being considered for award, an existing award being locked pending investigation, or referral to the Office of the Inspector General.

Signed by **Andrew Hawkins** on **2018-01-18 11:30:14.0**

Overview

* Did you attend one of the workshops conducted by an AFG regional fire program specialist?

No, I have not attended workshop

* Did you participate in a webinar that was conducted by AFG?

No

* Are you a member, or are you currently involved in the management, of the fire department or nonaffiliated EMS organization or a State Fire Training Academy applying for this grant with this application?

No, I am a grant writer or otherwise not affiliated with this applicant

If you answered "No", please **complete** the information below. If you answered "Yes", please skip the Preparer Information section.

Fields marked with an * are required.

Preparer Information

Preparer's Name	Steve Meyer
Address 1	PO Box 247
Address 2	
City	Garrison
State	Iowa
Zip	52229 - 0247 Need help for ZIP+4?

In the space below please list the person your organization has selected to be the primary point of contact for this grant. This should be a department officer or member of the organization who will see this grant through completion, including closeout. Reminder: if this person changes at any time during the period of performance please update this information. Please list only phone numbers where we can get in direct contact with the POC.

Primary Point of Contact

* Title	Assistant Chief of Training
Prefix (select one)	N/A
* First Name	Andrew
Middle Initial	
* Last Name	Hawkins
* Primary Phone	727-324-2432 Ext. Type work
* Secondary Phone	727-224-7350 Ext. Type cell
Optional Phone	Type
Fax	
* Email	andrew.hawkins@myclearwater.com

FEMA Form 080-0-2

Contact Information

Alternate Contact Information Number 1

* Title Training Coordinator
Prefix (select one) N/A
* First Name Christian
Middle Initial
* Last Name Schuele
* Primary Phone 727-324-2432 Ext. 1 Type work
* Secondary Phone 727-224-7364 Ext. Type cell
Optional Phone Type
Fax
* Email christian.schuele@myclearwater.com

Alternate Contact Information Number 2

* Title Training Lieutenant
Prefix (select one) N/A
* First Name Mark
Middle Initial
* Last Name Heryn
* Primary Phone 727-324-2432 Ext. 2 Type work
* Secondary Phone 727-224-1878 Ext. Type cell
Optional Phone Type
Fax
* Email mark.heryn@myclearwater.com

FEMA Form 080-0-2

Applicant Information

EMW-2017-FO-01327

Originally submitted on 01/26/2018 by Andrew Hawkins (Userid: cfrtrain300)

Contact Information:

Address: 1140 Court Street

City: Clearwater

State: Florida

Zip: 33756

Day Phone: 7273242432

Evening Phone:

Cell Phone: 7272247350

Email: andrew.hawkins@myclearwater.com

Application number is EMW-2017-FO-01327

* Organization Name Clearwater Fire & Rescue

* Type of Applicant Fire Department/Fire District

* **Fire Department/District, Non-Affiliated EMS, and Regional applicants**, select type of Jurisdiction City Served :

If "Other", please enter the type of Jurisdiction

SAM.gov (System For Award Management)

* What is the legal name of your Entity as it appears in SAM.gov?

Note: This information must match your SAM.gov profile if your organization is using the DUNS number of your Jurisdiction. City of Clearwater

* What is the legal business address of your Entity as it appears in SAM.gov?

Note: This information must match your SAM.gov profile if your organization is using the DUNS number of your Jurisdiction.

* Mailing Address 1 P.O. Box 4748

Mailing Address 2

* City Clearwater

* State Florida

* Zip 33758 - 4748
Need help for ZIP+4?

* Employer Identification Number (e.g. 12-3456789)

Note: This information must match your SAM.gov profile. 59-6000289

* Is your organization using the DUNS number of your Jurisdiction?

No, we have our own DUNS number separate from our Jurisdiction.

I certify that my organization is authorized to use the DUNS number of my Jurisdiction provided in this application (Required if you selected Yes above)

078307303

* What is your 9 digit DUNS number?

(call 1-866-705-5711 to get a DUNS number)

If you were issued a 4 digit number (DUNS plus 4) by your Jurisdiction in addition to your 9 digit number please enter it here.

Note: This is only required if you are using your Jurisdiction's DUNS number and have a separate bank account from your Jurisdiction. Leave the field blank if you are using your Jurisdiction's bank account or have your own DUNS number and bank account separate from your Jurisdiction.

* Is your DUNS Number registered in SAM.gov (System for Award Management previously CCR.gov)? Yes

* I certify that my organization/entity is registered and active at SAM.gov and registration will be renewed annually in compliance with Federal regulations. I acknowledge that the information submitted in this application is accurate, current and consistent with my organization's/entity's SAM.gov record.

Headquarters or Main Station Physical Address

* Physical Address 1 1140 Court Street
 Physical Address 2
 * City Clearwater
 * State Florida
 * Zip 33756 - 4748
[Need help for ZIP+4?](#)

Mailing Address

* Mailing Address 1 1140 Court Street
 Mailing Address 2
 * City Clearwater
 * State Florida
 * Zip 33756 - 4748
[Need help for ZIP+4?](#)

Bank Account Information

* The bank account being used is: (Please select one from the right) Maintained by my Jurisdiction

Note: The following banking information must match your SAM.gov profile.

* Type of bank account Checking
 * Bank routing number - 9 digit number on the bottom left hand corner of your check 121000248
 * Your account number 4053613063

Additional Information

* For this fiscal year (Federal) is your organization receiving Federal funding from any other grant program that may duplicate the purpose and/or scope of this grant request? **No**

* Is the applicant delinquent on any Federal debt? **No**

If you answered yes to any of the additional questions above, please provide an explanation in the space provided below:

FEMA Form 080-0-2

Fire Department/Fire District Department Characteristics (Part I)

* Is this application being submitted on behalf of a Federal Fire Department or organization contracted by the Federal government which is solely responsible for the suppression of fires on Federal property? **No**

* What kind of organization do you represent? **All Paid/Career**

If you answered "Combination", above, how many career members in your organization? (whole numbers only)

If you answered "Volunteer" or "Combination" or "Paid on-call", how many of your volunteer Firefighters are paid members from another career department? (whole numbers only)

* What type of community does your organization serve? **Urban**

* Is your Organization considered a Metro Department? (Over 350 paid career Firefighters) **No**

* What is the square mileage of your first-due response area? (whole number only) **40**

* What percentage of your response area is protected by hydrants? (whole number only) **100 %**

* In what county/parish is your organization physically located? If you have more than one station, in what county/parish is your main station located? **Pinellas County, Florida**

* Does your organization protect critical infrastructure? **Yes**

If "Yes", please describe the critical infrastructure protected below:

Critical traffic infrastructure protected by the CFD includes:

Major Highways and Bridges: US19, Courtney Campbell Causeway, SR580, McMullen Booth Rd, Bayside bridge, Memorial Causeway, Sand Key Bridge
 Railroads: CSX/Amtrak Railroad
 Airports: St. Petersburg-Clearwater International Airport (2023 flights/week), Clearwater Air Park (City Owned) 966 take offs and landings /week: 177 airpark spaces.
 Marine: 315 boat slips & 3 marinas
 Bridges: Courtney Campbell Causeway (Clearwater to Tampa), Memorial Causeway (Clearwater mainland to Clearwater Beach), Sand Key Bridge (From Clearwater Beach to Sand Key)
 The City of Clearwater also has 884 miles of gas lines, 1 Compressed Natural Gas pumping station, 3 water treatment plants, 589 miles of water mains, Duke Energy Garage and a MLK Transformer Station that provides power to 30,000 people on the mainland coastal area of Clearwater.
 Major Facilities: Brenntag (chorine and bleach), Douglas Manufacturing (window/door)

Government: Federal Social Security Office, Court House, U.S. Postal Service Hub, Pinellas County Public Works and Fueling Station and Garages
 Hospital: Morton Plant Hospital (687 bed, and specialized care for 50,000 patients annually)

- * What percentage of your primary response area is for agriculture, wildland, open space, or undeveloped properties? 0 %
- * What percentage of your primary response area is for commercial and industrial purposes? 20 %
- * What percentage of your primary response area is used for residential purposes? 80 %

* What is the permanent resident population of your Primary/First-Due Response Area or jurisdiction served? (whole numbers only) 114361

* Do you have a seasonal increase in population? Yes

If "Yes" what is your seasonal increase in population? 25000

* How many active firefighters does your department have who perform firefighting duties? (whole numbers only) 204

* How many members in your department/organization are trained to the level of EMR or EMT, Advanced EMT or Paramedic? (whole numbers only) 204

Does your department have a Community Paramedic program? No

How many personnel are trained to the Community Paramedic level? (whole numbers only)

* How many stations are operated by your organization? (whole numbers only) 8

* Is your department compliant to your local Emergency Management standard for the National Incident Management System (NIMS)? Yes

* Do you currently report to the National Fire Incident Reporting System (NFIRS)?

Note: You will be required to report to NFIRS for the entire period of the grant. AFG does not require NFIRS reporting for nonaffiliated EMS Organizations and State Fire Training Academy. Yes

If you answered "Yes" above, please enter your FDIN/FDID 04022

* How many of your active firefighters are trained to the level of Firefighter I (or equivalent)? (whole numbers only) 204

* How many of your active firefighters are trained to the level of Firefighter II (or equivalent)? (whole numbers only, include all personnel who have attained Firefighter I) 204

Are you requesting training funds in this application to bring 100% of your firefighters into compliance with NFPA 1001? No

If you indicated that less than 100% of your firefighters are trained to the Firefighter II level and you are not asking for training funds to bring everyone to the Firefighter II level in this application, please describe in the box below your training program and your plans to bring your membership up to Firefighter II.

* What services does your organization provide?

Advanced Life Support

Emergency Medical Responder
 Haz-Mat Operational Level

Rescue Operational Level
 Rescue Technical Level

Basic Life Support

Structural Fire Suppression
Wildland Fire Suppression

* Please describe your organization and/or community that you serve.

The Clearwater Fire Department (CFD) in Pinellas County, Florida provides fire, EMS, rescue and hazardous materials response services to the City of Clearwater. This is an urban area with a population of 114,361 (2106 census data). During spring break the Clearwater population grows by 25,000. Pinellas County is the most densely populated county in Florida.

Located in Florida's Tampa Bay area, Clearwater is known for sunny weather and gulf coast beaches. Clearwater Beach, on a barrier island, is a 3-mile stretch of white sand backed by hotels and restaurants. Injured dolphins and sea turtles are rehabilitated at the Clearwater Marine Aquarium. At the city's Spectrum Field, the Philadelphia Phillies pro baseball team plays spring training games. The city encompasses 40 square miles and has 59,203 households. In 2016 the average per capita income in Clearwater was \$28,858 and Pinellas County, \$30,170. Composure of the community is 80% White, 14% Hispanic and the remainder Mexican and Puerto Rican. The city and county have both experienced dynamic growth since 1970 with the city's population doubling and the county's nearly tripling. There are 34,817 businesses and industries in Clearwater.

The CFD is governed by the Clearwater City Council. The mission of the CFD is simply: To proudly serve our community. The CFD enhances the Clearwater community by providing timely firefighting, emergency medical care, rescue, and life safety services through an exceptionally skilled and knowledgeable team of professionals. In addition to fire, rescue and EMS services the CFD also provides a broad range of special services including Dive Team, High Angle Rescue, SWAT, Confined Space Rescue, Swift Water Rescue, Marine Rescue, Trench Rescue, Honor Guard, Citizen/City CPR, Continuing Medical Education (CME) and Pinellas County Mutual Aid.

The CFD is staffed with 204 career firefighters and administrative personnel who are trained to the FFII level and EMS first responder level. The CFD operates from 8 stations that include a main station and 7 outlying stations, two of which are on islands that have limited access making it impossible for station companies to travel to headquarters for training during peak tourist season. The CFD has a frontline fleet of 8 Engines, 2 Trucks, 6 Rescues, 1 Squad and a reserve fleet of 5 Engines, 1 Truck, 6 Rescue and 1 Squad. The CFD responded to an average of 27,964 fire, EMS and rescue calls annually over the years 2014-2016. The breakdown of these alarms was 21,896 EMS calls, 122 structural fires, 57 vehicle fires, 62 vegetation fires, 2,101 vehicular accidents, 372 hazardous condition calls and 3,470 good intent calls annually.

Critical traffic infrastructure protected by the CFRD includes US Highway 19, Courtney Campbell Causeway, State Route 580, McMullen Booth Rd, Bayside Bridge, Memorial Causeway, Sand Key Bridge, CSX/Amtrak Railroad, St. Petersburg-Clearwater International Airport (2023 flights/week), Clearwater Air Park (966 take offs and landings /week), 315 boat slips and 3 marinas, 884 miles of gas mains, 1 Compressed Natural Gas pumping station, 3 water treatment plants, 589 miles of water mains, Duke Energy Garage and a MLK Transformer station.

The CFD is part of the Pinellas County Mutual Aid Association which has 18 mutual aid and automatic aid partners. The CFD is also part of mutual aid associations in Pasco and Manatee Counties. The CFD responds to an average of 794 automatic aid incidents annually and receives automatic aid an average of 1,252 times annually.

FEMA Form 080-0-2

Fire Department Characteristics (Part II)

2016	2015	2014
0	2	0

* What is the total number of fire-related civilian fatalities in your jurisdiction over the last three calendar years?

* What is the total number of fire-related civilian injuries in your jurisdiction over the last three calendar years?

12	16	13
----	----	----

* What is the total number of line of duty member fatalities in your jurisdiction over the last three calendar years?

0	0	0
---	---	---

* What is the total number of line of duty member injuries in your jurisdiction over the last three calendar years?

59	50	47
----	----	----

*Over the last three years, what was your organization's operating budget?

24454826

* How much of your TOTAL budget is dedicated to personnel costs (salary, overtime and fringe benefits)?

82

Does your department have any rainy day reserves, emergency funds, or capital outlay?

No

If Yes, what is the total amount currently set aside?

If Yes, describe the planned purpose of this fund

* What percentage of your annual operating budget is derived from:

Enter numbers only, percentages must sum up to 100%

2016 2015 2014

	2016	2015	2014
Taxes?	69 %	75 %	76 %
Bond Issues?	0 %	0 %	0 %
EMS Billing?	30 %	24 %	23 %
Grants?	0 %	0 %	0 %
Donations?	0 %	0 %	0 %
Fund drives?	0 %	0 %	0 %
Fee for Service?	1 %	1 %	1 %

* Applicants should describe their financial need and how consistent it is with the intent of the AFG Program. This statement should include details describing the applicant's financial distress, including summarizing budget constraints, unsuccessful attempts to obtain vehicle and outside funding, and proving the trouble is out of their control.

The average annual CFD budget over fiscal years 2014-2016 was \$24,454,826. Revenue comes 67% from property taxes, 23.4% from EMS billing, 1.1% from fees for service and 8.5% from Pinellas County. 82.6% of the budget is for wages and salaries, 8.6% for building and apparatus maintenance, 5.6% for operational services, 1.76% for debt service, 1.3% for capital purchases. By the time the CFD pays all of its personnel and operating expenses it does not have any funds to pay for a capital expense such as a new video conferencing system. The training budget for the department is \$97,450. All of these funds are necessary to maintain current training programs. The City of Clearwater is in such a challenging fiscal situation that scheduled apparatus replacement and other CIP projects have been pushed back to later dates. Reasons for this challenging situation are:

1) CFD's budget is limited to 3% growth annually. A county sponsored a referendum that will be voted on this fall will decrease property taxes causing a \$1.3 million deficit to the city if passed. This will affect the CFD operating budget for many years to come and will effectively remove any funding the CFD had anticipated

using for improvements.

2) Engines are replaced every 10 years, rescues are replaced every 7 years, and ladder trucks are replaced every 15 years. The three ladder trucks are up for replacement in the next 5 years and will consume a considerable amount of the departments' available CIP funds. Additionally SCBA gear was replaced in 2016 and radios are budgeted for replacement in 2018.

3) In the fall of 2018 statewide voters will decide on a proposal to increase homestead exemptions. If passed this would decrease tax revenues for the city and subsequently CFR. The last time a measure like this went before voters it passed by a wide margin.

4) There are internal items which may hamper the department from getting funding for this project within city resources. The department recently built a new main fire station, replaced all SCBA gear, purchased a new fire boat, and replaced on average one engine and one rescue unit each year. The department is currently building another replacement station and has another one on the drawing boards. All radio equipment will be replaced in 2018.

5) The City of Clearwater is spending more revenue on infrastructure expansion in order to keep pace with development in the city. This erodes the funding available to its departments, in this case, the Clearwater Fire Dept.

6) In response to fiscal limitations in 2011 the CFD removed a rescue unit from service and eliminated 7 line FTEs. The following year the department eliminated another 3 line FTEs.

The CFD has researched other grant sources and has and found no other alternatives than the AFG program to fund this training improvement initiative. The City of Clearwater does have \$30,425 in its budget for the necessary 10% match investment for this project.

* How many vehicles does your organization have in each type or class of vehicle listed below? **You must include vehicles that are leased or on long-term loan as well as any vehicles that have been ordered or otherwise currently under contract for purchase or lease by your organization but not yet in your possession.** (Enter numbers only and enter 0 if you do not have any of the vehicles below.)

Type or Class of Vehicle	Number of Front Line Apparatus	Number of Reserve Apparatus	Number of Seated Riding Positions
Engines or Pumpers (pumping capacity of 750 gpm or greater and water capacity of 300 gallons or more): Pumper, Pumper/Tanker, Rescue/Pumper, Foam Pumper, CAFS Pumper, Type I or Type II Engine Urban Interface	8	5	52
Ambulances for transport and/or emergency response:	0	0	0
Tankers or Tenders (pumping capacity of less than 750 gallons per minute (gpm) and water capacity of 1,000 gallons or more):	0	0	0
Aerial Apparatus: Aerial Ladder Truck, Telescoping, Articulating, Ladder Towers, Platform, Tiller Ladder Truck, Quint	2	1	10
Brush/Quick attack (pumping capacity of less than 750 gpm and water carrying capacity of at least 300 gallons): Brush Truck, Patrol Unit (Pickup w/ Skid Unit), Quick Attack Unit, Mini-Pumper, Type III Engine, Type IV Engine, Type V Engine, Type VI Engine, Type VII Engine	0	0	0
Rescue Vehicles: Rescue Squad, Rescue (Light, Medium, Heavy),	6	6	24

Technical Rescue Vehicle, Hazardous Materials Unit			
Additional Vehicles: EMS Chase Vehicle, Air/Light Unit, Rehab Units, Bomb Unit, Technical Support (Command, Operational Support/Supply), Hose Tender, Salvage Truck, ARFF (Aircraft Rescue Firefighting), Command/Mobile Communications Vehicle	1	1	4

FEMA Form 080-0-2

Fire Department Call Volume

2016 2015 2014

* **Summary of responses per year by category** (Enter whole number only. If you have no calls for any of the categories, Enter 0)

Fire - NFIRS Series 100	412	334	286
Overpressure Rupture, Explosion, Overheat (No Fire) - NFIRS Series 200	29	15	103
Rescue & Emergency Medical Service Incident - NFIRS Series 300	22145	22320	21224
Hazardous Condition (No Fire) - NFIRS Series 400	417	345	355
Service Call - NFIRS Series 500	730	737	674
Good Intent Call - NFIRS Series 600	4325	2052	3033
False Alarm & False Call - NFIRS Series 700	1184	1081	1013
Severe Weather & Natural Disaster - NFIRS Series 800	4	2	2
Special Incident Type - NFIRS Series 900	22	29	20

FIRES

* How many responses per year by category? (Enter whole number only. If you have no calls for any of the categories, Enter 0)

Of the NFIRS Series 100 calls, how many are "Structure Fire" (NFIRS Codes 111-120)	158	117	90
Of the NFIRS Series 100 calls, how many are "Vehicle Fire" (NFIRS Codes 130-138)	64	62	46
Of the NFIRS Series 100 calls, how many are "Vegetation Fire" (NFIRS Codes 140-143)	79	53	53
What is the total acreage of all vegetation fires?	10	10	10

RESCUE AND EMERGENCY MEDICAL SERVICE INCIDENTS

* How many responses per year by category? (Enter whole number only. If you have no calls for any of the categories, Enter 0)

Of the NFIRS Series 300 calls, how many are "Motor Vehicle Accidents" (NFIRS Codes 322-324)	2126	2212	1965
Of the NFIRS Series 300 calls, how many are "Extrications from Vehicles" (NFIRS Code 352)	74	86	80
Of the NFIRS Series 300 calls, how many are "Rescues" (NFIRS Codes 300, 351, 353-381)	0	0	0
How many EMS-BLS Response Calls	22145	22320	21224
How many EMS-ALS Response Calls	0	0	0
How many EMS-BLS Scheduled Transports	0	0	00

How many EMS-ALS Scheduled Transports	0	0	0
How many Community Paramedic Response Calls	0	0	0

MUTUAL AND AUTOMATIC AID

* How many responses per year by category? (Enter whole number only. If you have no calls for any of the categories, Enter 0)

How many times did your organization receive Mutual Aid?	0	0	0
How many times did your organization receive Automatic Aid?	1123	1305	1328
How many times did your organization provide Mutual Aid?	0	0	0
How many times did your organization provide Automatic Aid?	676	926	780
Of the Mutual and Automatic Aid responses, how many were structure fires?	500	500	500

FEMA Form 080-0-2

Request Information

1. Select a program for which you are applying. If you are interested in applying under both Vehicle Acquisition and Operations and Safety, and/or regional application **you will need to submit separate applications..**

Program Name

Operations and Safety

2. Will this grant benefit more than one organization?

No

* 3. Is your department facing a new risk, expanding service to new area, or experiencing an increased call volume?	Yes
---	-----

If you answered "Yes" to Question 3., please explain how your department is facing a new risk, expanding service to new area, or experiencing an increased call volume

High rise developments on the beach area of Clearwater and two large apartment complexes along US Highway 19.

4. Enter grant-writing fee associated with the preparation of this request. Enter 0 if there is no fee.

\$500

* 5. Are you requesting a Micro Grant? A Micro Grant is limited to \$25,000 Federal share. Modification to Facilities activity is ineligible for Micro Grants.	No
---	----

FEMA Form 080-0-2

Request Details

DEPARTMENT OF HOMELAND SECURITY

Federal Emergency Management Agency

Activity Specific Questions for AFG Operations and Safety Applications

OMB No.: 1660-0054

Expiration Date: August, 31 2019

PAPERWORK BURDEN DISCLOSURE NOTICE

Public reporting burden for this data collection is estimated to average 4.6 hours per response for FEMA Form 080-0-2b "Activity Specific Questions for AFG Operations and Safety Applications". The burden estimate includes the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and submitting this form. This collection of information is required to obtain or retain benefits. You are not required to respond to this collection of information unless a valid OMB control number is displayed on this form. Send comments regarding the accuracy of the burden estimate and any suggestions for reducing the burden to: Information Collections Management, Department of Homeland Security, Federal Emergency Management Agency, 500 C Street, SW., Washington, DC 20472-3100, Paperwork Reduction Project (1660-0054) NOTE: Do not send your completed form to this address.

The activities for program Operations and Safety are listed in the table below.

Activity	Number of Entries	Total Cost	Additional Funding
Equipment	0	\$ 0	\$ 0
Modify Facilities	0	\$ 0	\$ 0
Personal Protective Equipment	0	\$ 0	\$ 0
Training	1	\$ 334,182	\$ 0
Wellness and Fitness Programs	0	\$ 0	\$ 0
Grant-writing fee associated with the preparation of this request.			\$500

Training Program

Training Details

1. What type of training are you requesting?

Firefighter I (NFPA 1001)

Please provide a detailed description of the Training Program you selected.

Video Conferencing units to be placed at fire stations: Unit packages include video conferencing codec, software, microphone, high definition camera, remote control, installation, training and 3 years of maintenance and support. System will connect to existing TV in fire stations through which all training video, content and sound will be seen and heard.

2. Generally, this program can best be categorized as:

Training that is evaluated/tested using a national, state, or local standard

3. How many personnel will be trained by this program? 204

4. Generally, the training program provided under this grant:

	Explanation: NFPA 1001
Will bring your department into compliance with mandated national, state, or local training requirements, please specify:	Explanation: The State of Florida has a legal requirement that all career firefighters achieve FFII certification in compliance with NFPA 1001.

5. Will this training enhance your ability to perform Mutual Aid?

Yes

If you answered Yes to the question above, please explain.

The Clearwater Fire Dept (CFD). has 18 partner fire departments in the Pinellas County Mutual Aid Association who depend on CFD firefighters to be FFII certified. This video training system will facilitate training of CFD firefighters to the FFII level.

6. Will this training include members from other fire departments and/or nonaffiliated EMS organizations?

Yes

7. Will this training be:

Instructor-led

FEMA Form 080-0-2b

Budget Item - Firefighter I (NFPA 1001)

* Item (select one)

Firefighter I

* Please provide a detailed description of the item selected above.

Video Conferencing units to be placed at fire stations: Unit packages include video conferencing codec, software, microphone, high definition camera, remote control, installation, training and 3 years of maintenance and support. System will connect to existing TV in fire stations through which all training video, content and sound will be seen and heard.

* Select Object Class

Equipment

If you selected other above, please specify

* Number of units: (whole number only) 1

* Cost per unit: (whole dollar amounts only; this amount should reflect any volume discounts, rebates, etc.) \$ 164332

FEMA Form 080-0-2b

Budget Item - Firefighter I (NFPA 1001)

* Item (select one)

Firefighter I

* Please provide a detailed description of the item selected above.

Video systems for remote fire stations: Unit packages include video conferencing codec, software, microphone, high definition camera, touch panel controls, A/V components, displays, installation, training and 1 year of maintenance and support.

* Select Object Class

Equipment

If you selected other above, please specify

* Number of units: (whole number only) 10

* Cost per unit: (whole dollar amounts only; this amount should reflect any volume discounts, rebates, etc.) \$ 16985

FEMA Form 080-0-2b

Firefighting Training - Narrative

* Section # 1 Project Description: In the space provided below, include clear and concise details regarding your organization's project's description and budget. This includes providing local statistics to justify the needs of your department and a detailed plan for how your department will implement the proposed project. Further, please describe what you are requesting funding for, including budget descriptions of the major budget items, i.e., personnel, equipment, contracts, etc. *4000 characters

The CFD is implementing a Training Capabilities Improvement Program. The goal of this program is to apply video conferencing technology for greater efficiency and effectiveness in the delivery of training programs.

The need for this program was established by CFD administrators in 2016 who determined the following training problems and challenges were priorities to address:

¿ Necessary firefighter training in accordance with NFPA Standards and OSHA regulations is not being

delivered in a manner that makes the training available in a convenient manner.

¿ Scheduling constraints often prevent CFD firefighters from attending required or necessary training sessions.

¿ Fire companies at the 7 outlying stations must travel to the main station to attend training sessions. This results in unnecessary travel and time-loss expenses that are particularly excessive for the CFD¿s two island stations which experience travel times of a half hour or more both ways. If a company does remain in service while attending training, the consequence of this is delayed response times to alarms, which means escalated threats to the wellbeing of Clearwater residents and their property.

Problem resolution: Installation of video conferencing capabilities to deliver high quality instructor led training sessions from the CFD¿s central station training facility to the 7 outlying fire stations. This program will also deliver programs to CFD firefighters personal electronic devices and record and archive any program that is delivered.

Problem Resolution: Installation of a contemporary state-of-the art video conferencing system in each of the CFD¿s eight stations.

This efficient and effective system will deliver (but is not limited to) the following AFG high priority training programs: Firefighter I & II (NFPA 1001), Fire Instructor (NFPA 1041), Hazmat Operations (NFPA 472), Infection Control (NFPA 1581), Confined Space Awareness (NFPA 1670), Wildland Firefighting (NFPA 1143), Rapid Intervention Team (NFPA 1407), Officer Training (NFPA 1021), Driver Operator (NFPA 1002), NIMS/ICS (NFPA 1561), Emergency Medical Technician. The system will also expand the training resources available to the CFD through connectivity with such venues as the National Fire Academy and other fire training entities, even other fire departments.

Secondary benefits of the system include greater administrative efficiency of the department. The system will also connect with Pinellas County EMA and will provide real time operations and resource management during disasters and planned events.

Components of the training studio at Station 1 consist of:

- 1) Video Bridge: allows any end user to connect at a central location to any other site.
- 2) Video Border Proxy (VBP): allows traffic in and out of a firewalled network while maintaining network security. The VBP keeps the network intact while providing a secure channel for video traffic.
- 3) Converged Management Solution: this technology extends the power of video to all parts of the CFD and will provide video enabled personal workspaces, desktops and mobile devices such as I pads.
- 4) Video recording server: this is the key video capture device. It records, archives and streams video conferences to desktops, conference rooms and other locales.

There will be 8 endpoint media centers with one at each of the 8 CFD stations. The endpoint media centers consist of a monitor, tabletop microphones and video conferencing capabilities. The CFD main station will be the base for all training deliveries and will have record and broadcast capabilities.

The total program investment is estimated at \$341,908. This includes video conferencing technology for delivery from the main station to the 7 outlying stations.

The system can be expanded to meet the needs of the Clearwater Police Department, City government, Pinellas County Emergency Management and the 18 partners of the Pinellas County Mutual Aid Association.

* Section # 2 Cost/Benefit: In the space provided below please explain, as clearly as possible, what will be the benefits your department or your community will realize if the project described is funded (i.e. anticipated savings and/or efficiencies)? Is there a high benefit for the cost incurred? Are the costs reasonable? Provide justification for the budget items relating to the cost of the requested items. *4000 characters

The ultimate objective of the CFD is reduction in the incidence of fire in the City of Clearwater through fire safety education, prevention and inspections while insuring greater firefighter safety and responsiveness through better education. This project will have major implications for training, efficiency and cost avoidance for the CFD.

From an efficiency and cost avoidance perspective, CFD officials have calculated that implementation of this video conferencing system for training will allow the CFD to keep 4 units or more in service for an average of 40 minutes additional time per training day. The CFD has 9 training days per month, or 108 per year. The time savings equates to 288 hours annually or 3.3% of firefighter time. Simple math dictates that this is equivalent to \$666,575 of the department's annual personnel budget of \$20,199,263. This represents \$666,575 of cost avoidance for overtime and backfill pay. Additionally, CFD officials calculated that this training system will save the department an additional \$57,000 annually in travels costs because companies will not have to travel back and forth to the main station for training. In some cases, such as the CFD's two island stations, travel time is a minimum of 30 minutes to the main station. It can take longer if traffic is backed up on the single bridge which accesses the islands. The bottom line is a potential total cost avoidance of \$723,575 per year with implementation of this system. This is nearly twice the cost of the system re-cooped in just its first year of operation.

Above and beyond efficiency and cost savings are the increases in training capacity and the training instilled in CFD firefighters. This system will provide new tools and delivery methods that will facilitate all training and provide more efficient delivery opportunities. The new system will allow one training officer to accomplish what would require either eight training officers or eight redundant training sessions to accomplish. The program maximizes personnel resources while reducing costs associated with training. CFD will benefit from reduced communication costs, improved knowledge sharing and extended use of information assets with the outcome of this Training Capabilities Improvement Program. Because the training sessions are recorded and archived, firefighters can cease a training session in order to respond to an emergency and then resume the training once they have returned from the alarm.

The proposed videoconference-training project will provide location independence; increased access to instructor led training, and will facilitate team building among personnel. In addition to increasing training effectiveness, the proposed project will reduce operating costs for personnel, fuel, and apparatus maintenance because firefighters and equipment will no longer have to travel to receive training.

The proposed investment of \$400,000 in this project is a one-time investment. Spread over the potential ten-year life span of the technology involved in the system, this amounts to \$40,000 per year. Per CFD firefighter this is a \$196 per firefighter/per year training and safety investment.

For residents of Clearwater, the system investment is roughly \$3.50 per year/per resident. The benefit to them will be improved educational levels across the board for all firefighters in the county and increased effectiveness at emergency incidents. The net result over time will be a reduction in life and property fire losses to fire and other emergencies.

In sum, with implementation of this video conferencing system CFD units will be in service for longer and return to service faster. Firefighters will receive more training. There will be less wear and tear on vehicles, less fuel costs, reduced overtime and backfill costs and firefighters will have more time on the street, promoting fire safety and conducting fire inspections, ultimately reducing the incidence of fire in Clearwater.

* Section # 3 Statement of Effect: How would this award impact the daily operations of your department? How would this award impact your department's ability to protect lives and property in your community? *4000 characters

CFD personnel train on a daily basis in order to maintain current skills and to acquire new ones. Much of the training is provided locally and includes a mix of both hands on type training and academic classroom training. With this video conferencing system, training levels will increase throughout the department through the ability to increase and lengthen training sessions. The CFD Training Capabilities Improvement Program will have both immediate and long-term positive effects on training levels and capabilities; administrative efficiency; personnel productivity; cost effectiveness and fire protection capabilities as follows:

Cost avoidance amounting at an estimated \$723,575 annually can be passed on to Clearwater taxpayers as

tax savings or invested in CFD CPI projects.

- ζ Training will be more convenient and delivered more frequently to the individual outlying stations, thereby allowing firefighters to receive training at their quarters and be able to answer alarms from their quarters.
- ζ Alarms will not cause firefighters to miss a training session. The training session can be halted when an alarm comes in and resumed once firefighters have returned to quarters.
- ζ Firefighter productivity will be maximized as they will not have the down time of travel back and forth to Station 1 for training and meetings.
- ζ Administrative effectiveness will be improved and administrative costs reduced by holding meetings over the training network as opposed to traveling to Station 1.
- ζ The training system will have the potential for easy expansion to other public safety venues.
- ζ The CFD will be able to expand its current training resources. The system has the capability of networking with other training sessions being held anywhere in the world such as weapons of mass destruction, state hazardous materials team and USAR training.
- ζ The new system will allow the CFD to access training from other entities such as the National Fire Academy for new departmental training initiatives.
- ζ CFD will have an effective interface with critical partners at the state and federal level, namely
- ζ Increase training levels and certification levels of firefighters in the areas of Firefighter I & II (NFPA 1001), Fire Instructor (NFPA 1041), Hazmat Operations (NFPA 472), Infection Control (NFPA 1581), Confined Space Awareness (NFPA 1670), Wildland Firefighting (NFPA 1143), Rapid Intervention Team (NFPA 1407), Officer Training (NFPA 1021), Driver Operator (NFPA 1002), NIMS/ICS (NFPA 1561), Emergency Medical Technician
- ζ Reduce redundancy of training
- ζ Reduce costs associated with training
- ζ Reduce the incidence of fire companies having to go out-of-service due to traveling to another location to train
- ζ This proposed videoconference platform will also benefit Clearwater residents. The system will be used to facilitate civilian safety and prevention training, such as CPR for teachers, and awareness of community child safety issues for community leaders. The system will allow the CFD to extend access to NIMS training to other city and county departments. Increasing access to training for personnel in all relevant city and county service departments will foster a cohesive citywide and countywide team response to emergencies in these communities.

The Lincoln, Nebraska; Green Bay, Wisconsin, Rochester, Minnesota and Minneapolis, Minnesota Fire Departments have installed similar systems with the assistance of an AFG award. Since installation and operation of the system, Lincoln Fire Officials indicate that it has allowed them to increase training opportunities, keep frontline emergency apparatus in their response districts, and has improved fire department communications between firefighters and command staff. It is anticipated that this project will develop into a regional effort, creating a regionalized, uniform, multi-agency training platform

FEMA Form 080-0-2b

Budget

Budget Object Class

a. Personnel	\$ 0
b. Fringe Benefits	\$ 0
c. Travel	\$ 0
d. Equipment	\$ 334,182
e. Supplies	\$ 0
f. Contractual	\$ 0

g. Construction	\$ 0
h. Other	\$ 500
i. Indirect Charges	\$ 0
j. State Taxes	\$ 0
Federal and Applicant Share	
Federal Share	\$ 304,257
Applicant Share	\$ 30,425
Applicant Share of Award (%)	10

* Non-Federal Resources (The combined Non-Federal Resources must equal the Applicant Share of \$ 30,425)

a. Applicant	\$ 30,425
b. State	\$ 0
c. Local	\$ 0
d. Other Sources	\$ 0

If you entered a value in Other Sources other than zero (0), include your explanation below. You can use this space to provide information on the project, cost share match, or if you have an indirect cost agreement with a federal agency.

Total Budget **\$ 334,682**

FEMA Form 080-0-2b

Narrative Statement

For 2011 and on, the Narrative section of the AFG application has been modified. You will enter individual narratives for the Project Description, Cost-Benefit, Statement of Effect, and Additional Information in the Request Details section for each Activity for which you are requesting funds. Please return to the Request Details section for further instructions. You will address the Financial Need in Applicant Characteristics II section of the application. We recommend that you type each response in a Word Document outside of the grant application and then copy and paste it into the spaces provided within the application.

Assurances and Certifications

FEMA Form SF 424B

You must read and sign these assurances. These documents contain the Federal requirements attached to all Federal grants including the right of the Federal government to review the grant activity. You should read over the documents to become aware of the requirements. The Assurances and Certifications must be read, signed, and submitted as a part of the application.

Note: Fields marked with an * are required.

O.M.B Control Number 4040-0007

Assurances Non-Construction Programs

Note: Certain of these assurances may not be applicable to your project or program. If you have any questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States, and if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. Section 4728-4763) relating to prescribed standards for merit systems for programs funded under one of the nineteen statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. Sections 1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. Section 794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. Sections 6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Acts of 1968 (42 U.S.C. Section 3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination

provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

7. Will comply, or has already complied, with the requirements of Title II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interest in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. Section 1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. 470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. 469a-1 et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. 2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. Section 4801 et seq.) which prohibits the use of lead based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations and policies governing this program.

Signed by **Andrew Hawkins** on **01/26/2018**

Form 20-16C

You must read and sign these assurances.

Certifications Regarding Lobbying, Debarment, Suspension and Other Responsibility Matters and Drug-Free Workplace Requirements.

Note: Fields marked with an * are required.

O.M.B Control Number 1660-0025

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature on this form provides for compliance with certification requirements under 44 CFR Part 18, "New Restrictions on Lobbying; and 44 CFR Part 17, "Government-wide Debarment and Suspension (Non-procurement) and Government-wide Requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Homeland Security (DHS) determines to award the covered transaction, grant, or cooperative agreement.

1. Lobbying

A. As required by the section 1352, Title 31 of the US Code, and implemented at 44 CFR Part 18 for persons (entering) into a grant or cooperative agreement over \$100,000, as defined at 44CFR Part 18, the applicant certifies that:

(a) No Federal appropriated funds have been paid or will be paid by or on behalf of the undersigned to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement and extension, continuation, renewal amendment or modification of any Federal grant or cooperative agreement.

(b) If any other funds than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form LLL, "Disclosure of Lobbying Activities", in accordance with its instructions.

(c) The undersigned shall require that the language of this certification be included in the award documents for all the sub awards at all tiers (including sub grants, contracts under grants and cooperative agreements and sub contract(s)) and that all sub recipients shall certify and disclose accordingly.

2. Debarment, Suspension and Other Responsibility Matters (Direct Recipient)

A. As required by Executive Order 12549, Debarment and Suspension, and implemented at 44CFR Part 67, for prospective participants in primary covered transactions, as defined at 44 CFR Part 17, Section 17.510-A, the applicant certifies that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency.

(b) Have not within a three-year period preceding this application been convicted of or had a civilian judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain or perform a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property.

(c) Are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification: and

(d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

3. Drug-Free Workplace (Grantees other than individuals)

As required by the Drug-Free Workplace Act of 1988, and implemented at 44CFR Part 17, Subpart F, for grantees, as defined at 44 CFR part 17, Sections 17.615 and 17.620:

(A) The applicant certifies that it will continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug free awareness program to inform employees about:

- (1) The dangers of drug abuse in the workplace;
- (2) The grantees policy of maintaining a drug-free workplace;
- (3) Any available drug counseling, rehabilitation and employee assistance programs; and
- (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the grant to be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will:

- (1) Abide by the terms of the statement and
- (2) Notify the employee in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction.

(e) Notifying the agency, in writing within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to the applicable DHS awarding office, i.e. regional office or DHS office.

(f) Taking one of the following actions, against such an employee, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted:

- (1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
- (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement or other appropriate agency.

(g) Making a good faith effort to continue to maintain a drug free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

(B) The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance

Street	City	State	Zip	Action
--------	------	-------	-----	--------

If your place of performance is different from the physical address provided by you in the Applicant Information, press *Add Place of Performance* button above to ensure that the correct place of performance has been specified. You can add multiple addresses by repeating this process multiple times.

Section 17.630 of the regulations provide that a grantee that is a State may elect to make one certification in each Federal fiscal year. A copy of which should be included with each application for DHS funding. States and State agencies may elect to use a Statewide certification.

Signed by **Andrew Hawkins** on **01/26/2018**

FEMA Standard Form LLL

Only complete if applying for a grant for more than \$100,000 and have lobbying activities. See Form 20-16C for lobbying activities definition.

Submit Application

Application 100% complete, Submitted

Please click on any of the following links to visit a particular section of your application. Once all areas of your application are complete, you may submit your application.

Application Area	Status
Applicant's Acknowledgements	Complete
Overview	Complete
Contact Information	Complete
Applicant Information	Complete
Applicant Characteristics (I)	Complete
Applicant Characteristics (II)	Complete
Department Call Volume	Complete
Request Information	Complete
Request Details	Complete
Budget	Complete
Assurances and Certifications	Complete

PLEASE READ THE FOLLOWING STATEMENTS BEFORE YOU SUBMIT.

- YOU WILL NOT BE ALLOWED TO EDIT THIS APPLICATION ONCE IT HAS BEEN SUBMITTED. If you are not yet ready to submit this application, save it, and log out until you feel that you have no more changes.
- When you submit this application, you, as an authorized representative of the organization applying for this grant, are certifying that the following statements are true:

To the best of my knowledge and belief, all data submitted in this application are true and correct.

This application has been duly authorized by the governing body of the applicant and the applicant will comply to the Assurances and Certifications if assistance is awarded.

To sign your application, check the box below and enter your password in the space provided. To submit your application, click the Submit Application button below to officially submit your application to FEMA.

Note: The primary contact will be responsible for signing and submitting the application. Fields marked with an asterisk (*) are required.

I, Andrew Hawkins, am hereby providing my signature for this application as of 26-Jan-2018.